

Form for closure of purchase order

PO no.: 93075	PO date: 18/10/22	Req. no.: 193966	Advice Scan ID	
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☐ Y/ ☒ N	Copy available ☐ Y/ ☒ N	POD available ☒ Y/ ☐ N	
Data required from site/engineers:				
MRN nos. related to PO 113687, 113707				
☒ Part material received.		☐ Full material received.		
☐ Material not received.				
☒ Close PO – Balance material will be re-ordered by new requisition.				
☐ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition		
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.		
Remarks by engineer: part material received. close this PO.				
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.				
Prepared by: Basaveshwara		Sign:	Date: 10/03/23	
Data required from accounts:				
☐ Checked with E&D for receipt of bills.				
☐ Bills not received against this PO.		☒ Part bill received against this PO.		
☐ All bills received against this PO.				
☐ Advance paid against this PO		Amount paid:	Date of payment:	
Details of part bill received:				
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	27120	22-11-2022	10,915-00	yes
2.	27121	22-11-2022	4366-00	yes
3.				
Remarks by Accountants:				
Prepared by: Rajyalakshmi		Sign:	Date: 14/03/23	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.				
Prepared by:		Sign:	Date:	
Remarks by Ravi + details of bills to be approved:				
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				
Remarks: close this P.O.				
Prepared by: Ravi		Sign:	Date: 15/3/23.	
Advice by MD - action to be taken.				
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLLP for material supplied.		
☐ Thereafter, prepare advice for credit to supplier and send to Soham for processing.				
☒ Close PO		☐ Keep PO open. Material awaited		
☐ Accounts to be reconciled with supplier. Get supplier's ledger.				
Remarks:				
Approved by: Soham		Sign:	Date:	

APPROVED BY
17 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

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10-3-23 04:05:20 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	93075	193966
	Doc Date	18-10-2022	
	Quote No	Nill	
	Quote Date	29-09-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 571700 - STEL-Steel - Proportion box-- - 3.75cft - Nos	15.00	1,850.00	0.00	18.00	32,745.00
Total Order Value . . .					32,745.00
Rupees : Thirty Two Thousand Seven Hundred Fourty Five Only.					

Terms and Conditions :-

Specification /	All items shall be of branded
Payment Terms	100% Advance paid
Tax	All taxes included in above price.
Delivery Date	Within _3_ days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NEXT to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order for G block & C block civil work proportions work at gmr site purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site .Original invoices must be sent to HO office or purchase site office .proof of delivery/DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s

Modi Realty
(Mallapur)

DC No.

5079

Date

11/11/22

Vehicle No.

AS10UB2124

Site:

P.O. / W.O. No.

93025

P.O. / W.O. Date:

15/10/22

Sl. No.	PARTICULARS	Quantity
1	proposition box 3.75	05 (11/11/22)
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD

MODI REALTY MALLAPUR LLP

Ward No

9955

DL

MRN No

113707

DL

12/11/22

Received by

Sign

GSTIN :

Received the above materials in good condition.

Received by :

S. S. S. S.

Stamp:

M. S. S. S.

Date :

11/11/22

For SUMMIT SALES LLP

Authorised Signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s modi Reality mallepur LLPSite: G.M.R (NFC)DC No. : 5077Date : 10/11/2022Vehicle No. : TS08UH2976P.O. / W.O. No. : 93075P.O. / W.O. Date : 18/10/2022

Sl. No.	PARTICULARS	Quantity
1	steel- proportion box - 3.7 cft.	2 nos.
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		2 nos

INWARD

MODI REALTY MALLAPUR LLP

Ward No

995

DL

MRN No

11368

DL

Received By

gunda

GSTIN :

Received the above materials in good condition.

Received by : ven kat

Stamp:

Date :

10/11/22

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

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18-10-2022 15:11:46



93075

18.10.22 2:23:35

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	93075	193966
Doc Date	18-10-2022	
Quote No	Nil	
Quote Date	29-09-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

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Total Order Value . . .					32,745.00

Rupees : Thirty Two Thousand Seven Hundred Fourty Five Only.

Terms and Conditions :-**Specification /** All items shall be of branded**Payment Terms** 100% Advance paid**Tax** All taxes included in above price.**Delivery Date** Within _3_ days**Delivery Location** Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. NEXT to NFC Railway Over Bridge

Phone. Contact: Security _____, 8309938133

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** 1 Year**Advance Paid** nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications above order for G block & C block civil work proportions work at gmr site purpose**Completion Date** NA**Measurement** NA**Security** Nil**Remarks** Original invoice +copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site .Original invoices must be sent to HO office or purchase site office .proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	27121	22/11/22	4,366/-
2.	27120	22/11/22	10,915/-
3.			
4.			
5.			

Close

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : _/_/_

