

Form for closure of purchase order

PO no.: 94805	PO date: 08-12-22	Req. no.: 142391	Advice Scan ID
Barcode PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☒ N	Copy available ☐ Y/ ☒ N	POD available ☒ Y/ ☐ N
Data required from site/engineers:			
MRN nos. related to PO 115258			
☒ Part material received.		☐ Full material received.	
☐ Material not received.			
☒ Close PO - Balance material will be re-ordered by new requisition.			
☐ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer:			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: D. Devi		Sign: D. Devi	Date: 13/03/23.
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☐ Bills not received against this PO.		☒ Part bill received against this PO.	
☐ All bills received against this PO.			
☐ Advance paid against this PO		Amount paid:	Date of payment:
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Bill amount
1.	27757	21-12-2022	46,997/-
2.			
3.			
Remarks by Accountants: Part bill Received.			
Prepared by:		Sign:	Date:
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by: S. Nayak		Sign: S. Nayak	Date: 20/03/2023
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks: Close the PO, balance material not required.			
Prepared by: Ravi		Sign: Ravi	Date: 21/03/23.
Advice by MD - action to be taken.			
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLP for material supplied.	
☐ Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☒ Close PO		☐ Keep PO open. Material awaited	
☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:			
Approved by: Soham		Sign:	Date:

APPROVED BY
23 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

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09-02-2023 10:12:01 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**

5-4-187/3&4, II nd floor, MG Road, Sohām Mansion, Secunderabad-500003

G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Sohām Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	94805	142391
Doc Date	08-12-2022	
Quote No	Nil	
Quote Date	23-11-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 458000 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Ultra Sprinkle LT - 250X375mm - sqm 123 boxes	92.06	294.66	0.00	18.00	32,009.15
2 576000 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Ultra Sprinkle DK - 250X375mm - sqm 123 boxes	92.06	294.66	0.00	18.00	32,009.15
3 396700 - TLWL-Tiles - Floor Tiles-Ceramic-Nitco-Ultra Sprinkle HL - 250X375mm - sqm 35 boxes	26.60	294.66	0.00	18.00	9,248.79
4 728100 - TLFL-Tiles - Wall Tiles-Ceramic-Nitco-Maharaja Off white - 300X300mm - sqm 49 boxes	53.33	427.00	0.00	18.00	26,870.85
Total Order Value . . .					100,137.94

Rupees : One Lakh(s) One Hundred Thirty Seven and Paise Ninty Four Only.

Terms and Conditions :-**Specification /** All items shall be of Nitco & Ispira brand/company**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551**Penalty For Delay** Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for A-501,502,701,716 416 Bathroom tiles laying work purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks** original invoice + copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site . original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email.For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

DELIVERY CHALLAN
SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mehta & Modi Realty Power Ltd

DC No. : 5269

Date : 16/12/22

Site: G-4-D

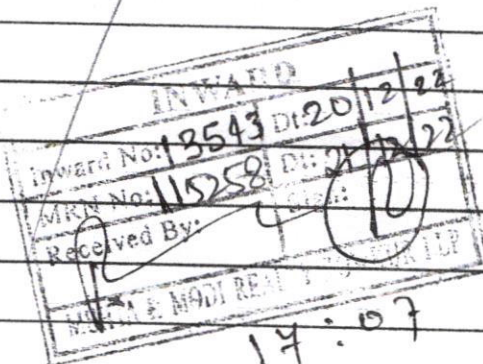
Vehicle No. : AP-21 0682

(Power)

P.O. / W.O. No. : 94805

P.O. / W.O. Date : 08/12/22

Sl. No.	PARTICULARS	Quantity
1	61729 SPRINKLER Lt	23 sqm
2	OR	23 sqm
3	HL	12 sqm
4	MAHARAJA OFF WH/2	53.3 sqm
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		



GSTIN :

Received the above materials in good condition.

Received by : giva

Stamp:

Date : 16/12/22

sh

For **SUMMIT SALES LLP**

[Signature]
Authorised Signatory

Purchase Order

Page(s) 1 Of 1

08-12-2022 10:51:58 AM



94805

29.11.22 5:53:07

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

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Total Order Value . . .					100,137.94

Rupees : One Lakh(s) One Hundred Thirty Seven and Paise Ninty Four Only.

Terms and Conditions :-

Specification /	All items shall be of Nitco & Ispira brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil

APPROVED BY
09 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSSLP stock

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A-503, 502, 701, 716 416 Bathroom tiles laying work purpose.		
Completion Date	NA	Amount	
Measurement	Nil		
1. Security	27752	21/12/22	47,037/-
2. Remarks	original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email.		
For Mehta & Modi Realty Kowkur LLP			
Authorised Signatory			

S.no.	PBI no.	DEPT.	A
1.1.			
3.3.			
4.4.			
5.5.			
Accepted the above Terms And Conditions			
For Summit Sales LLP			

Name : _____

Name : _____

Date : __/__/__

Requisition Form							
Company Name:		Mehta & Modi Realty Kowkur LLP		Date:	2022-11-23		
Site & Phase :		Green wood heights		Time:	14.05 pm		
Supplier:		SSLLP		Req. No.	142391		
Material required before date:				ID No.	82248		
S No		Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TLWL4580-Tiles-Wall Tiles-Ceramic-Nitico-Ultra Sprinkle LT -250X375mm-sqm	123600	92.6		92.6		
2	TLWL5760-Tiles-Wall Tiles-Ceramic-Nitico-Ultra Sprinkle DK -250X375mm-sqm	122400	92.6		92.6		
3	TLWL3967-Tiles-Wall Tiles-Ceramic-Nitico-Ultra Sprinkle HL -250X375mm-sqm	35	26.6		26.6		
4	TLFL7281-Tiles-Floor Tiles-Ceramic-Nitico-Maharaja Off white-300X300mm-sqm	49	53.33		53.33		
5							
6							
7							
8							
9							
10							
Remarks:		For A-501 & 502, 701 & 716 416 BATHROOM TILE LAYING PURPOSE					
Engineer		Project Manager					MD
Prepared By:		Asma shaikh		A Suresh			
Approved By:		A Suresh					
Sign & Date:		2022-11-23					

APPROVED
07 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

94805.