

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 24.03.23		Prepared by: V. RAVI		Serial no. 15683	
Supplier name: Mahayandi Marikudi				HO inward no.	
Firm/Company: Sovrup		Project: Sov-111		HO received date	
PO/WO date: 07.10.22		PO/WO No. 92599		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	180	29.01.23	17,473.00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			17,473.00
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 114280	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			17,473.00
Amount E – PO / WO value:			17,472.26
Amount F – Difference (A – E):			0.74
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		50% Advance paid	
Remarks: find bill & close this P.O.			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Form for closure of purchase order

PO no.: 92599	PO date: 07/10/22	Req. no.: 184689	Advice Scan ID
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☐ N	Copy available ☐ Y/ ☐ N	POD available ☒ Y/ ☐ N
Data required from site/engineers:			
MRN nos. related to PO 114280			
☐ Part material received.	☒ Full material received.	☐ Material not received.	
☐ Close PO – Balance material will be re-ordered by new requisition.			
☐ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer:			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: K. Tubasi Rani	Sign:	Date: 03/03/23	
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☒ Bills not received against this PO.	☐ Part bill received against this PO.	☐ All bills received against this PO.	
☒ Advance paid against this PO	Amount paid: 8,736/-	Date of payment: 13/10/22	
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks by Accountants:			
Prepared by: P. Ramani	Sign:	Date: 13/12/22	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by:	Sign:	Date:	
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks: Certified bill copy required.			
Prepared by: Ravi	Sign:	Date: 15/03/23	
Advice by MD - action to be taken.			
☒ Get certified bill from supplier (not original).	☐ Prepare bill in SLLP for material supplied.		
☒	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☒	Close PO	☐	Keep PO open. Material awaited
☐	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
16 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

Page(s) 1 Of 1

09-02-2023 10:22:42

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Mahanandi Marketing
Shed no D3/3, Door no 1-6-43/3/11, Kanajiguda, Alwal, Mutyamreddy
estate, Hyderabad-500015

GSTIN 36BANPC1655H1ZR

7207169169

7207169169

Doc No	92599	184669
Doc Date	07-10-2022	
Quote No	Nil	
Quote Date	28-09-2022	
SupplyType	Supply	

Kind Attn : Satish Chowdary

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	161800 - FUNF-Furniture & fixtures - HOB--Hindware-Sara Plus 4b - - - Nos	1.00	4,915.00	0.00	18.00	5,799.70
2	832100 - FUNF-Furniture & fixtures - Chimney--Hindware-Clara Neo Blk-SS60 - - - Nos	1.00	9,892.00	0.00	18.00	11,672.56

Total Order Value . . . 17,472.26

Rupees : Seventeen Thousand Four Hundred Seventy Two and Paise Twenty Six Only.

Terms and Conditions :-

Specification / All items are Hindware brand, stainless steel, Chimney with pipe 10 ft.

Payment Terms 50% advance balance against delivery

Tax All taxes are included in above prices

Delivery Date With in 5 days

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Extra as per actuals

Warranty Chimney 5 years and Hob 1 year warranty.

Advance Paid Rs-8,736 RTGS-,Dated-10-10-22, of Yes Bank.

Other Terms We reserve the rights to reject the items is not confirming specification, breakage is in suppliers account, above order is for villa no 138 purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Mahanandi Marketing**

Name : _____

Name : _____

Date : __/__/__

Contact - -

Tax Invoice
HAR HAR MAHADEV

(ORIGINAL FOR RECIPIENT)

MAHANANDI MARKETING Shed.No: D3/3, Door.No.1-6-43/3/11 Muthyam reddy estate, near yadamma nagar, kanajiguda Alwal, Secunderabad-500015, Medchal-Malkajgiri, TS GSTIN/UIN: 36BANPC1655H1ZR State Name : Telangana, Code : 36 Contact : 8790734830 E-Mail : mahanandimarketing169@gmail.com	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">Invoice No. 132</td> <td style="width:50%;">Dated 25-Nov-22</td> </tr> <tr> <td>Delivery Note</td> <td>Mode/Terms of Payment</td> </tr> <tr> <td>Reference No. & Date.</td> <td>Other References</td> </tr> <tr> <td>Buyer's Order No.</td> <td>Dated</td> </tr> <tr> <td>Dispatch Doc No. 132</td> <td>Delivery Note Date</td> </tr> <tr> <td>Dispatched through DIRECT</td> <td>Destination CHELAPALLY</td> </tr> <tr> <td>Bill of Lading/LR-RR No. dt. 25-Nov-22</td> <td>Motor Vehicle No. TS12UB8462</td> </tr> <tr> <td colspan="2">Terms of Delivery REFERENCE PO NO:- 92599/184669</td> </tr> </table>	Invoice No. 132	Dated 25-Nov-22	Delivery Note	Mode/Terms of Payment	Reference No. & Date.	Other References	Buyer's Order No.	Dated	Dispatch Doc No. 132	Delivery Note Date	Dispatched through DIRECT	Destination CHELAPALLY	Bill of Lading/LR-RR No. dt. 25-Nov-22	Motor Vehicle No. TS12UB8462	Terms of Delivery REFERENCE PO NO:- 92599/184669	
Invoice No. 132	Dated 25-Nov-22																
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Dispatched through DIRECT	Destination CHELAPALLY																
Bill of Lading/LR-RR No. dt. 25-Nov-22	Motor Vehicle No. TS12UB8462																
Terms of Delivery REFERENCE PO NO:- 92599/184669																	
Consignee (Ship to) Modi Properties Pvt.Ltd SILVER OAK VILLAS PART III, SY.NO-11, 12,14,15,16,17,18,294,MODI PROPERTIES, OPPOSITE SHAKTI BAR,CHERLAPALLY GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36 Contact : 7680971999																	
Buyer (Bill to) Modi Properties Pvt.Ltd 5-4-187/3&4,2nd Floor,M.G Road,Secunderabad GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36 Place of Supply : Telangana Contact : 7680971999																	

SI	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	KA Cooker Hood Clara Neo Blk 60	84146000	18 %	1.00 PCS	5,800.00	4,915.25	PCS		4,915.25
2	SARA PLUS 4B 60	73211110	18 %	1 nos	11,673.00	9,892.37	nos		9,892.37
									14,807.62
	Output-CGST								1,332.68
	Output-SGST								1,332.68
	Round Off								0.02
Total									₹ 17,473.00

Amount Chargeable (in words) E. & O.E
INR Seventeen Thousand Four Hundred Seventy Three Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
84146000	4,915.25	9%	442.37	9%	442.37	884.74
73211110	9,892.37	9%	890.31	9%	890.31	1,780.62
Total	14,807.62		1,332.68		1,332.68	2,665.36

Tax Amount (in words) : **INR Two Thousand Six Hundred Sixty Five and Thirty Six paise Only**

Company's PAN : **BANPC1655H**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : **HDFC Bank**
 A/c No. : **50200052885909**
 Branch & IFS Code : **ALWAL & HDFC0000632**

Customer's Seal and Signature

INWARD

Inward No: **3091** Dt: **25/11/22**

MRN No: **114280** Dt: **25/11/22**

Received By:

(Silver Oak Villas-Part-III)

for MAHANANDI MARKETING



Authorised Signatory

SUBJECT TO HYDERBAD JURISDICTION

This is a Computer Generated Invoice

Tax Invoice
HAR HAR MAHADEV

(ORIGINAL FOR RECIPIENT)

MAHANANDI MARKETING

Shed.No: D3/3, Door.No.1-6-43/3/11
Muthyam reddy estate, naar yadamma nagar, kanalguda
Alwal, Secunderabad-500015, Medchal-Malkajgiri, TS
GSTIN/UIN: 36BANPC1655H1ZR
State Name : Telangana, Code : 36
Contact : 8790734830
E-Mail : mahanandimarketing169@gmail.com

Consignee (Ship to)

Modi Properties Pvt.Ltd
SILVER OAK VILLAS PART III, SY.NO-11,
12,14,15,16,17,18,294,MODI PROPERTIES,
OPPOSITE SHAKTI BAR,CHERLAPALLY
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Contact : 7680971999

Buyer (Bill to)

Modi Properties Pvt.Ltd
5-4-187/3&4,2nd Floor,M.G Road,Secunderabad
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36
Place of Supply : Telangana
Contact : 7680971999

Invoice No. 132	Dated 25-Nov-22
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No.	Dated
Dispatch Doc No. 132	Delivery Note Date
Dispatched through DIRECT	Destination CHELAPALLY
Bill of Lading/LR-RR No. dt. 25-Nov-22	Motor Vehicle No. TS12UB8462
Terms of Delivery REFERENCE PO NO:- 92599/184669	

Sl	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	KA Cooker Hood Clara Neo Blk 60	84146000	18 %	1.00 PCS	5,800.00	4,915.25	PCS		4,915.25
2	SARA PLUS 4B 60	73211110	18 %	1 nos	11,673.00	9,892.37	nos		9,892.37
									14,807.62
	Output-CGST								1,332.68
	Output-SGST								1,332.68
	Round Off								0.02
Total									₹ 17,473.00

Amount Chargeable (in words)

E. & O.E

INR Seventeen Thousand Four Hundred Seventy Three Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
84146000	4,915.25	9%	442.37	9%	442.37	884.74
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Total	14,807.62		1,332.68		1,332.68	2,665.36

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A/c No. : **50200052885909**
Branch & IFS Code : **ALWAL & HDFC0000632**

Customer's Seal and Signature

INWARD

Inward No: **3091** Dt: **25/11/22**
MRN No: **114280** Dt: **25/11/22**
Received By: **[Signature]** Sign: **[Signature]**
(Silver Oak Villas-Part-III)

for MAHANANDI MARKETING

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

09-10-2022 11:36:45 AM

92599
03.10.22 5:34:56

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details				
Mahanandi Marketing Shed no D3/3, Door no 1-6-43/3/11,Kanajiguda, Alwal, Mutyamreddy estate, Hyderabad-500015 GSTIN 36BANPC1655H1ZR 72071691697207169169		Doc No	92599	184669
		Doc Date	07-10-2022	
		Quote No	Nil	
		Quote Date	28-09-2022	
		SupplyType	Supply	

Kind Attn : **Satish Chowdary**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
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2 832100 - FUNF-Furniture & fixtures - Chimney--Hindware-Clara Neo Blk-SS60 - - - Nos	1.00	9,892.00	0.00	18.00	11,672.56
Total Order Value . . .					17,472.26
Rupees : Seventeen Thousand Four Hundred Seventy Two and Paise Twenty Six Only.					

Terms and Conditions :-

Specification / All items are Hindware brand, stainless steel, Chimney with pipe 10 ft.

Payment Terms 50% advance balance against delivery

Tax All taxes are included in above prices

Delivery Date With in 5 days

Delivery Location Silver Oak Villas Part III
Sy.No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Extra as per actuals

Warranty Chimney 5 years and Hob 1 year warranty.

Advance Paid Rs-8,736 RTGS-,Dated-10-10-22, of Yes Bank.

Other Terms We reserve the rights to reject the items is not confirming specification, breakage is in suppliers account, above order is for villa no 138 purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
10 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

B.No 132 25/11
3091 25/11

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Contact - -

Accepted the above Terms And Conditions

For **Mahanandi Marketing**

Name : _____

Date : _/_/

Requisition Form							
Company Name:		Silver Oak Villas		Date:		28-09-2022	
Site & Phase :		SOV-III		Time:		14:00	
Unit No./Block No.		For Villa no.138					
Supplier:				Req. No.		184669	
Material required before date:				03-10-2022 ID No.		80173	
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	FUNF1172-Furniture & fixtures-Kitchen cabinets-Laminated MDF-Wenge --sqm	6.5sq.m	0	6.5sq.m			
2	FUNF1618-Furniture & fixtures-HOB--Hindware-Sara Plus 4p--Nos	1no	0	1no			
3	FUNF8321-Furniture & fixtures-Chimney--Hindware-Clara Neo Blk-SS60--Nos	1no	0	1no			
4							
5							
6							
7							
8							
9							
10							
Remarks:		For Villa no.138 purpose (C2 drawings are attached please find it)					
Engineer		Project Manager		Purchase Manager		MD	
Prepared By: K. Tulasi Rani							
Approved By:							
Sign & Date:							

92399

malawani

APPROVED

10 OCT 2022

P. VENKATESHWARLU
MANAGER PURCHASE

Tax Invoice
HAR HAR MAHADEV

(ORIGINAL FOR RECIPIENT)

MAHANANDI MARKETING Shed.No: D3/3, Door.No.1-6-43/3/11 Muthyam reddy estate, near yadamma nagar, kanajiguda Alwal, Secunderabad-500015, Medchal-Malkajgiri, TS GSTIN/UIN: 36BANPC1655H1ZR State Name : Telangana, Code : 36 Contact : 8790734830 E-Mail : mahanandimarketing169@gmail.com	Invoice No. 180 Dated 29-Jan-23 Delivery Note Mode/Terms of Payment Reference No. & Date. Other References Buyer's Order No. Dated Dispatch Doc No. 180 Delivery Note Date Dispatched through Destination CHERLAPALLY Bill of Lading/LR-RR No. Motor Vehicle No. TS12UB8462 Terms of Delivery PO REF:-92599/184669 DTD:-25/11/2022
Consignee (Ship to) SILVER OAK VILLAS LLP 5-4-187/3&4,2ND FLOOR,MG ROAD,SEC-BAD GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36	
Buyer (Bill to) SILVER OAK VILLAS LLP 5-4-187/3&4,2ND FLOOR,MG ROAD,SEC-BAD GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
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Company's PAN : **BANPC1655H**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and

Company's Bank Details

Bank Name : **HDFC Bank**

A/c No. : **50200052885909**

Branch & IFS Code : **ALWAL & HDFC0000632**

Customer's Seal and Signature

for **MAHANANDI MARKETING**



Authorised Signatory

SUBJECT TO HYDERBAD JURISDICTION

This is a Computer Generated Invoice