PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/03/23	Prepared by	Minish	Serial no.	15939
Supplier name	Sri laxmi Ganesh Steels & Hardware			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	03/03/23	PO/WO No.	97768	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	322	15/03/23	11,399/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,399/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 11840	Proof of delivery matches MRN ☐ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,399/-
Amount E – PO / WO value:	11,399/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	27/08/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		24 MAR 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com Po No 97768

M/s. Summit Sales LLP
M.G. Road
Party's GSTIN 36ACQFS2044C1Z7

Invoice No.: 322
Date : 15/3/23
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Welding Rod 12Pak	2case	3750.-	7500	00
	Cutting Blade 14"	12Nos	180/-	2160	00
			Total	9660	00
			SGST @ 9 %	869	40
			CGST @ 9 %	869	40
			IGST @ 18 %		
			Roundup		20
			Grand Total	11399	00

IN WARD
Inward No: 10784 Dt: 15/3/23
MRN No: Dt:
Received By: Amit Sign:
SSLLP-SOV

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

SUMMIT SALES LLP
IN WARD
No: 107067
Date: 16/3/23
Sign:
R.R. DIST.

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

 03-03-2023 1:01:27 PM

97768
16.02.23 5:15:19

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	97768	170942
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	03-03-2023	
	Quote No	NIL	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	02-03-2023	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	704000 - TOOL-Tools - Welding Rod--Mangalam - 12packets - Corton	2.00	3,750.00	0.00	18.00	8,850.00
2	693600 - TOOL-Tools - Cutting Blade-Metal-Norton - 350mm - Nos *14``*	12.00	180.00	0.00	18.00	2,548.80
					Total Order Value . . .	**11,398.80**

Rupees : Eleven Thousand Three Hundred Ninty Eight and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for ssllp stock replenishing & po no.97557 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Veeru/

Name : ________________

Contact - -

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	02.03.2023
Site & Phase :	SHLLP	Time:	10:00
Supplier		Req.No.	170942
Material required before date:		ID No.	84815.

No	Description	Size	Quantity	Units	Inward No	Date
1.	M S Rectangular pipe	50x25x2mm	60	No's		
2.	M S Square rod	10mm	2	Tons		
3.	M S Flat patti	3/4"x6mm	1	Ton		
4.	Welding rods	-	2	Packets		
5.	Cutting wheel	14"	12	No's		

Remarks: For ssllp stock replenishing for po number:97557 purpose .

Prepared By	M.Asha jyothi	Approved by	APPROVED
Sign.& Date	02.03.2023	Sign. & Date	02 MAR 2023 P. VENKATESHWARLU MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

97765