PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/3/23	Prepared by	Deepa	Serial no.	16140
Supplier name	M/s. vivid world			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	31/3/23	PO/WO No.	97852	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2552	13/2/23	225/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	225/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 118447	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	225/-
Amount E – PO / WO value:	225/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	10/3/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	31/3/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs
Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

BILL OF SUPPLY

Invoice No. : 2552	Transport Mode :
Invoice Date : 13 /02/2023	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA Code	
Bill to Party	Ship to Party
Address: M/s . MODI PLATINUM PVT LTD, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD,SECBAD.	GATE PASS NO:7303 97852
State : TELANGANA	State : Code

Product Description	UOM	Qty.	Rate	Amount	TOTAL
HP 12A LASER TONER REFILLING		01	225.00	225.00	225.00
				225.00	225.00
					225.00

RS. TWO HUNDRED AND TWENTY FIVE FIVE ONLY....

(RS. 225.00)

Total Amount 225.00

INWARD
Inward No: 904 Dt: 13/2/23
MRN No: 118447 Dt: 31/3/23
Received By: Jamam Sign:
MODI PROPERTIES

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Narayanguda Hyderabad

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 105104
Date 20/2/22
Sign

Purchase Order

 31-03-2023 11:48:12

97852
16.02.23 5:22:55

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vivid World	**Doc No**	97852	203249
204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc Date**	31-03-2023	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	04-02-2023	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	1.00	225.00	0.00	0.00	225.00
					Total Order Value . . .	**225.00**

Rupees : Two Hundred Twenty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Vivid World***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Modi Properties Pvt Ltd	Date:	04-02-2023			
Site & Phase :	HO	Time:				
Unit No./Block No.						
Supplier:		Req. No.	203249			
Material required before date:		ID No.	84892			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP3485-Peripherals-Laser Toner-Refilling-HP-12A-Nos 9769	1	0	1		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for HO					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Suneel					
Approved By:						
Sign & Date:						