

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 24-3-23		Prepared by: Venkatesh		Serial no. 15980	
Supplier name: SR Furniture works		HO inward no.			
Firm/Company: MHP L		Project: Sovpart-III		HO received date	
PO/WO date: 15-02-23		PO/WO No. 97191		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	045	9-3-23	1,81,770/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,81,770/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 118254	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,81,770/-

Amount E – PO / WO value: 1,81,770/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 3-04-23

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		V. Venkatesh			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

S R FURNITURE WORKS

ALL TYPES OF ENGINEERING WORKS

Plot No. 284, B.N. Reddy Nagar, Cherlapally, Hyderabad - 500 051.

To
M/s Mode Housing Pvt. Ltd.
#. 5-4-187/394, II nd floor, MG. Road.
Secunderabad - 500003.
GST No. 36AADCM5906D220

Invoice No. : **045**
Date : 9/3/23
P.O. No. : 97191/185390
Date : 09/03/2023

Sl.No.	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT
1.	4' feet three sitting Benches AS124C 8838	7301	35 Nos	4400/-	1,54,000/-



Rupees in Words One lakh eighty
one thousand seven twenty
only/-

Total Amount Before Tax	1,54,000/-
CGST 9 %	13860/-
SGST 9 %	13860/-
IGST %	—
Total Amount After Tax	1,81,720/-

Goods once sold will not be taken back

For **S R FURNITURE WORKS**

Customer Signature

D. R. Sanyal
Signature

Purchase Order

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20-02-2023 3:25:20 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details

S R Furniture Works
Plot no 284, B.N.Reddy Nagar, Cherlapally, Hyderabad-500051

GSTIN 36BFUPK2271R1ZJ

8008984556

8008984556

Doc No	97191	185390
Doc Date	15-02-2023	
Quote No	nil	
Quote Date	11-02-2023	
SupplyType	Supply	

Kind Attn : Venkatesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 117500 - FUNF-Furniture & fixtures - Miscellaneous-- - - - Nos 3Seater Bench	35.00	4,400.00	0.00	18.00	181,720.00
Total Order Value . . .					181,720.00

Rupees : One Lakh(s) Eighty One Thousand Seven Hundred Twenty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** 50% as Advance**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** RS.90,860/-by RTGS /NEFT**Other Terms** We reserve the right to reject items not conforming quality and specifications.Above order for school building work purpose.**Completion Date** NA**Measurment** Nil**Security** Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Modi Housing Pvt.Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **S R Furniture Works**

Name : _____

Name : _____

Date : ____/____/____

Contact : _____

Estimate/Draft PO

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15-02-2023 3:34:05 PM

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0



97191
08.02.23 3:15:07

Supplier Details			
S R Furniture Works Plot no 284, B.N.Reddy Nagar, Cherlapally, Hyderabad-500051 GSTIN 36BFUPK2271R1ZJ 8008984556 8008984556		Doc No	97191 185390
		Doc Date	15-02-2023
		Quote No	nil
		Quote Date	11-02-2023
		SupplyType	Supply

Kind Attn : Venkatesh

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
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Total Order Value . . .					181,720.00
Rupees : One Lakh(s) Eighty One Thousand Seven Hundred Twenty Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming quality and specifications.Above order for school building work purpose.

Completion Date NA

Measurment Nil

Security Nil

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For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details.
- ☐ Replenishing SLLP stock
- ☐ Other



For **Modi Housing Pvt.Ltd**

Authorised Signatory

Name :

15/02/2023

Name :

Accepted the above Terms And Conditions

For **S R Furniture Works**

Date : / /

Requisition Form		Company Name: MHPL SOV		Date: 11-02-2023		
Site & Phase :		SOV-III		Time: 2:00		
Unit No./Block No.		For School Building Purpose				
Supplier:		SR Furniture (Venkatesh - 8008984556)		Req. No. 185390		
Material required before date:		Urgent		ID No. 84244		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	FUNF5743-Furniture & fixtures-Miscellaneous----	35Nos	35Nos	35Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:		For School Building Purpose (3 seater bench)				
Engineer		Project Manager				
Prepared By: K. Tulasi Rani		Purchase				MD
Approved By: K. Purshotham		11 FEB 2023				
Sign & Date: 11-02-2023						

Requisition Form							
Company Name:		MHPL SOV		Date:	11-02-2023		
Site & Phase :		SOV-III		Time:	2:00 ;		
Unit No./Block No.		For School Building Purpose					
Supplier:		SR Furniture (Venkatesh - 8008984556)		Req. No.	185390		
Material required before date:		Urgent		ID No.	84244		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	FUNE5743-Furniture & fixtures-Miscellaneous----Nos	35Nos		35Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		For School Building Purpose (3 seater bench)					
Engineer		Project Manager		Purchase		MD	
Prepared By:		K. Tulasi Rani		11 FEB 2023			
Approved By:		K. Purshotham					
Sign & Date:		11-02-2023					