

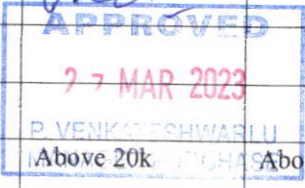
PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 25-03-23		Prepared by: S. Jaysudha		Serial no. 15996	
Supplier name: M/s. Leela Steel Railing & Furniture		HO inward no.			
Firm/Company: Sov LLP		Project: Sov part III		HO received date	
PO/WO date: 28-2-23		PO/WO No. 97655		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	113	23-3-23	22,715	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			22,715/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 118424	Installation report attached		Proof of delivery matches MRN ☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			22,715/-
Amount E – PO / WO value:			22,715/-
Amount F – Difference (A – E):			—
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		3-04-23	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. Venkateshwarlu			
Sign:					
Date		27 MAR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE**Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items**# Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.
Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.**Buyer :**M/s.: Silver Oak Villas L.P.
CherlapallyInvoice No. **113**

Date : 23/03/23

Delivery Note :

Mode of Payment :

Buyers Order No. : 97655

Date : 28/02/23

Despatched Through :

Destination : Cherlapally

GST No. : 36ADBFS3288A227

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1	SS Railing for v.no-143.	964000	55	350/-	19,250/-

INWARD	
Inward No: 2651	On: 23/3/23
MRN No: 118424	On: 23/3/23
Received By:	Signature:
(Silver Oak Villas-Part III)	



GST No. : 36CRBPB0826R1ZO

Gross Value

19,250/-

Rupees in words: Twenty Two
Thousand Seven hundred
Fifteen Rupees only

Add CGST 9 %

1732.5

Add SGST 9 %

1732.5

Add IGST %

GRAND TOTAL

22,715/-

Terms & Conditions

- Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit.
- 27% Interest will be charged on bills remaining unpaid after due date
- Payments within.....days.

For LEELA STEEL RAILING & FURNITURE

Proprietor

Purchase Order

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28-02-2023 17:24:05



16.02.23 5:15:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Mr. Mohan Ram H.no. 1-5-42/1, Indra Nagar, Venkateshwara Temple, Secunderabad - 03. GSTIN 36CRBPB0826R1Z0 8125765219	Doc No	97655	212121
	Doc Date	28-02-2023	
	Quote No	Nil	
	Quote Date	28-02-2023	
	SupplyType	Supply	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 964000 - STEL-Steel - Railing-Stainless steel- - 900Hmm - Rft	55.00	350.00	0.00	18.00	22,715.00
Total Order Value . . .					22,715.00
Rupees : Twenty Two Thousand Seven Hundred Fifteen Only.					

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	50% as advance & balance 50% after delivery of all materials & completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs.11,358/-RTGS/ Neft
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order villa no. 143SS railing fixing purpose.
Completion Date	Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Mr. Mohan Ram**

Name : _____

Date : __/__/__

Requisition Form		Silver Oak Villas LLP		Date:	27-02-2023				
Company Name:		Sov III		Time:	14:50				
Unit No./Block No.		For villa no 143 SS railing fixing purpose		Req. No.	212121				
Supplier:				05-03-2023 ID No.	84704				
Material required before date:									
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	STEL4802-Steel-Railing-Stainless steel--900Hmm-Rmts	16.8	0	16.8					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:		For villa no 143 SS railing fixing purpose							
Prepared By:		B.Meenakshi		Project Manager					
Approved By:		K.Purshotham							
Sign & Date:									

APPROVED
28 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

MD

27-02-2023

For villa no 143 SS railing fixing purpose

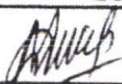
INSTALLATION REPORT

Company/ firm:	SOV LLP	Requisition nos.:	212121
Project:	SOV-FD	PO no.:	97655
Supplier:	M/S. Leela steel railing & furniture	Material type:	SS Railing

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	23/3/23	143	SS Railing	900 Hmm	55 Rft
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					55 Rft

Remarks:

APPROVED BY		
Project manager	Security	Admin (Audit)
28 MAR 2023		
K. PURSHOTHAM		

Note: 1. Report to be sent on completion of work. 2. Final completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.