PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	19-03-23	Prepared by	Venkatesh	Serial no.	**15915**
Supplier name	Sri Laxmi Ganesh Steels & Hardware			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	25-2-23	PO/WO No.	97581	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	321	15-02-23	13,600/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	13,600/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	118392	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,600/-
Amount E – PO / WO value:	13,600/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27-03-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu			
Sign:		APPROVED			
Date		19 MAR 2023			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com PO No. 97581

M/s. Summit Sales LLP
M.G. Road
Party's GSTIN 36ACQFS2044C1Z7

Invoice No.: 321
Date : 15/3/23
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Gate Hinges	100 Nos	105/-	10500-	00
	Lock Patti	5 Kg	95/-	475-	00
	M.S. Flowers	5 Kg	110/-	550-	00
			Total	11525-	00
			SGST @ 9 %	1037	25
			CGST @ 9 %	1037	25
			IGST @ 18 %		
			Roundup		50
			Grand Total	13600	00

IN WARD
Inward No: 1783 Dt: 15/3/23
MRN No: 118392 Dt:
Received By: Amit Sign:
SSLLP-SOV

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

SUMMIT SALES LLP R.R. DIST.
IN WARD No. 107066 Date: 16/3/23 Sign:

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange.

For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

 28-02-2023 10:24:29 AM Or

97581
16.02.23 5:15:17

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	97581	170913
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	25-02-2023	
	Quote No	NIL	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	24-02-2023	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2307 - Carpentry - hardware - Hinges - 4 In - nos *Gate Hinges*	100.00	105.00	0.00	18.00	12,390.00
2	8015 - Steel - other - MS Gate Lock Patti - 1 1/2 In - nos *Gate Lock patti*	5.00	95.00	0.00	18.00	560.50
3	8129 - Steel - other - Flowers - other - nos	5.00	110.00	0.00	18.00	649.00
					Total Order Value . . .	**13,599.50**

Rupees : Thirteen Thousand Five Hundred Ninty Nine and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% as advance
Tax	Included in the above price
Delivery Date	Material delivered.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for ssllp stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Veeru

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	24.02.2023
Site & Phase :	SHLLP	Time:	10:00
Supplier		Req.No.	170913
Material required before date:		ID No.	84616

No	Description	Size	Quantity	Units	Inward No	Date
1.	M S Square pipe	40x40x2mm	30	Lenghts		
2.	M S Square pipe	20x20x2mm	30	Lenghts		
3.	M S Square rod 97581	10 mm	2	Tons		
4.	Gate hinges	6"	100	No's		
5.	Gate lock patti	-	5	Kg's		
6.	Sun flowers	-	5	Kg's		

Remarks: For ssllp stock replenishing purpose .

Prepared By	M.Asha jyothi	Approved by	
Sign.& Date	24.02.2023	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
27 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

185343