

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/3/23		Prepared by: Y. H. H.		Serial no.	
Supplier name: M. H. K. R. O. P. P. R. O. P. R. T. Y. O. N. L. I. N. E. P. R. I. V. A. T. E.		Project: M. A. L. L. A. P. O. U. R. U. P.		HO inward no.	
PO/WO date: 17/3/23		PO/WO No. 511R		HU received date	
SI no.		Bill no.		Scan ID.	
1.		234/150		17/3/23	
2.				2336/	
3.					
4.					
Amount A - Bills total (Excluding Transport & Hamali Charges):				Original attached	
				☐ Yes ☐ No	

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:
 Proof of delivery matches MRN ☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier

Amount E - PO / WO value.

Amount F - Difference (A - E):

Quantity received as per PO / WO

Close PO / WO

Payment - due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Y. H. H.				
Sign:					
Date:	27/3/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount 3. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INVOICE

Mehta Propproperty Online Private Limited

4-3-41/2, First Floor

Ghasmandi Road, Secunderabad

GSTIN/UIN: 36AAKCM3777H1Z1

State Name : Telangana, Code : 03

Modi Realty (Mallapur) LLP

5-4-187/3&4, 2nd Floor, Soham Mansion

MG Road Secunderabad
Hyderabad

GSTIN/UIN: 36AAEFM1459R1ZP

State Name : Telangana, Code : 03

Invoice No. SAL/150

Invoice Date. 17/03/2023

Mehta Propproperty Online Private Limited

Account Details

Account Holder Name:

MEHTA PROPPROPERTY ONLINE PRIVATE LIMITED

Account Number:

009763300000776

IFSC Code:

YESB0000097

S.No	Project Name	Address	Qty	Rate	Amount
1	GMR CGST +9% SGST +9%	Mallapur Near Habsiguda Hyderabad	3	660	1,980.00 178.20 178.20
Total					2,336.40

Amount Chargeable(in words)

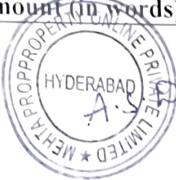
2,336.40

E.&O.E

Indian Rupees: TWO THOUSAND THREE HUNDRED THIRTY SIX RUPEES ONLY

	Taxable Value	Central Tax		State Tax	
		Rate	Amount	Rate	Amount
	1,980.00	9%	178.20	9%	178.20
Total	1,980.00		178.20		178.20

Tax Amount (in words) : THREE HUNDRED FIFTY SIX RUPEES ONLY



Thanks & Regards,

Annaboina S Divya

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