PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/3/23	Prepared by	Deepa	Serial no.	15942
Supplier name	Rainbow upvc Doors & window			HO inward no.	
Firm/Company	HMRK - HP	Project	GHT	HO received date	
PO/WO date	17/2/23	PO/WO No.	97247	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GST-103-2022-2023	11/3/23	5,841/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			5,841/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report			
MRN nos.:	Report attached	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,841/-
Amount E – PO / WO value:			5,841/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	27/2/23		
Remarks:	final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps				
Sign:	[signature]				
Date	21/3/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

RAINBOW UPVC DOORS AND WINDOWS

RAINBOW
UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No: GST-103-2022/2023
DATE : 11-03-2023

Delivery Location:
Greenwood Heights
Sy no: 196, Kowkur

To
Mehta & Modi Realty Kowkur LLP
5-4-187/3&4,II nd floor, MG Road, Soham Mansion,
Secunderabad-500003
GSTIN : 36ABLFM7631F1Z3
PO No: 97247 Dated: 17-02-2023

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	799200-WIND-Windows-UPVC-Ventilator top huge - 2.5' x 2'	2	10	495.00	4,950.00
		SUB TOTAL				4,950.00
		Forwarding				0.00
		CGST	9%			445.50
		SGST	9%			445.50
		IGST 0.00%				0.00
		Round Off				0.00
Total: Rupees Five Thousand Eight Hundred and Fourty One Only.						5,841.00

Ac/No : 919020007284349
Bank : AXIS BANK,PATANCHERU BRANCH.
IFSC : UTIB 0000687

Received

Signature with seal

For RAINBOW UPVC DOORS AND WINDOWS

Authorized Signatory

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 106891
Date: 11/3/23
Sign:

Purchase Order

 17-02-2023 11:29:42

97247
08.02.23 3:15:08

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From Company :	**Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderab G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Rainbow UPVC Doors and Windows	**Doc No**	97247	142642
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.	**Doc Date**	17-02-2023	
	Quote No	Nil	
GSTIN 36AAXFR3365G1ZN	**Quote Date**	17-02-2023	
9100007123	**SupplyType**	Supply	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	766200 - WIND-Windows - UPVC-Ventilator top hung - - 750WX600Hmm - Nos *2.5'x2'-2no'ssft per each*	2.00	2,475.00	0.00	18.00	5,841.00
					Total Order Value . . .	**5,841.00**

Rupees : Five Thousand Eight Hundred Fourty One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation dt. 09/03/2022.
Payment Terms	10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 25 days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for flats no 514 & 515 flat extra toilet inside fixing purpose.
Completion Date	Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Veeel

Name : ____________

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name : ____________

Date : __/__/____

Requisition Form					
Company Name:	MMRK -LLP	Date:	2023-02-17		
Site & Phase :	GHT	Time:	10-16 am		
Unit No./Block No.	B				
Supplier:	Rainbo upvc	Req. No.	142642		
Material required before date:		ID No.	84400		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	WIND4843-Windows-UPVC-Ventilator top hung --750WX600Hmm-Nos	2	495	2	
2	2.5×2 – 2 nos. 5 sft for each		2970		
3	7662				
4	97247				
5	93595				
6					
7					
8					
9					
10					
Remarks:	For flat no 514 & 515 flat extra toilet inside fixing purpose				
	Engineer	Project Manager		Purchase	
Prepared By:	A SURESH				
Approved By:	2023-02-17				
Sign & Date:					

APPROVED
16 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

INSTALLATION REPORT

Company/ firm:	MMRK-LLP	Requisition nos.:	142642
Project:	GHT	PO no.:	97247
Supplier:	Rainbow Upvc Doors & Windows	Material type:	Ventilator top hung

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	20/03/23	2	Upvc Ventilator top	2.5X2	10 Sft
2.			hung		
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	10 Sft

Remarks: Installation Work Completed

Approved by	Project manager	Security	Admin (Audit)
	APPROVED: A. SURESH PROJECT MANAGER		

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, to be provided within one working day of request from purchase.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 87599 Date 21/3/23