

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/3/23		Prepared by: <i>[Signature]</i>		Serial no.	
Supplier name: <i>Maharaj Boppho Puri Online Pvt Ltd</i>		Project: <i>MODI REALTY</i>		HO inward no. <i>40</i>	
PO/WO date: <i>27/3/23</i>		PO/WO No. <i>N4H</i>		HO received date	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	<i>3AC/149</i>	<i>17/3/23</i>	<i>3115/-</i>	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges): ☐ Yes ☐ No					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	Proof of delivery matches MRN			☐ Yes ☐ No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier					
Amount E - PO / WO value.				<i>3115/-</i>	
Amount F - Difference (A - E):				<i>3115/-</i>	
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date					
Remarks:					
Approved by		Purchase Officer	Purchase Manager	M D	Accountant
Name:		<i>[Signature]</i>			
Sign:		<i>[Signature]</i>			
Date:		<i>27/3/23</i>			
Approval limit		Upto 20k	Above 20k	Above 100k	Upto 20k
					Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount 3. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INVOICE

Mehta Propproperty Online Private Limited # 4-3-41/2, First Floor Ghasmandi Road, Secunderabad GSTIN/UIN: 36AAKCM3777H1Z1 State Name : Telangana,Code :03			Invoice No. SAL/149		
			Invoice Date: 17/03/2023		
			Mehta Propproperty Online Private Limited		
			Account Details		
Modi Realty (Pocharam) LLP 5-4-187/3&4,2nd Floor,Soham Mansion MG Road Secunderabad Hyderabad GSTIN/UIN: 36ABIFM1836H1Z7 State Name : Telangana,Code :03			Account Holder Name:		MEHTA PROPPROPERTY ONLINE PRIVATE LIMITED
					009763300000776
			Account Number:		
			IFSC Code:		YESB0000097
S.No	Project Name	Address	Qty	Rate	Amount
1	Nilgiri Heights CGST +9% SGST +9%	Pocharam	4	660	2.640.00
		Near Infosys			237.60
		East Hyderabad			237.60
Total					3,115.20
Amount Chargeable(in words)				E.&O.E	
Indian Rupees: THREE THOUSAND ONE HUNDRED AND FIFTEEN RUPEES ONLY					
	Taxable Value	Central Tax		State Tax	
		Rate	Amount	Rate	Amount
	2,640.00	9%	237.60	9%	237.60
Total	2,640.00		237.60		237.60
Tax Amount (in words) : FIVE HUNDRED AND SEVENTY FOUR RUPEES ONLY					
			Thanks & Regards,		
			Annaboina S Divya		
			Marketing Manager +91 9100377088 divya@propproperty.com		
			Experience the first online marketplace for Construction Industry!		
Mehta Propproperty Online Pvt. Ltd. www.propproperty.com					
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