

Form for closure of purchase order

PO no.: 93192	PO date: 25/10/22	Req. no.: 208112	Advice Scan ID	
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☐ Y/ ☒ N	Copy available ☐ Y/ ☒ N	POD available ☒ Y/ ☐ N	
Data required from site/engineers:				
MRN nos. related to PO				
☒ Part material received.		☐ Full material received.		
☐ Material not received.				
☒ Close PO – Balance material will be re-ordered by new requisition.				
☐ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition		
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.		
Remarks by engineer: part material received close this PO.				
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.				
Prepared by: Basaveeshwari	Sign: [Signature]	Date: 10/03/23		
Data required from accounts:				
☐ Checked with E&D for receipt of bills.				
☐ Bills not received against this PO.		☒ Part bill received against this PO.		
☐ All bills received against this PO.				
☐ Advance paid against this PO		Amount paid:		
		Date of payment:		
Details of part bill received:				
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	26833	08-11-22	82,295/-	Yes
2.	27617	15-12-22	55,316/-	Yes
3.	27560	13-12-22	23,587 - 33,180/-	Yes
Remarks by Accountants:				
Prepared by: Rajya B Kshmi		Sign: [Signature]	Date: 15/3/23	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.				
Prepared by:		Sign:	Date:	
Remarks by Ravi + details of bills to be approved:				
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				
Remarks: close this P.O.				
Prepared by: Ravi		Sign: [Signature]	Date: 16/3/23	
Advice by MD - action to be taken.				
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLP for material supplied.		
☐ Thereafter, prepare advice for credit to supplier and send to Soham for processing.				
☒ Close PO		☐ Keep PO open. Material awaited		
☐ Accounts to be reconciled with supplier. Get supplier's ledger.				
Remarks:				
Approved by: Soham		Sign:	Date:	

APPROVED BY
17 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

Page(s) 1 Qf 2

10-3-23 04:05:12 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**

5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.

G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	93192	208112
	Doc Date	25-10-2022	
	Quote No	Nil	
	Quote Date	25-10-2022	
	SupplyType	Supply	

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hm mx32mm - Nos	5.00	2,744.00	0.00	18.00	16,189.60
2 104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hm mx32mm - Nos	15.00	2,369.00	0.00	18.00	41,931.30
3 163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hm mx32mm - Nos	15.00	1,925.00	0.00	18.00	34,072.50
4 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	105.00	237.30	0.00	18.00	29,401.47
5 189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts	10.00	215.00	0.00	18.00	2,537.00
6 647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	40.00	105.00	0.00	18.00	4,956.00
7 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	36.00	589.05	0.00	18.00	25,022.84
8 854100 - HARD-Hardware - Mortise Lock--Dorset - - - Nos	5.00	2,350.00	0.00	18.00	13,865.00
9 673500 - DOOR-Doors - Internal beading-Salwood- - 2100Lx37.50Wx18.75Hm m - Nos	420.00	117.60	0.00	18.00	58,282.56
10 240300 - DOOR-Doors - Internal beading-Salwood- - 900Lx37.50Wx18.75Hm m - Nos	90.00	50.40	0.00	18.00	5,352.48

Total Order Value . . . **231,610.75**

Rupees : Two Lakh(s) Thirty One Thousand Six Hundred Ten and Paise Seventy Five Only.

Terms and Conditions :-

Specification / Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset

Payment Terms After delivery and production of bill

Tax Included in the above prices

Delivery Date With in a day

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, 8309938133

Penalty For Delay Nil

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : _/_/_

Name : _____

Name : _____

Purchase Order

Page(s) 2 Of 2

10-3-23 04:05:12 PM

Original / Office Copy / Purchase Div.Copy

Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for C Block 402,403,501,502,503, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

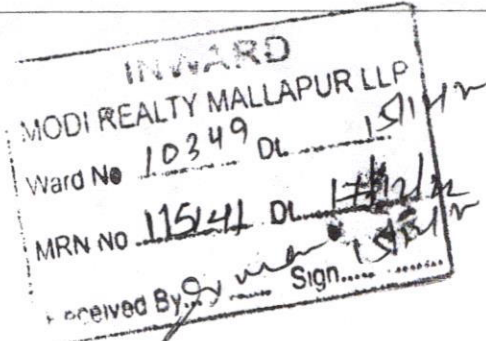
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-12-2022

Customer Details		DC No.	23540
Modi Reality Mallapur LLP		DC Date.	15-12-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076		PO No.	93192
		PO Date.	25-10-2022
		Req ID	80811
GSTIN : 36AAEFM1459R1ZP		Req Date	22-10-2022
		Loc Req No	208112
	Description of Goods	HSN/SAC	Qty
1	334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmmx32mm - Nos	44182010	3
2	104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmmx32mm - Nos	44182010	9
3	163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hmmx32mm - Nos	44182010	9
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-02-2023

Customer Details		DC No.	22833
Modi Reality Mallapur LLP		DC Date.	08-11-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076		PO No.	93192
		PO Date.	25-10-2022
		Req ID	80811
		Req Date	22-10-2022
GSTIN : 36AAEFM1459R1ZP		Loc Req No	208112
	Description of Goods	HSN/SAC	Qty
1	334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmxx32mm - Nos	44182010	2
2	104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmxx32mm - Nos	44182010	6
3	163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hmxx32mm - Nos	44182010	6
4	205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	83021010	45
5	647800 - HARD-Hardware - Magnetic door stopper- - - - Nos	40169980	20
6	547600 - HARD-Hardware - Cylinderical Lock--Dorset - - - Nos	83014090	16
7	854100 - HARD-Hardware - Mortise Lock--Dorset - - - Nos	83014090	5
8	240300 - DOOR-Doors - Internal beading-Salwood- - 900Lx37.50Wx18.75Hm - Nos	84778090	90
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-02-2023

Customer Details		DC No.	23487
Modi Reality Mallapur LLP		DC Date.	13-12-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076		PO No.	93192
		PO Date.	25-10-2022
		Req ID	80811
GSTIN : 36AAEFM1459R1ZP		Req Date	22-10-2022
		Loc Req No	208112
	Description of Goods	HSN/SAC	Qty
1	205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	83021010	60
2	647800 - HARD-Hardware - Magnetic door stopper-- - - Nos	40169980	20
3	547600 - HARD-Hardware - Cylinder Lock--Dorset - - - Nos	83014090	20
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

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25-10-2022 12:09:13



iv. Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunder
G S T No. : 36AAEFM1459R1ZP

93192
18.10.22 2:23:36

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	93192	208112
Doc Date	25-10-2022	
Quote No	Nil	
Quote Date	25-10-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

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7 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	36.00	589.05	0.00	18.00	25,022.84
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10 240300 - DOOR-Doors - Internal beading-Salwood- - 900Lx37.50Wx18.75Hmm - Nos	90.00	50.40	0.00	18.00	5,352.48

Total Order Value . . . 231,610.75

Rupees : Two Lakh(s) Thirty One Thousand Six Hundred Ten and Paise Seventy Five Only.

Terms and Conditions :-

Specification / Brand: Panel door with mango wood frame. It is Rs. 130+18% GST, Hardware material is Dorset

Payment Terms After delivery and production of bill

S.No. Bill no. Bill Dt. Amount

Tax Included in the above prices

Delivery Date 26/8/22 08/11 82,295

Delivery Location Gulmohar Residency 55,316/1

Survey No 12, Mallapur, Hyderabad. Next to MFC Railway Over Bridge

Phone. Contact: Security 8309938133

Penalty For Delay Nil

For Modi Reality Mallapur LLP

Authorised Signatory

Name :

Name :

Date : / /

APPROVED BY

26 OCT 2022

SOHAM MOOI
MANAGING DIRECTOR

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval.
- ☒ Approval for technical details/clarification.
- ☒ Replenishing SLLP stock
- ☒ Other

Accepted the above Terms And Conditions

For Summit Sales LLP

Purchase Order

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25-10-2022 12:09:13

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Transportation Cost Nil

Warranty One year on doors, 5 years on mortise lock, one year on other hardware items.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for C Block 402,403,501,502,503, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoice must be sent to HO office or purchase site office Proof of delivery /DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Requisition Form		Date:	22.10.22
Company Name: MRM LLP		Time:	4:10
Site & Phase: GMR		Req. No	208112
Unit No./Block No. C Block 402, 403, 501, 502, 503		ID No	80212
Supplier:		Qty available	80212
Material required before date: Urgent		Order Qty	20811
S No	Item	Qty required at site	Qty available
1	DOOR345-Doors-Panel door-2Panel --975Wx2025HMMx32MM-Nos	5	0
2	DOOR1041-Doors-Panel door-2Panel --825Wx2075HMMx32MM-Nos	15	0
3	DOOR1639-Doors-Panel door-2Panel --675Wx2075HMMx32MM-Nos	15	0
4	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	105	0
5	HARD1898-Hardware-SS Screws-CSK Head--8x32MM-Pkts	10	0
6	HARD6478-Hardware-Magnetic door stopper---Nos	40	0
7	HARD5476-Hardware-Cylindrical Lock--Dorset--Nos	36	0
8	HARD8541-Hardware-Mortise Lock--Dorset--Nos	5	0
9	DOOR6735-Doors-Internal beading-Salwood--2100Lx37.50Wx18.75HMM-Nos	420	0
10	DOOR2403-Doors-Internal beading-Salwood--900Lx37.50Wx18.75HMM-Nos	90	0
Remarks: For C Block 402, 403, 501, 502, 503 flats fixing work purpose at GMR			
Engineer		Project Manager	MD
Prepared By: Rajashekhar		Purchase	
Approved By:		APPROVED	
Sign & Date: 22.10.22		26 OCT 2022	

APPROVED BY
26 OCT 2022
SETHUJAYI
MANAGING DIRECTOR

APPROVED
26 OCT 2022
PRABHAKAR
ST. MANAGER PURCHASE