Form for closure of purchase order

PO no.:	91890	PO date:	13/09/22	Req. no.:	193821	Advice Scan ID	
Barcoded PO available	☑ Y/□ N	Invoice original available	□Y/☑N /□Copy available			POD available	☑Y/□ N

Data required from site/engineers:

MRN nos. related to PO: 111947, 112602, 112606, 113363.

☑ Part material received. | □ Full material received. | □ Material not received.

☑ Close PO – Balance material will be re-ordered by new requisition.

□ Cancel PO. Material not required. | □ Cancel PO. Material will be re-ordered by new requisition

□ Keep PO open. Material required. | □ Keep PO open. Work under progress.

Remarks by engineer: part material delivered. Close PO material will be reordered

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: A. Janaki | Sign: AJ | Date: 10/3/23

Data required from accounts:

□ Checked with E&D for receipt of bills.

□ Bills not received against this PO. | ☑ Part bill received against this PO. | □ All bills received against this PO.

□ Advance paid against this PO | Amount paid: | Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	26396	16-10-22	38,822	Yes
2.	26389	13-10-22	38,822	Yes
3.	26646 26303	13-10-22 31-10-22	38,822 34,163	Yes Yes

Remarks by Accountants:

Prepared by: Rajyalakshmi | Sign: | Date: 14/03/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by: | Sign: | Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: close this P.O.

Prepared by: Ravi | Sign: | Date: 16/03/23.

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original). | □ Prepare bill in SSLLP for material supplied.

□ Thereafter, prepare advice for credit to supplier and send to Soham for processing.

☑ Close PO | □ Keep PO open. Material awaited

□ Accounts to be reconciled with supplier. Get supplier's ledger.

Remarks:

Approved by: Soham | Sign: | Date:

APPROVED BY
17 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 10-3-23 12:42:09 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	91890	193821
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-09-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	365500 - BUIL-Building Material - Tan Brown Granite-- - 975WX2850LX19MM - sqm	2,000.00	58.80	0.00	18.00	138,768.00
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	2,000.00	7.00	0.00	18.00	16,520.00
					Total Order Value . . .	**155,288.00**

Rupees : One Lakh(s) Fifty Five Thousand Two Hundred Eighty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C block north and southe siair case, Purpose
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________ Name : ____________________ Date : __/__/____

Topic.	Tan brown granite							PO No	91890	
Company:	MRMLLp							Prepayed by:	A.Janaki	
Project:	GMR							Date:	3-Mar-23	
					GST	18				
Sl. No.	PO no.	Item Dicription	Size	PO Quantity	Received Quantity	Price	Received Qty Amount	Balance Quantity	Units	Balance Qty Amont
1	91890	Tan brown granite	975wx2850lx19mm	2,000	1,940	59	1,14,072	60	No's	3,528.00
		Hamali charges(per sft 7Rs/-)				1,940				13,580
Total				2,000	1,940		1,14,072	60		17,108

Note:- Excluding GST & Transportation chrges.

16/3/23.

09 MAR 2023

APPROVED BY
10 MAR 2023
M. RAM PRASAD. (G.M.R.)
Project Manager

G

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Realty LLP (Mallapur)	DC No. : 5060
	Date : 29/10/22
	Vehicle No. : TS08UH2976
Site:	P.O. / W.O. No. : 91890/193821
	P.O. / W.O. Date : 13/9/22

Sl. No.	PARTICULARS	Quantity
1	Tan brown granite 975W x 2850L x 19mm 15 (Nos)	500.00 sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16	29/10/22	
17	9815 3/10/22	
18	113365 29/10/22	
19		500.00 sft
20		

GSTIN :

Received the above materials in good condition.

Received by : Venkat

Stamp: Venkat

Date : 29/10/22

For SUMMIT SALES LLP

Authorised Signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Realty llp (mallapur)

Site:

DC No.	: 5054
Date	: 10/10/22
Vehicle No.	: TS08UH2976
P.O. / W.O. No.	: 71890/19382/
P.O. / W.O. Date :	13/9/22

Sl. No.	PARTICULARS	Quantity
1	Granite tanbrown 975 @x2850L x19mm 15 (Nos)	500.00 sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16	...PUR LLP	
17	Yard No 9603 Dt. 10/10/22	
18	IRN No 112602 Dt. 10/10/22	
19	...ved By ... Sign..... 10/10/22	
20		
		500.00 sft

GSTIN :

Received the above materials in good condition.

Received by : venkat

Stamp:

Date : 10/10/22

For SUMMIT SALES LLP

Authorised Signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Realty llp (mallapur)	DC No. : 5052
	Date : 10/10/22
Site:	Vehicle No. TS08UH2976
	P.O. / W.O. No. : 91690
	P.O. / W.O. Date : 13/9/22

Sl. No.	PARTICULARS	Quantity
1	Tan brown granite 975 Dx2850x19mm 15 C/Nos	500.00sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16	MODI REALTY MALLAPUR LLP	
17	Inward No 9601 Dt. 10/10/22	
18	MRN No 112606 Dt. 11/10/22	
19	Received By Dinesh Sign. 10/10/22	500.00sft
20		

GSTIN :

Received the above materials in good condition.

Received by : venkat

Stamp: venkat

Date : 10/10/22

For SUMMIT SALES LLP

Authorised Signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003
Tel : 040 - 6633 5551

M/s Modi Realty LLP (Mallapur)	DC No 4988
	Date 20/9/22
Site	Vehicle No AP 21 T 2643
	P.O. / W.O. No 71590/11362
	P.O. / W.O. Date 13/9/22

Sl No	PARTICULARS	Quantity
1	Tan brown granite 975 x 2850 x (19mm) 15 (Nos)	460.25 sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		460.25 sft
20		

INWARD
MODI RE[illegible] [illegible]R LLP
Ward No: 9386 20/09/22
MRN No: 111947 21/09/22
Received By: [signature]

GSTIN :

Received the above materials in good condition.

Received by Vishnu

Date : 20/9/22.

Stamp:

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

 02-11-2022 1:34:44 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	91890	193821
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-09-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

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					Total Order Value . . .	**155,288.00**

Rupees : One Lakh(s) Fifty Five Thousand Two Hundred Eighty Eight Only.

Terms and Conditions :-

Specification / All items shall be of 19mm thickness slabs. The above rates only for material supply.

Payment Terms After delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next day

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _______, 8309938133

Penality For Delay Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.

Transportation Included in above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for C block north and southe siair case, Purpose

Completion Date Nil

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

... DELIVERY DETAILS

S no.	Bill no.	Bill Dt.	Amount
1.	26396	13/10/22	38,822
2.	26389	13/10/22	38,822
3.			
4.	26646	31/10/22	38,822
5.	26303	10/10/22	34,163
		Total	150629

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Rajyalakshmi
Sign:
Date: 29/11/22

For *Modi Reality Mallapur LLP*

Authorised Signatory

Venu 18/11

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

[illegible]	Ms MLLP	Date	10.09.22	
[illegible]	GNR	Time	16.21	
[illegible]	C Block stair case			
Supplier				
Material required [illegible]	[illegible]	Req. No	1238	
		ID No		

S.No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL2655 Building Material-Tan Brown Granite---975WX2850LX19MM-Sft	2000	0	2000		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For C Block north &south stiar case work purpose

	Engineer			
Prepared By	Rava Shekar	Project Manager	Purchase	MD
Approved By				
Sign & Date				

APPROVED
18 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

18-SEP-2022