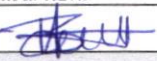
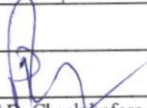
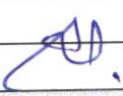


Form for closure of purchase order

PO no.: 9A518	PO date: 30/11/22	Req. no.: 208362	Advice Scan ID
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☐ N	Copy available ☐ Y/ ☒ N	POD available ☐ Y/ ☒ N
Data required from site/engineers:			
MRN nos. related to PO			
☐ Part material received.		☐ Full material received.	
		☒ Material not received.	
☐ Close PO – Balance material will be re-ordered by new requisition.			
☐ Cancel PO. Material not required.		☒ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer: material not received. close this PO.			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: Basaveshwari	Sign: 	Date: 10/03/23	
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☒ Bills not received against this PO.		☐ Part bill received against this PO.	
		☐ All bills received against this PO.	
☐ Advance paid against this PO		Amount paid:	
		Date of payment:	
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks by Accountants:			
Prepared by: Rajyakakshmi	Sign: 	Date: 14/3/23	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by:	Sign:	Date:	
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks: Cancel this PO.			
Prepared by: Ravi	Sign: 	Date: 15/3/23.	
Advice by MD - action to be taken.			
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLLP for material supplied.	
☐ Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☒ Close PO		☐ Keep PO open. Material awaited.	
☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
16 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

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94518

29.11.22 5:41:42

Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	94518	208362
	Doc Date	30-11-2022	
	Quote No	nil	
	Quote Date	29-11-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	10.00	231.00	0.00	18.00	2,725.80
2 688000 - ELCW-Electrical - Copper Wire-Black Color-Gloster - 1SqmmX90mtrs - Bundles	1.00	888.00	0.00	18.00	1,047.84
3 944800 - ELCW-Electrical - Copper Wire-Yellow color-Gloster - 2.5SqmmX90mtrs - Bundles	1.00	2,050.00	0.00	18.00	2,419.00
4 682900 - ELCW-Electrical - Copper Wire-Black Color-Gloster - 2.5SqmmX90mtrs - Bundles	1.00	2,050.00	0.00	18.00	2,419.00
5 997500 - ELCW-Electrical - Copper Wire-Red Color-Gloster - 1SqmmX90mtrs - Bundles	1.00	888.00	0.00	18.00	1,047.84
6 419900 - ELSW-Electrical - MCB-- - 16 amps - Nos	12.00	117.00	0.00	18.00	1,656.72
7 202000 - ELSW-Electrical - MCB-- - 10 amps - Nos	10.00	117.00	0.00	18.00	1,380.60
Total Order Value . . .					12,696.80

Rupees : Twelve Thousand Six Hundred Ninty Six and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms Within 30 days of delivery.

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, 8309938133

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty NI

Advance Paid Nil

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Aove order For Electrical work purpose.

Completion Date

Nil

Measurment

Nil

Security

Nil

Remarks

Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__