

Form for closure of purchase order

PO no.:	93369	PO date:	29/10/22	Req. no.:	208150	Advice Scan ID	
Barcoded PO available	☒ Y/ ☐ N	Invoice original available	☐ Y/ ☒ N	☐ Copy available	POD available	☒ Y/ ☐ N	
Data required from site/engineers:							
MRN nos. related to PO	114962						
☒ Part material received.		☐ Full material received.			☐ Material not received.		
☒ Close PO – Balance material will be re-ordered by new requisition.							
☐ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition					
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.					
Remarks by engineer: part material received. close po. material will be re-ordered.							
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.							
Prepared by:	A. Jinake	Sign:	Ag	Date:	10/3/23		
Data required from accounts:							
☐	Checked with E&D for receipt of bills.						
☐ Bills not received against this PO.		☒ Part bill received against this PO.			☐ All bills received against this PO.		
☐ Advance paid against this PO		Amount paid:			Date of payment:		
Details of part bill received:							
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier			
1.	27718	19-12-2022	2,77,299/-	Yes			
2.							
3.							
Remarks by Accountants:							
Prepared by:	Rajyalakshmi	Sign:	RS	Date:	14/03/23		
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.							
Prepared by:		Sign:		Date:			
Remarks by Ravi + details of bills to be approved:							
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.			
1.							
2.							
3.							
Remarks: Close this P.O							
Prepared by: Ravi		Sign:	RU	Date:	16/3/23.		
Advice by MD - action to be taken.							
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLLP for material supplied.					
☒	Thereafter, prepare advice for credit to supplier and send to Soham for processing.						
☒	Close PO		☐	Keep PO open. Material awaited			
☐	Accounts to be reconciled with supplier. Get supplier's ledger.						
Remarks:							
Approved by: Soham		Sign:		Date:			

APPROVED BY
17 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

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10-3-23 01:57:48 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	93369	208150
	Doc Date	29-10-2022	
	Quote No	Nil	
	Quote Date	27-10-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 552500 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Tagus - 600X600mm - sqm 388 Box's	560.00	431.60	0.00	18.00	285,201.28
2 822100 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Marbo Opera Beige - 600X600mm - sqm 388 Box's (600 mm x 1200 mm)	560.00	384.37	0.00	18.00	253,991.70
Total Order Value . . .					539,192.98

Rupees : Five Lakh(s) Thirty Nine Thousand One Hundred Ninty Two and Paise Ninty Eight Only.

Terms and Conditions :-

Specification /	Brand will be nitco, box sft is 15.5 four in a box
Payment Terms	After delivery
Tax	GST included
Delivery Date	With in a day
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penalty For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order forA-block corridor inside laying work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

DELIVERY CHALLAN

SUMMIT SALES LLP

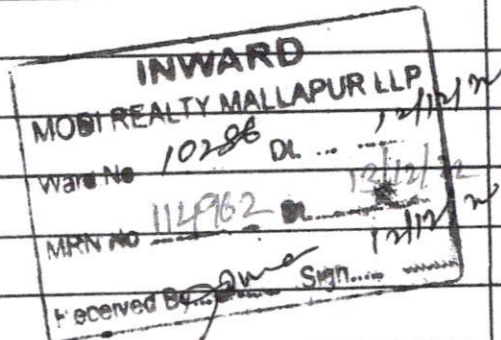
5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s Modi Realty Mallapur
LLP
 Site: C.M.R

DC No. : 5265
 Date : 10/12/2022
 Vehicle No. : TS08042976
 P.O. / W.O. No. : 93369
 P.O. / W.O. Date : 29/10/2022

Sl. No.	PARTICULARS	Quantity
1	Tajis 600mm x 600mm	288 sqm
2	Marbo opere Beige 600mm x 1200mm	288 sqm
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		



GSTIN :

Received the above materials in good condition.

Received by : Rajesh

Stamp:

Date : 10/12/2022

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

Page(s) 1 of 1

01-11-2022 13:51:05

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**

5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.

G S T No. : 36AAEFM1459R1ZP

Supplier DetailsSummit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	93369	208150
Doc Date	29-10-2022	
Quote No	Nil	
Quote Date	27-10-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

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2 822100 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Marbo Opera Beige - 600X600mm - sqm 388 Box's (600 mm x 1200 mm)	560.00	384.37	0.00	18.00	253,991.70

Total Order Value . . . 539,192.98

Rupees : Five Lakh(s) Thirty Nine Thousand One Hundred Ninty Two and Paise Ninty Eight Only.

Terms and Conditions :-**Specification / Brand** Brand will be nitco, box sft is 15.5 four in a box**Payment Terms** After delivery**Tax** GST included**Delivery Date** With in a day**Delivery Location** Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, 8309938133**Penalty For Delay** Nil**Transportation Cost** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for A-block corridor inside laying work purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'**PART DELIVERY DETAILS**

S.no.	Bill no.	Bill Dt.	Amount
1.	27718	19/12/22	2,77,299.
2.			
3.			
4.			
5.			

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : _/_/_

Name : _____

Name : _____

Handwritten signature at the top right corner.

Requisition Form							
Company Name:		MRMLP		Date:		27-10-2022	
Site & Phase :		GMR		Time:		03:30	
Unit No./Block No.		G block					
Supplier:				Req. No.		208150	
Material required before date:				ID No.		80936	
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	TLFL5525-Tiles-Floor Tiles-Vitrified-Nitco-Tagus-600X600MM-sqm	560	0	560			
2	TLFL8221-Tiles-Floor Tiles-Vitrified-Nitco-Marbo Opera Belge-600X600MM-sqm	560	0	560			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		For G block 1st to 6th floor corridor & staircase tiles work purpose					
Engineer		Project Manager		Purchase Manager		MD	
Prepared By: Nagarath		Ram prasad					
Approved By:							
Date & Time:							

Handwritten signature: *AP3369*

APPROVED BY
31 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
P VENKATESHWARLU
PURCHASE MANAGER

Handwritten signature on the left side.

Handwritten signature and date: *27/10/2022*