

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 23/03/23		Prepared by: Asha Jayothi		Serial no. 15960	
Supplier name: Reflection Electricals Pvt. Ltd		HO inward no.			
Firm/Company: SLLP		Project: SLLP		HO received date	
PO/WO date: 01/03/23		PO/WO No. 97661		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4924	17/03/23	10,620/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 10,620/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 118394	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 10,620/-

Amount E – PO / WO value: 1,39,913/-

Amount F – Difference (A – E): 1,29,293/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 27/03/23

Remarks: final bill

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com
Consignee (Ship to)

Summit Sales LLP
5-4-187/3&4, II Floor, M G Road, Secunderabad 500
003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Buyer (Bill to)

Summit Sales LLP
5-4-187/3&4, II Floor, M G Road, Secunderabad 500
003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No.	Dated
4924	17-Mar-2023
Delivery Note	Mode/Terms of Payment
1120	Against Delivery
Reference No. & Date.	Other References
4924 dt. 17-Mar-2023	
Buyer's Order No.	Dated
97661/170922	1-Mar-2023
Dispatch Doc No.	Delivery Note Date
	17-Mar-2023
Dispatched through	Destination
Your Self	Cherlapally
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	Venia 6M Plate BP956	853810	18 %	120.0000 nos	75.00	nos	9,000.00
	OUTPUT CGST						810.00
	OUTPUT SGST						810.00
Total				120.0000 nos			₹ 10,620.00

INWARD	
Inward No. 19542	Di: 17/3/23
MRN No: 118394	Di:
Received By:	Sign: Sayi
SUMMIT SALES LLP	

Amount Chargeable (in words)

E. & O.E

INR Ten Thousand Six Hundred Twenty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853810	9,000.00	9%	810.00	9%	810.00	1,620.00
Total	9,000.00		810.00		810.00	1,620.00

Tax Amount (in words) : **INR One Thousand Six Hundred Twenty Only**

Date & Time :
Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**
for Reflections Electricals Pvt Ltd.

Company's PAN : **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

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01-03-2023 10:22:25

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97661

16.02.23 5:15:18

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ

27540307

27543785..

9849875767

Doc No	97661	170922
Doc Date	01-03-2023	
Quote No	nil	
Quote Date	27-02-2023	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 345200 - ELTU-Electrical - LED Tube Light-6500K-Wipro-D532065 - 1200mmX20W - Nos	40.00	190.00	0.00	18.00	8,968.00
2 419900 - ELSW-Electrical - MCB-- - 16 amps - Nos	48.00	105.00	0.00	18.00	5,947.20
3 202000 - ELSW-Electrical - MCB-- - 10 amps - Nos	48.00	105.00	0.00	18.00	5,947.20
4 437500 - ELSW-Electrical - MCB-- - 06 amps - Nos	48.00	105.00	0.00	18.00	5,947.20
5 437400 - ELSW-Electrical - Isolater-4 Pole- - 40 amps - Nos	12.00	450.00	0.00	18.00	6,372.00
6 387400 - ELSW-Electrical - Module Plate--Wipro NW - 6 Module - Nos	600.00	250.00	70.00	18.00	53,100.00
7 686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos	600.00	120.00	70.00	18.00	25,488.00
8 850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	300.00	200.00	70.00	18.00	21,240.00
9 829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	100.00	195.00	70.00	18.00	6,903.00
Total Order Value . . .					139,912.60
Rupees : One Lakh(s) Thirty Nine Thousand Nine Hundred Twelve and Paise Sixty Only.					

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
S.no. Bill no. Bill Dt. Amount
Phone 9618244433, Hamendra

Penalty For Delay Nil 4757 03/03/23 1,29,293/-

Transportation 2. Transport cost shall be borne by us. 4921 17/03/23 10,620/-

Warranty 3. 10 years warranty.

For **Summit Sales LLP**

Authorised Signatory

Name : 01/03/2023

Name :

Date : / /

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other

APPROVED BY
01 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Purchase Order

Page(s) 2 Of 2

01-03-2023 10:22:25

Original / Office Copy / Purchase Div.Copy

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

Requisition Form

Company Name: SLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 27.02.2023

Time: 11:00:00

Req. No. 170922

ID No. 84730

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC1988-Electrical-LED Tube Light-6500K-Wipro D532065-1200mmX20W-Nos	40 ✓	20	40		
2	ELEC7266-Electrical-MCB---16 amps-Nos	48 ✓	19	48		
3	ELEC4199-Electrical-MCB---10 amps-Nos	48 ✓	89	48		
4	ELEC2020-Electrical-MCB---06 amps-Nos	48 ✓	27	48		
5	ELEC8878-Electrical-Isolater-4 Pole--40 amps-Nos	12 ✓	11	12		
6	ELEC4560-Electrical-ACCL Automatic-2 Pole -L&T -10 30amps-Nos	10 ✓	0	10		
7	ELEC6992-Electrical-Module Plate--Wipro NW-6 Module-Nos	600 ✓	782	600		
8	ELEC3129-Electrical-Switch--Wipro NW-6amps-Nos	600 ✓	1411	600		
9	ELEC8034-Electrical-Socket--Wipro NW-6amps-Nos	300 ✓	877	300		
10	ELEC5426-Electrical-Switch--Wipro NW-16amps-Nos	100 ✓	110	100		

Remarks: For Stock Replenishing purpose

Engineer

Prepared By: M.Asha jyothi

Approved By: Minish

Sign & Date:

Project Manager

Purchase

MD ✓

APPROVED BY
27 FEB 2023
SOHAM MODI
MANAGING DIRECTOR