PURCHASE DIVISION Advice for approval for credit to supplier

Date:		210323	Prepared by		V.RAV)		Serial no.		15668	
Supplier na	Elga circ		Filey	grises		HO inward no.				
Firm/Company Sovey		Project		H		HO received date				
PO/WO dat	e	21/02/22	PO/WO	/WO No. 85758			Scan ID.		;	
SI no.		Bill no.		Bill date I		Bill amount		Original attached		
1.	1. €€ 2122 - 0544			22.02.22 2			2448-10		Yes 🗆 No	
· 2.							1		□ Yes □ No	
3.									□ Yes □ No	
4.							1		□ Yes □ No	
		tal (Excluding Tran			T. (0)			2478-0		
Proof of del	ivery by	way of: □ DCs/bill	□ Steel r	eport RM	IC pour repor	rt 🗆 Soli	d block rep	ort 🗆 Ins	tallation report	
MRN nos.:		104383	,			Proof of matches	f delivery s MRN		Yes 🗆 No	
Amount B –	Other C	redits: Transportation	on charges	3				•		
Amount C –	Amount C –Other Debits :									
Amount D (Amount D (D=A+B-C) – Amount to be credited to the supplier:								78-W	
Amount E –	PO / W	O value:						24	78-00	
Amount F – Difference (A – E):							NIL			
Quantity reco	eived as	per PO /WO		□ Yes □ 1	Excess receiv	ved Sho	ort received	□ Part re	eceived	
Close PO / V	VO		(Yes 🗆 1	No – wait for	balance	material 🗆 (Other		
Payment - di	ue date			24	03 23					
Remarks:	Or	ignel Tovo		11 850	, So -	through	certi	tied	True copy	
H	e	are Procy	suy -	the	5:11.					
Approved	by	Purchase Officer		hase	M D		Account	tant	Accounts Manager	
Name:			Vil						,	
Sign:		•	N)						
Date			21/0	3 23						
Approval lim	it	Upto 20k	Above 20)k	Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Form for closure of purchase order

PO no.	85758	PO date:	21/2	27-	Rec	. no.:	1-1011	Α.	dvice Scan ID			
Barcod	ed PO available	□ Y/NN	Invoice	original avai	and the second		1566 16 /□Copy avail		POD available	1		
Data re	quired from site/e	engineers:					70 Copy avail	aute	POD available	V 6Y/□ N		
MRN n	os. related to PO	10%	7.00							45		
□ Part n	naterial received.	04:	Full 1	material rece	ived			foton	ial not received.			
□ Close	PO – Balance ma	aterial will be	re-order	ed by new re	auisiti	on	1 1 1	viater	lai not received.			
	el PO. Material no						ordered by 1	0000	ominit's			
п Кеер	PO open. Materia	al required.		ep PO open.				icw it	quisition			
Remarks	s by engineer:			,		under pr	Ogress.					
Notes: 1. I	Provide details of mat s if available, 4. This	erial received by	way of sep	parate attachmen	it. 2. Pro	ovide scann	ed conv of DCs	Inroof	of delivery DO 2			
Prepared	s if available. 4. This of by: K. Tulas	entire set to be s	Sign:	sent to Rawi.					1-1-	Provide copie		
Data req	uired from accoun	nts:	oign.	Sign. (T)			Date:	Date: 03 03 23				
	The state of the s	with E&D for	receipt o	fhilla			AND PROPERTY.					
Bills n	ot received agains											
	ce paid against th			□ Part bill received against this PO.				□ All bills received against this PO.				
	f part bill received		Allioui	ount paid: Date			Date	of payment:				
Sl. No.	Bill no.	u. 	D:11 1									
T.	Dili ilo.		Bill d	ate		Bill a	mount		Cr. given to st	applier		
2.	-											
3.												
	by Accountants:											
Prepared				0								
	Turney	nlease and	Sign:	1			Date:	13	5/3/23			
Prepared 1	Os/WOs issued for turn	nkey works - ma		processed by E	&D. Cl	eck before	filling the above					
	-	01.111	Sign:				Date:					
Sl. No.	by Ravi + details	of bills to be										
	Bill no.		Bill da	te		Bill am	nount		MRN no.			
2.			-									
3.			-									
Remarks:	Certifi	red 5:1	Cox	y regui	red ,							
Prepared b	y: Ravi		Sign:	1	10		Date:	e f	03/23			
Advice by	MD - action to be	e taken.		Z .		Hijing Stadya	Date.	υ	103/53			
The second secon	fied bill from sup		ginal).	Print Total	7 Pren	ara hill i	CCLLDC					
	Thereafter, prep			Supplier and	Leand	to Cohom	n SSLLP for	mater	ial supplied.			
	Close PO											
	Accounts to be r	econciled wi	th supplie	r Get suppli		door	p PO open. N	lateri	al awaited			
Remarks:			- oubbite	Get subbil			V	TP	V			
approved b	y: Soham		Sign:		F	APP	ROVEL	, 0				
			oigii.				Date:	3				
						1	O labour	01				
							SOHAM MO	ECT	OR			
						MAN	AGINO	MALE IN THE PARTY				

Purchase Order

Page(s) 1 Of 1

03-03-2023 13:08:57

Original / Office Copy / Purchase Div.Copy

From Company: Silver Oak Villas LLP

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36ADBFS3288A2Z7

	Doc No.	25754		
5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.			156616	
			21-02-2022	
GSTIN 36AJBPK0412E1ZY 66385358			NIL	
			07-01-2022	
9985113450/9885073880	SupplyType	Supply		
	M.G.Road, Secunderbad-500003. 9985113450/9885073880	Quote No Quote Date	M.G.Road, Secunderbad-500003. Doc Date 21-02-202 Quote No NIL Quote Date 07-01-202	

Kind Attn: Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Full

Item Name	Qty	Rate	Dis%	00-	_
1 4524 - Floctrical ather Continue	4.1	Rate	DIS%	GST	Amount
1 4524 - Electrical - other - Capacitor - NA - nos Cpco-10KVAR Heavy duty LT Capacitor box type	1.00	2,100.00	0.00	18.00	2,478.00
upees : Two Thousand Four Hundred Seventy Eight Only.		Total Or	der Value		2,478.00

Terms and Conditions :-

Specification / Brand All items shall be of 'L&T' brand

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Working Day.

Delivery Location

Silver Oak Villas Phase - IX

Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

Phone. Contact: Security 65908777, 9502288244 Sanjay

Penality For Delay Transportation Cost

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Other Terms

Nil

We reserve the right to reject items not conforming to quality and specifications. Above order for Club house purpose

Completion Date

Nil

Measurment

Nil Nil

Security Remarks

For	Silve	r Oak	Villas	LLP
Auth	orised	Signa	tory	

Accepted the above Terms And Conditions

For Elegant Enterprises

Name :	Name :	Date : / /
		Date: / /

Doplicate for hyphor / transplicter GST INVOICE 1. Triplicate for Supplier CASH | CREDIT Elegant Enterprises S. T. DEZ ZZ E Karbala Mairtan, M. G. Roarf, Secundarahari, S00003 Phone (H) chillistia Email address eleganthyd@hotmail.com e. econters I Annunciators I Switchgears I Starters I. Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals step (Sixo Transformers EE E. D. Lights E. Farthing Equipments EC arbon Brushes E. PVC Insulation Tapes E. Lugs Espaces transportation Mode (12122-0544 Not Applicable Vehicle/LR Number 22 February 2022 Not Applicable Date of Supply ncingnist 22 February 2022 State Code Place of Supply Hyderabad Details of Buyer I Billed to: M. Silver Oak Villas HP Delivery Challan No - Not Applicable s.4 (81) 4 & 4. 2nd Floor, Soham Mansion. Purchase Order No. 85758 Date 21 02 202 Mahatma Gandhi Road Secunderabad 500003 Site Silver Oak Villas Phase IX. Sy. No. 291. Delivery Location 364D8153288A277 Cherlapally, Hyderabad Against Delivery Term of Payment Against Proforma Invoice State Code 36 Within 30 days from date of invoice Description of Goods HSN/SAC Quantity **UoM** CGST % SGST % IGST % Rate Amount Capco LOKVAR Heavy Duty LT Capacitor 853210 1.00 9.00 9.00 nnn 2100.00 2100.00 Total Invoice Amount in Words: Total Amount Before Tax 2,100 00 es: Two Thousand Four Hundred Seventy Eight Only. Add : CGST 189.00 Add: SGST 189 00 Our Bank Details: Add: IGST of the Bank 0.00 HDFC Bank Account No.:50200009719725 R/o + Transportation Address Paradise, S.D. Road, Sec-Bad-3 0.00 IFS Code: HDFC0000042 Total Amount Receiver's Seal and Signature Rs. 2,478.00 Terms and Conditions with Name & Mobile Number for Elegant Enterprises 1. Goods once sold will not be taken back of exchanged 2. Interest at 24% P. A. will be charged affter Days. Our risk & responsibility cease on the delivery of goods 4. All disputes are subject to Secunderabad Jurisdiction 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct antee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures. E & O. E **No Guarantee & Warranty on Breakages & Burnout. Duly Checked By and Delivered to: Mr. Vamshi (Driver) Eway Bill No. Not Applicable Dated: Not Applicable rilec ust some SIEMENS S lewsman & dowells DINXET TEXNIC Finolex Diegrand Capco Head Office Block - A 413 Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5 0 0 0 0 1 6

36A)BPK0412E1ZY ☐ Orignal for Receipient ☐ Duplicate for Supplier / Transporter Triplicate for Supplier GST INVOICE Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003 CASH | CREDIT Phone: 040-6638-5358, E-mail address: eleganthyd@hotmail.com Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals Step Down Transfromers FLE.D Lights F Earthing Equipments F Carbon Brushes F PVC Insulation Tapes F Lugs F Spares Reverse Charge Nil Invoice Number EE2122-0544 invoice Date 22 February 2022 State Vehicle/LR Number Not Applicable Telangana Date of Supply Not Applicable State Code : Place of Supply Name M/s Silver Oak Villas LLP 22 February 2022 Details of Buyer I Billed to: Address: 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Hyderabad Mahatma Gandhi Road, Delivery Challan No. : Not Applicable Secunderabad - 500003 Purchase Order No.:85758 :36ADBFS3288A2Z7 GSTIN Date:-x Delivery Location Site: Silver Oak Villas Phase-IX, Sy. No. 291, state Date: 21.02.202 Telangana Cherlapally, Hyderabad. State Code Term of Payment □ Against Delivery SI. No 36 ☐ Against Proforma Invoice Description of Goods Within 30 days from date of Invoice. apco 10kVAR Heavy Duty LT Capacitor HSN/SAC Quantity UoM CGST% 853210 SGST % IGST % 1.00 No's 9.00 Amount 9.00 0.00 2100.00 2100.00 Total Invoice Amount in Words: Rupees: Two Thousand Four Hundred Seventy Eight Only. Total Amount Before Tax: Add: CGST vame of the Bank: HDFC Bank 2,100.00 Our Bank Details Add:SGST Branch Address 189.00 Account No. : 5 0 2 0 0 0 0 9 7 1 9 7 2 5 Faradise, S.D. Road, Sec-Bad-3 Add: IGST Receiver's Seal and Signature 189.00 IFS Code: HDFC0000042 with Name & Mobile Number R/o + Transportation Terms and Conditions Total Amount Goods once sold will not be taken back of exchanged 0.00 2. Interest at 24% P. A. will be charged affter Days. Rs. 2.478.00 for Elegant Enterprises 3 Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad jurisdiction 5. We declare that this invoice shows the actual price of the Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures. goods described and that all particulars are true & correct. Material Duly Checked By and Delivered to: Mr. Vamshi (Driver) minutes LAT SUPPLIES SIEMENS **No Guarantee & Warranty on Breakages & Burnout. Eway Bill No. Not Applicable Dated: Not Applicable PHILIPS CO STATE TEKNIC COOPER Bussnam @ dowells Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3. Begumpet, Hyderabad - 5000016 HMI Finolex Diegrand Capco