PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/03/23	Prepared by	Asha jyothi	Serial no.	15904
Supplier name	Super Enterprises			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	02/03/23	PO/WO No.	97744	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	7	04/03/23	10,620/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,620/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	118276	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,620/-
Amount E – PO / WO value:	10,620/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/03/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 MAR 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PROFORMA INVOICE

PROFORMA INVOICE

SUPER ENTERPRISES
4-4-33 Mahankali Street
Ranigunj Secunderabad
PH:040-27705053/9848263051
GSTIN/UIN: 36ADYPM2181K1ZV
State Name : Telangana, Code : 36
E-Mail : atcindia@yahoo.com

Invoice No. **7**	Dated **4-Mar-23**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **97744/212623**	Dated **2-Mar-23**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
GV RESEARCH CENTERS PVT LTD
SOHAM MANSION MG ROAD SEC
6281929265
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Buyer (Bill to)
GV RESEARCH CENTERS PVT LTD
SOHAM MANSION MG ROAD SEC
6281929265
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Scoffolding Wheels**	8302	18 %	**12 nos**	750.00	nos		**9,000.00**
	SGST							**810.00**
	CGST							**810.00**
	Total			**12 nos**				**₹ 10,620.00**

INWARD
Inward No: 11437 Dt: 10/3/23
MRN No: 11827 Dt: 10/3/23
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 106927
Date: 13/3/23
Sign:

E. & O.E

Amount Chargeable (in words)
INR Ten Thousand Six Hundred Twenty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8302	9,000.00	9%	810.00	9%	810.00	1,620.00
Total	**9,000.00**		**810.00**		**810.00**	**1,620.00**

Tax Amount (in words) : **INR One Thousand Six Hundred Twenty Only**

Received By
S.K. RAJU
6281929265

Company's Bank Details
Bank Name : **Kotak Mahindra Bank**
A/c No. : **1311963244**
Branch & IFS Code : **R.P.Road, Secunderabad & KKBK0007529**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for SUPER ENTERPRISES

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 02-03-2023 14:14:05

97744
16.02.23 5:15:19

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Super Enterprises	**Doc No**	97744	212623
4-4-33 Mahankali street,Ranigunj,Secunderabad ,Telangana,pin code:30	**Doc Date**	02-03-2023	
	Quote No	NIL	
GSTIN 0	**Quote Date**	01-03-2023	
040-27705053 9540203055	**SupplyType**	Supply	

Kind Attn : Rakesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	6136 - Miscellaneous - Scaffolding - NA - sft *Scaffolding wheels-No's*	12.00	750.00	0.00	18.00	10,620.00
				Total Order Value . . .		**10,620.00**

Rupees : Ten Thousand Six Hundred Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming quality and specifications.Above order for 4545 scaffolding general use purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Delivery at GVRC,Conatact person Mr.Madhu-9502211499

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 03/03/2023

Accepted the above Terms And Conditions

For ***Super Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	G V Research Centre	Date:	01.03.2023
Site & Phase:	Innopolis	Time:	17:05
Supplier	Super enterprises	Req. No.	212623
Material required before date:	21.05.2022	ID No.	84777

No	Description	Size	Quantity	Units	Inward No	Date
1.	Scaffolding wheels	-	12	No's		
2.						
3.						
4.						
5.						

PO# 97749

APPROVED
03 MAR 2023
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: Towards 4545 scaffolding general use purpose

Prepared By	Mr.Madhu	Approved by	Mr.Ramesh reddy
Sign. & Date	01.03.2023	Sign. & Date	01.03.2023

Note:Kindly raise purchase order as site requires urgently