PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	24-03-23	Prepared by	S. JaySudha	Serial no.	15969
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Sov LLP	Project	Sov Part-II	HO received date	
PO/WO date	1-03-23	PO/WO No.	97697	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29252	23-03-23	12,361/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,361/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	118260	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,361/-
Amount E – PO / WO value:	12,361/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	03-04-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[signature]			
Sign:		APPROVED			
Date		24 MAR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	DB - 29252
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	23-03-2023
	PO No.	97697
	PO Date.	01-03-2023
	Req ID	84642
	Req Date	24-02-2023
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Loc Req No	212116

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	207900 - STEL-Steel - MS Railing-- - 2590x800m -	7216610	4	2470.00	9,880.00	18	1,778.40
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		85	7.00	595.00	18	107.10
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	10,475.00	1,885.50
	942.75	942.75	Total Invoice Amount	12,360.50	

Rupees : Twelve Thousand Three Hundred Sixty and Paise Fifty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 107263 Date: 23/3/23 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

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97697
16.02.23 5:15:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	97697	212116
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	01-03-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-03-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	207900 - STEL-Steel - MS Railing-- - 2590x800m - Nos	4.00	2,470.00	0.00	18.00	11,658.40
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	85.00	7.00	0.00	18.00	702.10
				Total Order Value . . .		**12,360.50**

Rupees : Twelve Thousand Three Hundred Sixty and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 Year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Ms railing fixing for villa no. 196,197 purpose.
Completion Date	Work shall be completed within ___ days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its rick and cost.
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must be sent to HO office. proof of delivery/DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Veerdr

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	24-02-2023			
Site & Phase :	Sov III	Time:	14:50			
Unit No./Block No.	For MS railing fixing for villa no 196,197					
Supplier:		Req. No.	212116			
Material required before date:	05-03-2023	ID No.	84642			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Da
1	STEL1965-Steel-MS Railing---2590x800m-Nos 207900 19Kg x 130/-	4	0	4		
2						
3						
4						
5						
6	P.O.no. 97697					
7						
8						
9						
10						
Remarks:	For MS railing fixing for villa no 196,197					
	Engineer	Project Manager	APPROVED 24 FEB 2023 P. VENKATESHWARLU MANAGER PURCHASE	Purchase		MD
Prepared By:	B.Meenakshi					
Approved By:	K.Purshotham					
Sign & Date:	24-02-2023					

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Silver oak villas LLP.

Site: SOV-III.

DC No.	: 5439
Date	: 09/03/23.
Vehicle No.	: TS 10 UB 3123
P.O. / W.O. No.	: 97697 / 212116
P.O. / W.O. Date	: 01/03/23.

Sl. No.	PARTICULARS	Quantity
1	Ms Railing - 2590x800-	4 NO's.
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		04 NO's.

INWARD
Inward No: 3594 Dt: 9/3/23
MRN No: 118260 Dt: 9/3/23
Received By: Sign:
(Silver Oak Villas-Part-III)

GSTIN :

Received the above materials in good condition.

Received by : Narendra

Date : 9/3/23

Stamp:

SUMMIT SALES LLP R.R. DIST.
IN WARD No. 87601 Date 23/3/23 Sign:

For SUMMIT SALES LLP

Minakshi

Authorised Signatory