Form for closure of purchase order

PO no.: 93308	PO date:	27/10/22	Req. no.:	208110	Advice Scan ID		
Barcoded PO available ☑ Y/□ N	Invoice original available	□Y/☑N /□Copy available			POD available	☑Y/□ N	

Data required from site/engineers:
MRN nos. related to PO 113291

□ Part material received.	☑ Full material received.	□ Material not received.

□ Close PO – Balance material will be re-ordered by new requisition.

□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.

Remarks by engineer: Total material delivered. close this PO.

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Basaveshwari	Sign: [signature]	Date: 10/03/23

Data required from accounts:

□	Checked with E&D for receipt of bills.

□ Bills not received against this PO.	☑ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	26647	31-10-2022	5,664/-	Yes
2.				
3.				

Remarks by Accountants:

Prepared by:	Sign:	Date:

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by: Rajyalakshmi	Sign: [signature]	Date: 14/3/23

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: As per revised PO All bills received against this PO.

Prepared by: Ravi	Sign: [signature]	Date: 16/3/23

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).	□ Prepare bill in SSLLP for material supplied.

□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		

Remarks:

Approved by: Soham	Sign:	Date:

APPROVED BY
17 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 09-02-2023 10:13:47 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	93308	208110
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-10-2022	
	Quote No	Nill	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2105 - Carpentry - hardware - Holdfast - other - kgs *1 feet*	50.00	84.00	0.00	18.00	4,956.00
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32 mm x8 mm*	4.00	150.00	0.00	18.00	708.00
				Total Order Value . . .		**5,664.00**

Rupees : Five Thousand Six Hundred Sixty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Prince' / 'Sudhakar' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for H block lift pit curing line work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	22672
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	DC Date.	31-10-2022
	PO No.	93308
	PO Date.	27-10-2022
	Req ID	80809
GSTIN : 36AAEFM1459R1ZP	Req Date	22-10-2022
	Loc Req No	208110

	Description of Goods	HSN/SAC	Qty
1	2105 - Carpentry - hardware - Holdfast - other - kgs	7302	50
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts		4
3			
4			
5			
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Subject to Hyderabad Jurisdiction

INWARD
MODI REALTY MALLAPUR LLP
Ward No 9831 Dt. 31/10/22
MRN No 113291 Dt. 2/11/22
Received By: Umar Sign..... 31/10/22

for Summit Sales LLP

Authorised signatory

Purchase Order

 28-10-2022 16:56:11

93308
18.10.22 2:23:37

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	93308	208110
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-10-2022	
	Quote No	Nill	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2105 - Carpentry - hardware - Holdfast - other - kgs *1 feet*	300.00	84.00	0.00	18.00	29,736.00
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32 mm x8 mm*	4.00	150.00	0.00	18.00	708.00
				Total Order Value . . .		**30,444.00**

Rupees : Thirty Thousand Four Hundred Fourty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Prince' / 'Sudhakar' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, 8309938133
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for H block lift pit curing line work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	26647	31.10.22	5,664.00
2.			
3.			
4.			
5.			

For *Modi Reality Mallapur LLP*
Authorised Signatory

Name : ________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ________

Date : __/__/___