

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		31/3/23		Prepared by		Deepa		Serial no.		16141	
Supplier name		vib world						HO inward no.			
Firm/Company		MMR8-MP		Project		HO		HO received date			
PO/WO date		31/3/23		PO/WO No.		97851		Scan ID.			
Sl no.	Bill no.			Bill date		Bill amount			Original attached		
1.	2548			4/2/23		926/-			☐ Yes ☐ No		
2.									☐ Yes ☐ No		
3.									☐ Yes ☐ No		
4.									☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):									926/-		
Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		118448				Proof of delivery matches MRN			☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges									-		
Amount C – Other Debits :									-		
Amount D (D=A+B-C) – Amount to be credited to the supplier:									926/-		
Amount E – PO / WO value:									926/-		
Amount F – Difference (A – E):											
Quantity received as per PO / WO						☒ Yes ☐ Excess received ☐ Short received ☐ Part received					
Close PO / WO						☒ Yes ☐ No – wait for balance material ☐ Other					
Payment – due date						10/3/23					
Remarks: find bill											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		Deepa									
Sign:		SD									
Date		31/3/23									
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2548			Transport Mode :
Invoice Date : 04 /02/2023			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

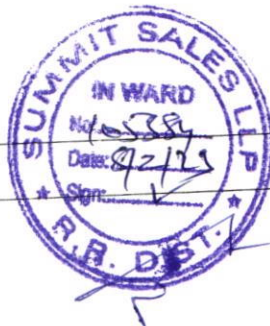
[illegible]

INWARD	
Inward No: 894	Dr: 4/12/23
MRN No: 118408	Dr:
Received By: <i>J. J. J.</i>	Sign: <i>J. J. J.</i>
MODI PROPERTIES	

(RS. 926.30)

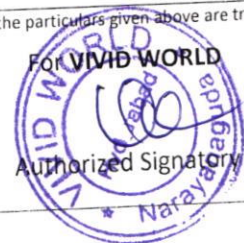
ADD: CGST 9%	70.65
ADD: SGST 9%	70.65
Total Amount After Tax	926.30

Bank Details	
Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015



Common Seal

Certified that the particulars given above are true and correct



Purchase Order

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31-03-2023 14:21:12



97851

16.02.23 5:22:55

opy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderab
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	97851	203248
Doc Date	31-03-2023	
Quote No	Nil	
Quote Date	04-02-2023	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	2.00	230.00	0.00	18.00	542.80
2 992900 - COMP-Peripherals - Laser Toner-Drum-HP - 12A - Nos	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .					926.30

Rupees : Nine Hundred Twenty Six and Paise Thirty Only.

Terms and Conditions :-

Specification / As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : __/__/__

Requisition Form										
Company Name:	Mehta & Modi Realty Kowkoor LLP				Date:	04-02-2023				
Site & Phase :	HO				Time:					
Unit No./Block No.										
Supplier:					Req. No.	203248				
Material required before date:					ID No.	84893				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date				
1	COMP3485-Peripherals-Laser Toner-Refilling-HP-12A-Nos 9769 2400	2	0	2						
2	COMP4047-Peripherals-Laser Toner-Drum-HP-12A-Nos	1	0	1						
3	992A									
4										
5	97851									
6										
7										
8										
9										
10										
Remarks:	This is for HO									
					Project Manager		Purchase		MD	
Prepared By:	Engineer									
	Suneel									
Approved By:										
Sign & Date:										