

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/03/23		Prepared by: V. RAVI		Serial no. 15671	
Supplier name: RDC concrete India Pvt Ltd.				HO inward no.	
Firm/Company: Gvdc		Project: Genopolis		HO received date	
PO/WO date: 202208/2001		PO/WO No. 13/08/22		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2 HY22 ARS 3932	02/09/22	25,850.-w	☒ Yes ☐ No
2.	2 HY22 ARS 3454	02/09/22	21,150.-w	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			47,000.-w
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: Inward No.	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			47,000.-w
Amount E – PO / WO value:			44,000.-w
Amount F – Difference (A – E):			3000.-w
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		25/03/23	
Remarks: Rdc difference & final bill and close this po. Note: original invoice misplaced so through certified true copy we are proceed.			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:					
Date		25/03/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Form for closure of purchase order

PO no.: 20220812001	PO date: 12/08/2022	Req. no.: 196165	Advice Scan ID
Barcoded PO available ☐ Y/ ☒ N	Invoice original available ☐ Y/ ☒ N	Copy available ☐ Y/ ☒ N	POD available ☐ Y/ ☒ N
Data required from site/engineers:			
MRN nos. related to PO			
☐ Part material received.		☒ Full material received.	
☐ Material not received.			
☐ Close PO - Balance material will be re-ordered by new requisition.			
☐ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer: Full material received			
Notes: 1. Provide details of material received by way of separate attachment, 2. Provide scanned copy of DCs proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: P. Nihaleika	Sign:	Date: 12/01/2023	
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☒ Bills not received against this PO.		☐ Part bill received against this PO.	
☐ All bills received against this PO.			
☐ Advance paid against this PO		Amount paid:	
		Date of payment:	
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks by Accountants:			
Prepared by:		Date: 12/01/23	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by:		Sign:	
		Date:	
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks: certified bill copy required from vendor.			
Prepared by: Ravi		Sign:	
		Date: 15/03/23	
Advice by MD - action to be taken.			
☒ Get certified bill from supplier (not original).		☐ Prepare bill in SLLP for material supplied.	
☐ Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☒ Close PO		☐ Keep PO open. Material awaited	
☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:			
Approved by: Soham		Sign:	
		Date:	

APPROVED BY
16 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Company name:	GV Discovery center	Block No.:	Towards Chemical store.
Project:	Genopolis	Flat / Villa no.:	Block -191
Supplier:	RDC Concrete	Slab no.:	
Requisition nos.:	196165	A. Estimated quantity:	10 cub meter
PO nos.:	20220812001	B. Requisition quantity:	10 cub meter
Sign of Security	Sign of Admin	C. Actual quantity poured	5.5 cub meter + 4.5 cub meter
Nizam	Megha	D. Difference (C-A)	4.5 cub meter

Details of RMC pour

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1.	02.09.2022	06:33 AM	07:35	07:39	5.5 m3	2HY22AR S3932 ✓	13200	14550				
Total:					5.5 m3		13200	14550				
Remarks	Requisition quantity 10m3 poured at site. PO to be closed.											

Note: 1. Report to be sent on a daily basis to purchase and inspection properties. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weightment slips + pour reports + test reports + photographs at site.

Internal memo no. 903/35/A
Annexure - B
RMC pour report

Company/ firm:	GV Discovery center	Block No.:	Towards Chemical store.
Project:	Genopolis	Flat / Villa no.:	Block -191
Supplier:	RDC Concrete	Slab no.:	-
Requisition nos.:	196165	A. Estimated quantity:	10 cub meter
PO nos.:	20220812001	B. Requisition quantity:	10 cub meter
Sign of Security	Sign of Admin	C. Actual quantity poured	4.5 cub meter
Nizam	Meghana	D. Difference (C-A)	5.5 cub meter

Details of RMC pour

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured	De No. / Batch no.	Specified wt @2400 kgs/m ³	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m ²	28 days cube test strength in kN/m ²
1.	18-08-2022	11:07 AM	11:51	11:59	4.5 m ³	2HY22AR S3454 ✓	12190	11320				
Total:					4.5 m ³							
Remarks	S-S Cum m ³ will be wt at tie beam											

Note: 1. Report to be sent on a daily basis to the client on the project site. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weight all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400 kgs/m³. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weightment slips + pour reports + test reports + photographs at site.

Purchase Order

Office Copy(For HO)

From Company:

GV Discovery Centre Pvt. Ltd,
5-4-187/3&4, 11nd Floor Soham Mansion M.G. Road
Secunderabad, TELANGANA, 500003
GSTNO:36AAHCG4940K12C

Delivery Location: Genopolis

Plot No.1/A, Synergy Square 1, Genome Valley, Shamirpet
Hyderabad, Telangana 500078
Subba Reddy, 7674808777

Supplier Details

RDC Concrete (India) Pvt. Limited
Plot No.15, Sy. No.518, Kistapur village, Medchal M
Kistapur village, Medchal, TG.
GSTIN:-
D.S.V.Chalapathy Rao, 23042912/3
chalapathy.rao@rdcconcreteindia.com

PO No	20220812001	Quote No	NIL
PO Date	12 Aug 2022	Quote Date	13 Aug 2022
Supply Type	Purchase Order		

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%					Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT
1	RMCC9497-RMC-RMC-M25---cum	10.00	3,728.81	0%	37,288	18%	0%	0%	6,712	0	0
Total Amount ...										6,712	0
										44,000	
										44,000	

Rupees in words : Forty Three Thousands Nine Hundred And Ninety Nine nine Six Paise Only.

Terms and Conditions:-

RMC other terms :

Batching report + cube test report must be provided.

RMC specification:

___ kgs of cement to be added per cum.

RMC quantity

Payment shall be made on quantity delivered at site. All vehicles to be weighed near site

RMC line pump:

Line / boom pump charges included.

Payment Terms :

Within 30 days of delivery and on production of bill.

Tax :

Inclusive of GST and all other taxes.

Delivery Date :

Within As per site engineer request.

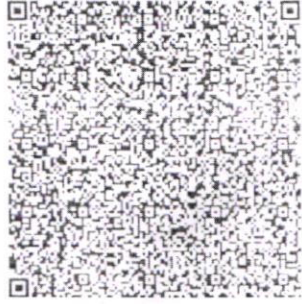
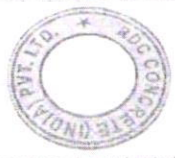
Delivery Location :

As per details given above

Bill submission:

Vendor Shall submit proof of delivery+original invoice at head office of purchaser

9550609153

				TAX INVOICE RDC CONCRETE (INDIA) PRIVATE LIMITED Survey No.518,Plot No.15,Kistapur Village,Dist-Medchal District TG,PIN -501401											
Phone :		Email-Id : customercare@rdconcrete.com													
GSTIN : 36AAVCU0108Q2Z8		PAN : AAACU0108Q		CIN : U74999MH1993PTC172842		TAN : PNER28625C									
Bill To Party				Ship To Party											
Party Name : GV DISCOVERY CENTERS PRIVATE LIMITED Address : 5-4-187/ 3&4, 1ind Floor, Soham Mansion, MG Road, Secunderabad, HYDERABAD Telangana 500003 GSTIN : 36AAHCG4940K1ZC PAN : Invoice Number : 2HY22ARS3932 Invoice Date : 02-09-2022 State : Telangana State Code : 36 DC No : 2HY22ARS3932 DC Date : 02-09-2022 06:33:53 Sales Order : 201222500666				Party Name : GV DISCOVERY CENTERS PRIVATE LIMITED Address : 119, 191, Synergy Square, Turkapally, Hyderabad, HYDERABAD, Telangana 500078 GSTIN : 36AAHCG4940K1ZC PAN : Terms of Payment : 30 Days Transport Mode : By Road State : Telangana Vehicle No : TS08UF3927 Place of Supply : HYDERABAD Date of Supply : 02-09-2022 PO No : 20220812001 IRN : ab83eb7673e74245ccc7b0d4aba7eaebdfac7a4613d7e2261e5f11747e8938284 Ackno Number : 112213926371189 Ackno Date : 2022-09-02 06:36:00											
Whether tax is payable on reverse charge basis: No															
SI. No	Description of Goods	HSN Code	UOM	Qty	Unit Price	Basic Amount	CGST %	CGST Amount	SGST %	SGST Amount	IGST %	IGST Amount	Gross Amount		
1	M25 Grade Of Concrete	38245010	CUM	5.5	398305	2190678	9	1971.61	9	1971.61		0	25849.99		
TCS % :		TCS Amount :		KFC % :		KFC Amount : 0.00		Grand Total		25849.99					
Net Value in Rupees : Rupees Twenty Five Thousand Eight Hundred Forty Nine and paise Ninety Nine								Note: 1M3=2400Kgs +/-5%							
Cementitious Type		Max. Agg Size		Admixture type		Slump		Min. Cementitious Content							
OPC		20mm		PCEA		Slump 120 +/- 25 mm									
Batch No. HY2/2022/33714		Order Quantity (Cubic Meter)		Quantity with this load (Cubic Meter)		Cumulative Quantity (Cubic Meter)									
10				5.5		10									
Pouring Location / Structure :				Time of arrival on site:											
Whether this concrete is pumped by RDC concrete: Yes/No				Time discharged completed:				Time released from site:		Water added at site:		Admixture added at site:			
Remarks Please Note: This concrete delivery is subject to the terms and conditions of sales shown in our quotation. The time is allowed for unloading this delivery is 15 minute. We reserve the right to charge for any detention beyond this time in excess of quotation. Any unauthorised addition of water and/or any other material to concrete shall approve us from any liability whatsoever. Any deficiency in methods of placing, compacting, forming and curing of concrete adopted at site may result in quality of concrete in the finished work, for which we shall not be held liable and responsible. Any damage that arise in quantity and quality except normal shrinkage and cracking, shall be reported immediately to RDC Concrete (India) Private Limited. In case of any discrepancies in the invoice please inform us within 3 working days from the date of invoice, otherwise it will be assumed that the invoice is correct and accepted. 24% interest per annum will be charged to the date of invoice on the amount remaining party or wholly unpaid after due date. *This document also constitutes as a Delivery Challan. I hereby confirm that: 1. I/We have accepted delivery of concrete as per the details mentioned above. 2. I/We have authorized addition of any water and/or admixture as mentioned above.															
															
Certified that the particulars given above are true and correct and amount indicated represents the price charged and that there is no flow of additional consideration directly or indirectly from the buyer.															

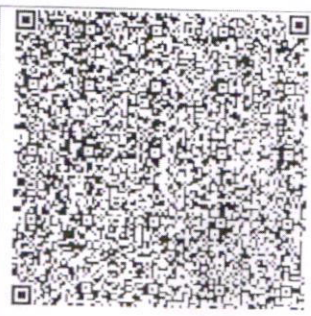
Caution: Cement and concrete contain lime and other chemicals which can be cause irritation, dermatitis and burning. To avoid harm to skin, minimize contact with concrete and wear suitable protective clothing. Whenever contact occur (whether directly or through saturated clothing) wash thoroughly.

INWARD	
Received By:	02/09/22
Received By:	Nigam

Receiver Signature & Seal

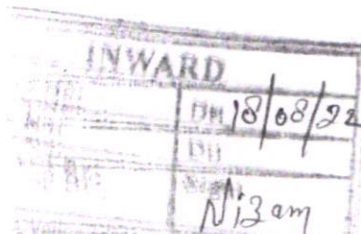
"TRUE COPY"

9703020722

Established in 1993 RDC Concrete RDC Concrete (India) Private Limited		 		TAX INVOICE RDC CONCRETE (INDIA) PRIVATE LIMITED Survey No.518,Plot No.15,Kistapur Village,Dist-Medchal District TG,PIN - 501401									
Phone :		Email-Id : customercare@rdcconcrete.com											
GSTIN : 36AAACU0108Q2Z8		PAN : AAACU0108Q		CIN : U74999MH1993PTC172842		TAN : PNER28625C							
Bill To Party				Ship To Party									
Party Name : GV DISCOVERY CENTERS PRIVATE LIMITED Address : 5-4-187/ 3&4, IInd Floor, Soham Mansion, MG Road, Secunderabad, HYDERABAD, Telangana 500003 GSTIN : 36AAHCG4940K1ZC PAN : Invoice Number : 2HY22ARS3454 Invoice Date : 18-08-2022 State : Telangana State Code : 36 DC No : 2HY22ARS3454 DC Date : 18-08-2022 11:07:22 Sales Order : 201222600666				Party Name : GV DISCOVERY CENTERS PRIVATE LIMITED Address : 119, 191, Synergy Square, Turkapally, Hyderabad, HYDERABAD, Telangana 500078 GSTIN : 36AAHCG4940K1ZC PAN : Terms of Payment : 30 Days Transport Mode : By Road State : Telangana Code : 36 Vehicle No : TS08UF3926 Place of Supply : HYDERABAD Date of Supply : 18-08-2022 PO No : 20220812001 IRN : 58f1d6fddbf563cb35e50a8960304023d7c4f4adec6cd 6c53e3fd0fa51739b6 Ackno Number : 112213816974193 Ackno Date : 2022-08-18 11:09:00									
Whether tax is payable on reverse charge basis: No													
Sl. No	Description of Goods	HSN Code	UOM	Qty	Unit Price	Basic Amount	CGST %	CGST Amount	SGST %	SGST Amount	IGST %	IGST Amount	Gross Amount
1	M25 Grade Of Concrete	38245010	CUM	4.5	3983.05	17923.73	9	1613.14	9	1613.14		0	21150.00
TCS % :		TCS Amount :		KFC % :		KFC Amount : 0.00		Grand Total		21150.00			
Net Value in Rupees : Rupees Twenty One Thousand One Hundred Fifty								Note: 1M3=2400Kgs +/-5%					
Cementitious Type		Max. Agg Size		Admixture type		Slump		Min. Cementitious Content					
OPC		20mm		PCEA		Slump : 120 +/- 25 mm							
Batch No: HY2/2022/33236													
Order Quantity (Cubic Meter)				Quantity with this load (Cubic Meter)				Cumulative Quantity (Cubic Meter)					
10				4.5				4.5					
Pouring Location / Structure :													
Whether this concrete is pumped by RDC concrete: Yes/No				Time of arrival on site:									
Time discharged completed:				Time released from site:		Water added at site:		Admixture added at site:					
Remarks:													
Please Note: This concrete delivery is subject to the terms and a condition of sales shown in our quotation. The time is allowed for unloading this delivery is 15 minutes. We reserve the right to charge for any detention beyond this time as per our quotation. Any unauthorised addition of water and/or any other material to concrete shall absolve us from any liability whatsoever. Any deficiency in methods of placing, compacting, finishing and curing of concrete adopted at site may affect quality of concrete in the finished work, for which we shall not be held liable and responsible. Any disputes that arise on quantity and quality (except comp. strength) of concrete supplied in this load shall be reported to us in writing within 24 hours from the time of supply. In no event shall we be liable for direct, indirect, incidental or consequential damage arising out of use of this product, even if advised of possibility of such damage. In no case shall our liability exceed the purchase price of this product. In case of any discrepancies in the invoice please inform us within 3 working days from the date of invoice, otherwise it will be assumed that the invoice is correct and accepted. 24% interest per annum will be charged from the date of invoice on the amount remaining partly or wholly unpaid after due date. *This document also constitutes as a Delivery Challan. I hereby confirm that: 1. I/We have accepted delivery of concrete as per the details mentioned above. 2. I/We have authorized addition of any water and/or admixture as mentioned above.													
													
Certified that the particulars given above are true and correct and amount indicated represents the price charged and that there is no flow of additional consideration directly or indirectly from the buyer.								For RDC Concrete (India) Pvt. Ltd. Authorised Signatory					

Caution: Cement and concrete contain lime and other chemicals which can cause irritation, dermatitis and burning. To avoid harm to skin, minimize contact with wet concrete and wear suitable protective clothing. Whenever contact occur (whether directly or through saturated clothing) wash thoroughly.

Receiver Signature & Seal

**"TRUE COPY"**