PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/03/23	Prepared by	V.RAVI	Serial no.	16053
Supplier name	MPPL			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	09.10.22	PO/WO No.	92703	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1011	13.10.22	12,663-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12663-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 112880	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12663-00
Amount E – PO / WO value:	115,875-00
Amount F – Difference (A – E):	103,212-00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	30/03/23
Remarks: find bill & close this P.O	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V.RAVI			
Sign:					
Date		29/03/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 9996 Date 29/3/23 Sign

Form for closure of purchase order

PO no.:	92703	PO date:	09/10/22	Req. no.:		Advice Scan ID	
Barcoded PO available	☑ Y/□ N	Invoice original available	□Y/□N /□Copy available	POD available	☑Y/□ N		

Data required from site/engineers:
MRN nos. related to PO: 112880
☑ Part material received. □ Full material received. □ Material not received.
☑ Close PO – Balance material will be re-ordered by new requisition.
□ Cancel PO. Material not required. □ Cancel PO. Material will be re-ordered by new requisition
□ Keep PO open. Material required. □ Keep PO open. Work under progress.
Remarks by engineer:
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.
Prepared by: MINISH Sign: Date: 16/03/2023
Data required from accounts:
□ Checked with E&D for receipt of bills.
☑ Bills not received against this PO. □ Part bill received against this PO. □ All bills received against this PO.
□ Advance paid against this PO Amount paid: Date of payment:
Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants:
Prepared by: Sangeeth Sign: Date: 28/3/2023
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.
Prepared by: Sign: Date:
Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	1011	13.10.22	12,663-00	112880
2.				
3.				

Remarks: Need MD's Approval for enclosed certified True copy.
Prepared by: Ravi Sign: Date: 28.03.23
Advice by MD - action to be taken.
□ Get certified bill from supplier (not original). ☑ Prepare bill in SSLLP for material supplied.
☑ Thereafter, prepare advice for credit to supplier and send to Soham for processing.
☑ Close PO □ Keep PO open. Material awaited
□ Accounts to be reconciled with supplier. Get supplier's ledger.
Remarks:
Approved by: Soham Sign: Date:

APPROVED BY
29 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 09-10-2022 14:47:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

92703
03.10.22 5:38:38

Supplier Details

Modi Properties Pvt Ltd
5-4-187/3&4, IInd floor, MG Road, Secunderabad-500003

GSTIN 36AABCM4761EZM
040-66335551

Po close

Doc No	92703	170271
Doc Date	09-10-2022	
Quote No	Nil	
Quote Date	09-10-2022	
SupplyType	Supply	

Kind Attn : Narendar Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	438700 - PLUM-Plumbing - PVC-SWR-Door Inspection pipe-Cleansing pipe- - 75mmx45° - Nos	20.00	127.22	0.00	18.00	3,002.39
2	675500 - PLUM-Plumbing - PVC-SWR-Door Tee- - 100mm - Nos	11.00	182.00	0.00	18.00	2,362.36
3	747700 - PLUM-Plumbing - PVC-SWR-Door Bend- - 75MMX87.5degree - Nos	19.00	85.00	0.00	18.00	1,905.70
4	892800 - PLUM-Plumbing - PVC-SWR-Reducer Tee- - 100x75mm - Nos 4	9.00	150.00	0.00	18.00	1,593.00
5	104200 - PLUM-Plumbing - Ball Cock-- - 12mm - Nos	65.00	669.00	0.00	18.00	51,312.30
6	831300 - PLUM-Plumbing - PVC-SWR-Single Door Y - - 100mm - Nos	8.00	232.00	0.00	18.00	2,190.08
7	978300 - STEL-Steel - Frames-Septic tank cutter type pump- - 1.75hp - Nos	2.00	18,876.00	0.00	18.00	44,547.36
8	213300 - TLCT-Tiles - Carpet Tile Donaire-SW-03-- - 500x500mm - sqm	3.00	125.00	0.00	18.00	442.50
9	111100 - PLUM-Plumbing - Loft Tank-- - 200ltrs - Nos	4.00	1,400.00	0.00	18.00	6,608.00
10	624000 - PLUM-Plumbing - CPVC-Step over bend-- - 20mm - Nos	45.00	36.00	0.00	18.00	1,911.60
				Total Order Value . . .		**115,875.29**

Rupees : One Lakh(s) Fifteen Thousand Eight Hundred Seventy Five and Paise Twenty Nine Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SS.
☐ Others.

SLLP's DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1	1011	13/10	12613
2			
3			
4			

APPROVED BY
12 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Modi Properties Pvt Ltd*

Name :

Date : __/__/__

Purchase Order

 09-10-2022 14:47:55

Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for MPL Excess stock purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Modi Properties Pvt Ltd***

Name : ____________________

Date : __/__/____

Requisition Form					
Company Name:	SSLLP	Date:	09.10.22		
Site & Phase :	SHLLP	Time:			
Unit No./Block No.	MPL Excess Material				
Supplier:		Req. No.	170271		
Material required before date:		ID No.	80398		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	PLUM4387-Plumbing-PVC-SWR-Door Inspection pipe-Cleansing pipe--75MMx45º-Nos	20	0	20	
2	PLUM6755-Plumbing-PVC-SWR-Door Tee--100MM-Nos	11	0	11	
3	PLUM7477-Plumbing-PVC-SWR-Door Bend--75MMX87.5degree-Nos	19	0	19	
4	PLUM8928-Plumbing-PVC-SWR-Reducer Tee--100x75MM-Nos	9	0	9	
5	PLUM1042-Plumbing-Ball Cock---12MM-Nos 92703	65	0	65	
6	PLUM8313-Plumbing-PVC-SWR-Single Door Y --100MM-Nos	8	0	8	
7	STEL9783-Steel-Frames-Septic tank cutter type pump--1.75hp-Nos	2	0	2	
8	TLCT2133-Tiles-Carpet Tile Donaire-SW-03---500x500MM-sqm	3	0	3	
9	PLUM1111-Plumbing-Loft Tank---200ltrs-Nos	4	0	4	
10	PLUM6240-Plumbing-CPVC-Step over bend---20MM-Nos	45	0	45	
Remarks:					
	Engineer	Project Manager		Purchase	
Prepared By:	Mounika				
Approved By:					
Sign & Date:					

APPROVED BY
12 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
11 OCT 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

M/s. MODI PROPERTIES PVT. LTD.

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No.82/1, Mallapur, Main Road, Hyderabad - 500 076.

GST : 36AABCM4761E1ZM

M/s Sumit Sales LLP

Site: Summit housing llp

DC No.	1009
Date	13-10-22
Vehicle No.	TS02UD3949
P.O. / W.O. No.	92703
P.O. / W.O. Date	9-10-22

Sl. No.	PARTICULARS	Quantity
1	PVC - SWR - door inspection pipe - 75mm x 45°	
2	PVC - SWR - door Tee - 100mm	20
3	PVC - SWR door bend 75mm x 8.75	11
4		19
5		
6	PVC SWR single door - 100mm	8
7	loft tank - 200 ltr	3+1
8	sleep over bend CPVC - 20mm	45
9	PVC SWR Reducer tee - 100x75mm	4
10		
11	Note: Ball cock not sent from mpl	
12		
13		
14		
15		
16		

SUMMIT SALES LLP R.R. DIST. INWARD No: 83583 Date: 18/10/22 Sign:

13-10-22

Received the above materials in good condition.

Received by :	Ramy
Date :	13-10-22
Stamp:	

INWARD
Inward No: 18848 Dt: 13/10/22
MRN No: 112880 Dt: 18/10/22
Received By: Sign:
SUMMIT SALES LLP

For M/s. Modi Properties Pvt. Ltd.

Authorised Signatory

TRANSIT INVOICE

M/s. MODI PROPERTIES PVT. LTD.
5-4-187/3 & 4, II Floor,
Soham Mansion, M.G. Road,
Secunderabad - 500 003.
GSTIN/UIN: 36AABCM4761E1ZM

Invoice No. 1011	Date: 13/10/22
DC No. 1009	DC Date: 13/10/22
Purchase Order No. 92703	P.O. Date: 9/10/22

Recipient Name: Summit Housing LLP
Mobile No: 1011
Recipient Address: Cherlapally, Behind King ston Pla Clg, Hyd.
GST: 36AABCM4761EZM PAN:
Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	PVC SWR. Door Inspection pi					
2	Door Tee 100mm N.			20	127.22	2540
3	Door Bend - 75MM			11	182.	2002.
4				19	85	1615
5	PVC. SWR Single Door Y.					
6	Loft Tank - 200 lts			8	232	1855
7	Step. Over Bend CPVC			4	125	500
8	PVC. SWR Redua Tee 100X75			45	36	1620.
9				4	150	600
10						
11						
12	Note:- Ball cock not send from mpl.					
13						
14						
				Transportation Charges		—
				Hamali charges		—
				CGST 9%		965.88
				SGST 9%		965.88
				Total		12,663

13-10-22

SUMMIT SALES LLP IN WARD No: 100469 Date: 18/10/22 Sign: R.R. DIST.

Amount (in words) Twelve thousand Six hundred Sixty three Rupees only

INWARD
Inward No: 18848 Dt: 13/10/22
MRN No: 112880 Dt: 18/10/22
Received By: Sign:
SUMMIT SALES LLP

For M/s. Modi Properties Pvt. Ltd.

"TRUE COPY"

Authorised Signatory

MODI PROPERTIES PVT. LTD. SEC'BAD.

E. & O.E

Subject to Hyderabad Jurisdiction.