Form for closure of purchase order

PO no.: 20221001002	PO date:		Req. no.:		Advice Scan ID
Barcoded PO available ✓□ Y/□ N	Invoice original available	□Y/□N /✓□Copy available	POD available ✓□Y/□ N		

Data required from site/engineers:

MRN nos. related to PO	113857 & 113858.	
□ Part material received.	✓□ Full material received.	□ Material not received.

□ Close PO – Balance material will be re-ordered by new requisition.

□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.

Remarks by engineer: Total material delivered. close this PO

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery – PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Basavishwari Sign: [signature] Date: 25/03/23

Data required from accounts:

□ Checked with E&D for receipt of bills.

✓□ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
✓□ Advance paid against this PO 100%	Amount paid: 2,72,493/-	Date of payment: 07-10-22

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants: 100% Advance paid.

Prepared by: [signature] Sign: [signature] Date: 7/3/23

Notes: 1. POs WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by: Sign: Date:

Remarks by Ravi – details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	1039	14/10/22	272,493-00	113858 & 113857
2.				
3.				

Remarks: Enclosed certified True copy Need your Approval.

Prepared by: Ravi Sign: [signature] Date: 25/03/23.

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).

□ Thereafter

□ □ Prepare bill in SSLLP for material supplied.

□ Cl

vice for credit to supplier and send to Soham for processing.

ith supplier. Get supplier's ledger. □ Keep PO open. Material awaited

n:

Date:

GMR Valley (SSLP P.O)

9663	.	20:20	Elegant Enterprises (1)	25 Amps MCB	10				-do-	-do-
			(2)	Awaked fitting	02					
			(3)	Base socket	08					
			(4)	Gang Box T switch						
9664	.	20:20	Ti's Trupa Agency (1)	Green pipe	60	metr	41	92764	-do-	-do-
9665	.	20:20	Elegant Ent (1)	6 Amps 1 way switches	16	Nos	0286	92782	-do-	-do-
			(2)	6 Amps socket	08	.				
9666	.	20:30	SSLP (1)	Marbo Opera Poreige 600x1200	46	Sqm	5034	91??	-do-	-do-
			(2)	Tagus Vitrified Tiles 600x...	475	'				
9667	31/10/2?	10:10	SSLP (1)	PPC cement 50kg	530	Bags	-	2022093 0004 (9963)	RA. 32 - 6984	pany
			DL Received 15/11/2?							
9668	.	14:15	SVR pump (1)	motor 4HP 1H	01	Nos	98	-	TS 10 UR-31	Motor
9669	.	14:05	SSLP (1)	Vitrified Tiles 600x600m	360	Sqm	5021	92019	-do-	-do-
9670	-	14:40	Dilprest Tubes (1)	MS Round pipe 100mm	09	Nos	513	91921	TS-08 UE 2612	Plumb
9671	.	14:40	Dilprest Tubes (1)	MS Round pipe 100mm	08	Nos	574	91918	-do-	-do-
9672	.	14:40	Dilpreak Tubes (1)	MS Round pipe 100mm	09	Nos	515	91910	-do-	-do-

GENERAL MATERIAL INWARD REGISTER

Inward No.	Date	Time	Supplier	Item Category	Item Desc.	Item Size	Quantity	Units	D.C.No	P.O. No	Vehicle No.	Delivered by	Received by	Engineer's Signature
9702	15/Nov	17:42	NUS scaffolding	① Vertical	3 meter		100	nos	462	–	TS-13	[illegible]	[signature]	
				② –do–	2 meter		150				UC-6352			
				③ –do–	1 meter		100							
				④ clamp			05				–			
				⑤ Pott			05							
9702	13/Nov	10:35	SSLG	① OPC Cement		53g	630	Bags	22971	93963	TS-07	–do–	[signature]	
			DC Received 15/11/21							(2D92093000)	UC-7832			
9703	17/Nov	14:10	Sri Arihant Steel	① I channel			02	nos	1656	92908	AP-28	–do–	[signature]	
											TA-9233			
9704	〃	14:00	Balaji Hardware	① Ball Valve	25mm		02	nos	2826	–	By Bike	Sultan	[signature]	
				② CPVC Tee	25mm		02							
				③ CPVC coupler	25mm		02							
				④ CPVC MABT	1¼"		03							
				⑤ cutting wheel	4"		05							
				⑥ Tape			10							
9705	–	·	Balaji Hardware	① Binding wire		GI wire	04	pegs	2771	-	–do–	Rahul	[signature]	
				② CP nipple			10	nos						
				③ coupler	110mm		02							
				④ Anchor Bolt			50							
				⑤ Tape			20							
				⑥ PVC Tee	50mm		02							
				⑦ waste pipe			10							
				⑧ PVC connection	2'		02							
				⑨ CPVC coupler	1½		06							
				⑩ Nails clamps			300							
				⑪ Nail clip			300							
				⑫ POP screws			800							

Purchase Order

Original

From Company: Summit Sales LLP
5-4-187/3&4, IInd FloorSoham MansionM.G.Road
Secunderabad,TELANGANA,500003
GSTNO:36ACQFS2044C1Z7

Delivery Location: NA
,,
,

Supplier Details				
PRANAV AGENCIES 311 , 3rd Floor Ispat Bhavan, Distillery Road, Ran Hyderabad,TG, GSTIN:36AGKPK7722P1ZQ Mr. Kalpesh,9989210123	PO No	20221007002	Quote No	NIL
	PO Date	07 Oct 2022	Quote Date	07 Oct 2022
	Supply Type	Purchase Order	170416/81485	

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CEMT1830-Cement-OPC-53-50kg-Bag	300.00	265.62	0%	79,686	0%	14%	14%	0	11,156	11,156	1,01,998
2	CEMT9218-Cement-PPC---50kg-Bag	550.00	242.18	0%	1,33,199	0%	14%	14%	0	18,648	18,648	1,70,495
								Total Amount ...	0	29,804	29,804	2,72,493

Rupees in words : Two Lakh Seventy Two Thousands Four Hundred And Ninety Two .eight PaiseOnly.

Terms and Conditions:-

Cement brand :	parasakhti
Cement Hamali charges :	Loading included. Unloading extra @ Rs.5/- per bag.
Cement quantity	Payment shall be made on quantity delivered at site
Cement payment terms:	100% advance payment.
Tax :	Inclusive of GST and all other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As per details given above
Transportation Cost :	Included.
Bill submission:	Vendor Shall submit proof of delivery+originak invoice at head office of purchaser

GMR (2022093000641)

POD awaited.

Remarks : Delivery at GMR Mallapur Contact Person Mr Ramprasad-8309938133.

For Summit Sales LLP	Accepted the above Terms And Conditions For PRANAV AGENCIES
Authorised Signatory	
Name :-	
Sign:-	
Date :-	Date :-

APPROVED
07 OCT 2022
MINISH PARIKH
MANAGER PROCUREMENT

Requisition Form

Company Name	Summit Sales LLP	Date	07 Oct 2022
Site Or Phase	NA	Time	
Flat/Villa/Other	Other	Req.No.	193975
Material required before date		ID No	20221007002

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	CEMT1830-Cement-OPC-53-50kg-Bag	300.00	0	300.00	350.00	265/62	
2	CEMT9218-Cement-PPC---50kg-Bag	550.00	0	550.00	315.00		

Remarks:

242/18

Prepared By :- Minish Parikh

Sign:-

Date :- 07 Oct 2022

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns

APPROVED

07 OCT 2022

MINISH PARIKH

MANAGER PROCUREMENT

Original

From Company:	Modi Realty Mallapur LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AAEFM1459R1ZP	Delivery Location:	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Rai Hyderabad,Telangana,500076 Ramprasad,9502211011

Supplier Details

Summit Sales LLP
#5-4-1873 & 4, II FloorSoham Mansion, M.G.Road
Secunderabad,TG,500003
GSTIN:36ACQFS2044C1Z7
Hamendra,Prabhakar,040-66335551
purchase@modiproperties.com

PO No	20220930004	Quote No	NIL
PO Date	30 Sep 2022	Quote Date	07 Oct 2022
Supply Type	Purchase Order		

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CEMT1830-Cement-OPC-53-50kg-Bag	300.00	268.27	0%	80,481	0%	14%	14%	0	11,267	11,267	1,03,016
2	CEMT9218-Cement-PPC---50kg-Bag	550.00	244.60	0%	1,34,530	0%	14%	14%	0	18,834	18,834	1,72,198
Rupees in words : Two Lakh Seventy Five Thousands Two Hundred And Fourteen . Eight PaiseOnly.								Total Amount ...	0	30,102	30,102	2,75,214

Terms and Conditions:-

Cement brand :	Parasakhti
Cement Hamali charges :	Loading included. Unloading extra @ Rs.12/- per bag.
Cement quantity	Payment shall be made on quantity delivered at site
Cement payment terms:	100% advance payment.
Tax :	Inclusive of GST and all other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As per details given above
Transportation Cost :	Included.

Bill submission:	Vendor Shall submit proof of delivery+originak invoice at head office of purchaser
Remarks :	PO No-20221007002

For Modi Realty Mallapur LLP

Authorised Signatory

Name :-

Sign:-

Date :-

Accepted the above Terms And Conditions
For

Date :-

DELIVERY CHALLAN

Summit Sales LLP

PO : 2022093000 4

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	22972
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	DC Date.	15-11-2022
	PO No.	93963
	PO Date.	14-11-2022
	Req ID	81506
GSTIN : 36AAEFM1459R1ZP	Req Date	13-11-2022
	Loc Req No	170424

	Description of Goods	HSN/SAC	Qty
1	921800 - CEME-Cement - PPC-- - 50kg - Bags	25232930	530
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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30			

INWARD
MODI REALTY MALLAPUR LLP
Ward No 9867 Dt. 15/11
MRN No 113858 Dt. 16/11/22
Received By Kumar Sign. 15/11

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

PO:- 2022093 0004

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No	22971
Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	DC Date	15-11-2022
	PO No	93963
	PO Date	14-11-2022
	Req ID	81506
GSTIN : 36AAEFM1459R1ZP	Req Date	13-11-2022
	Loc Req No	170424

	Description of Goods	HSN/SAC	Qty
1	183000 - CEME-Cement - OPC-53- - 50kg - Bags	25232930	630
2			
3			
4			
5			
6			
7			
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INWARD
MODI REALTY MALLAPUR LLP 13/10/22
Ward No 9702 Dt .. ....
MRN No 11385/ Dt 16/11/22 13/11/22
Received By: ..... Sign..... ....

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Tax Invoice

PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M.Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpesh218@gmail.com	Invoice No. e-Way Bill No. **1039**	Dated **14-Oct-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **20221007002**	Dated **7-Oct-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination **Mallapur**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CEMENT**		**300 BAGS**	265.62	BAGS	**79,686.00**
2	**CEMENT**		**550 BAGS**	242.18	BAGS	**1,33,199.00**
						2,12,885.00
	CGST					**29,803.90**
	SGST					**29,803.90**
	ROUND OFF					**0.20**
	Total		**850 BAGS**			**₹ 2,72,493.00**

Amount Chargeable (in words) *E. & O.E*

INR Two Lakh Seventy Two Thousand Four Hundred Ninety Three Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
	2,12,885.00	14%	29,803.90	14%	29,803.90	59,607.80
Total	**2,12,885.00**		**29,803.90**		**29,803.90**	**59,607.80**

Tax Amount (in words) : **INR Fifty Nine Thousand Six Hundred Seven and Eighty paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRANAV AGENCIES

Authorised Signatory

This is a Computer Generated Invoice

"TRUE COPY"