

Form for closure of purchase order

PO no.: <u>91709</u>	PO date: <u>8/09/22</u>	Req. no.: <u>193739</u>	Advice Scan ID
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☐ N	Copy available ☒ Y/ ☐ N	POD available ☒ Y/ ☐ N
Data required from site/engineers:			
MRN nos. related to PO			
☐ Part material received.		☐ Full material received.	
☐ Close PO – Balance material will be re-ordered by new requisition.		☒ Material not received.	
☐ Cancel PO. Material not required.		☒ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer: <u>material not received close this po.</u>			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: <u>Basareshwari</u>	Sign: <u>[Signature]</u>	Date: <u>10/03/23</u>	
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☒ Bills not received against this PO.		☐ Part bill received against this PO.	
☐ Advance paid against this PO		☐ All bills received against this PO.	
Amount paid:		Date of payment:	
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Cr. given to supplier
1.			
2.			
3.			
Remarks by Accountants:			
Prepared by: <u>Rajyalakshmi</u>	Sign: <u>[Signature]</u>	Date: <u>14/03/23</u>	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by:	Sign:	Date:	
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	MRN no.
1.			
2.			
3.			
Remarks: <u>cancel this po.</u>			
Prepared by: Ravi	Sign: <u>[Signature]</u>	Date: <u>15/03/23</u>	
Advice by MD - action to be taken.			
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLP for material supplied.	
☒ Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☐ Close PO		☐ Keep PO open. Material awaited	
☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
[Signature]
 15 MAR 2023
 SOHAM MODI
 MANAGING DIRECTOR

Purchase Order

Page(s) 1 Of 1

09-02-2023 10:39:51 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

M/s. Aditya Ispat
11-6-27/13, Opp: IDPL Factory, Landmark: Garg Weigh Bridge,
Balanagar, Hyderabad.

GSTIN 36ABUFA3550A1ZM

9849229770

9849229770

Doc No	91709	193739
Doc Date	08-09-2022	
Quote No	NIL	
Quote Date	29-08-2022	
SupplyType	Supply	

Kind Attn : Pawan Agarwal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 632000 - STEL-Steel - MS L Angle-6mtrs- - 50x50x6mm - Nos 27kgs per length- 15nos	405.00	56.00	0.00	18.00	26,762.40
2 367600 - STEL-Steel - MS Flat-6mtrs- - 50x6mm - Nos 12kg per length- 2 nos	24.00	56.00	0.00	18.00	1,585.92
Total Order Value . . .					28,348.32

Rupees : Twenty Eight Thousand Three Hundred Fourty Eight and Paise Thirty Two Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** 100% as advance**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact Security _____, 8309938133

Penalty For Delay Nil**Transportation Cost** Extra.**Warranty** Nil**Advance Paid** 28348/- vide cheque no _____**Other Terms** We reserve the right to reject items not conforming to quality and specifications. MS Ladder making for OHT s and electrical panel room MS Tray making for wires purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must beFor **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **M/s. Aditya Ispat**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

Page(s) 1 Of 1

08-09-2022 2:16:18 PM



01.09.22 10:54:26

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

M/s. Aditya Ispat
11-6-27/13, Opp: IDPL Factory, Landmark: Garg Weigh Bridge,
Balanagar, Hyderabad.

GSTIN 36ABUFA3550A1ZM

9849229770

9849229770

Doc No	91709	193739
Doc Date	08-09-2022	
Quote No	NIL	
Quote Date	29-08-2022	
SupplyType	Supply	

Kind Attn : Pawan Agarwal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 632000 - STEL-Steel - MS L Angle-6mtrs- - 50x50x6mm - Nos 27kgs per length- 15nos	405.00	56.00	0.00	18.00	26,762.40
2 367600 - STEL-Steel - MS Flat-6mtrs- - 50x6mm - Nos 12kg per lentgh- 2 nos	24.00	56.00	0.00	18.00	1,585.92
Total Order Value . . .					28,348.32

Rupees : Twenty Eight Thousand Three Hundred Fourty Eight and Paise Thirty Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms 100% as advance

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid 28348/- vide cheque no _____

Other Terms We reserve the right to reject items not conforming to quality and specifications. MS Ladder making for OHT s and electrical panel room MS Tray making for wires purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be

For **Modi Reality Mallapur LLP**

Authorised Signatory

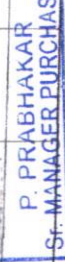
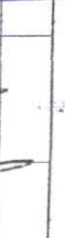
Name : _____

Name : _____

Accepted the above Terms And Conditions

For **M/s. Aditya Ispat**

Date : __/__/__

Requisition Form											
Company Name:		MRMLLP		Date:		29-08-22					
Site & Phase :		GMR		Time:		1pm					
Flat/Block no.		C and F Block									
Supplier:				Req. No.		193739					
Material required before date:				2022-01-09		ID No.		79287			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date					
1	STEL6320-Steel-MS L Angle-6mtrs--50x50x6MM-Nos	15	0	15	8017	56					
2	STEL3676-Steel-MS Flat-6mtrs--50x6MM-Nos	2	0	2	56						
3	STEL9712-Steel-MS Round Pipe-B class-6mtrs--40x2.7MM-Nos	12	0	12							
4	STEL4766-Steel-MS Round Pipe-B class-6mtrs--25x2MM-Nos	8	0	8							
5	HARD2439-Hardware-Anchor bolt -Pin Type--8x75MM-Nos	100	0	100							
6											
7											
8											
9											
10											
Remarks:		MS ladders making for OHT s and Electrical panel room MS tray making for wires									
Engineer		Project Manager  Purchaser 									
Prepared By:		 									
Approved By:		 									
Sign & Date:		 									



P. PRABHAKAR
Sr. MANAGER PURCHASE