## PURCHASE DIVISION Advice for approval for credit to supplier

Date:		01	04	23	Prepared	by	V.RA	V)	Serial no.		16085
Supplier name	e	$\epsilon$	Tego	in	Gilerp	vises.	HO inwar			d no.	10000
Firm/Compan	ny	(re	enlic	Lels	Project		avone	_	HO receiv	ed date	
PO/WO date		27	.05	. 21	PO/WO	No.	8869	1	Scan ID.		
Sl no.			Bill n	0.		Bill date Bill amount			t Original attached		
1.	€E	222	3 -	0095	3	28.0	5.22	23	3,704-0	D	□ Yes □ No
2.									1		□ Yes □ No
3.											□ Yes □ No
4.	ń								1		□ Yes □ No
Amount A – I	Bills to	otal (E	xcludi	ng Tran	sport & Ha	mali Charg	ges):			23	,704-00
Proof of deliv	ery by	way o	of: I	OCs/bill	□ Steel re	port 🗆 RM	IC pour repor	rt 🗆 So	lid block rep	ort 🗆 In	stallation report
MRN	107926						Proof of delivery matches MRN				Yes □ No
Amount B –Other Credits : Transportation charges						matches WKN					
				isportati	on charges					,	_
Amount C –O										-	
Amount D (D				nt to be	credited to	the suppli	er:			23	, 704 ~ 10
Amount E – P											703-84
Amount F – Difference (A – E):										0.16	
Quantity recei	ived as	s per P	O/W	0		☐ Yes ☐ Excess received ☐ Short received ☐ Part received					
Close PO / W	О .				•	☐ Yes ☐ No – wait for balance material ☐ Other					
Payment – due	e date					03 04 23.					
Remarks:		43	1	5:11	E	Clo	se the	P	.0 ,		
Approved	by	Purc	hase (	Officer		hase ager	M D		Accour	itant	Accounts Manager
Name:				-		2 AV)					Tribing 9
Sign:					~	II.					
Date					010	4/23					
Approval limi	it	Upto	20k		Above 20	)k	Above 100	k	Upto 20k		Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Form for closure of purchase order

Vines

-	10 no.	8869	1 PO dat	e: 22 AF	20 1			Agentin	
	Barcoo	led PO availab	le U W	N Invoice origina	12   1	Reg. no.:		Advice Scan ID	
	Data re	quired from si	e/engineers	:	ii availabi	e OY/ON	Acopy available	POD available	: MY/01
	MRN n	os. related to P		926					
	Part r	naterial receive	ed.						
	□ Close	PO - Balance	material wi	If ull material be re-ordered by n	I received	l.	□ Mate	rial not received.	
1	□ Canco	l PO. Material	not require						
1	□ Keep	PO open. Mate	-i-t :		D. Materia	il will be re	ordered by new r	equisition	
- 1	D 1	4			open. Wo	rk under pro	ogress.		
1	Notes: 1. P	rovide details of	FULL	Melal ve	Cenx	pd			
1	of invoices	if available, 4. Th	is entire set to	be scanned and sent to Ra	ichment. 2. I	Provide scanne	ed copy of DCs/proof	of delivery + PO. 3.	Provide copi
-	-	1.10.11	WISALIM	AnyonSign:	Ansq				
1	Jata requ	ired from acco	ounts:		111139	<i>VI</i>		0.03.23	
0	Management	Checked	with E&D	for receipt of bills.	- 11				
ve	Bills no	ot received again	inst this PO.	□ Part bill rece	cived agai	nst this PO	- AU 1:11		
0	Advanc	e paid against	this PO	Amount paid:				eceived against the	
D	etails of	part bill receiv	ed:		10,00	,000/2	Date of pay	ment: 02.03	.23
S	l. No.	Bill no.		Bill date		Dill -			
	1.			- I dute		Bill am	ount	Cr. given to su	pplier
	2.								
	3.								
Re	marks b	V Accountants:	00111						
Pre	epared hy	V 0 . 8 - 1	BILLS	NOT RECY	eived				
Not	es: 1. POs	WOs issued for m	Kumaus	_ Sign: Lie	L- 6	3	Date: 30.	03,2023	
Dro	pared by		mkey works - I	may have been processed	by E&D. C	heck before fi	lling the above.	00,1010	
				Sign:			Date:		
		Ravi + details	of bills to b	e approved:					
SI, I	No.	Bill no.		Bill date		Bill amo	unt T	MRN no.	
	1.	€€ 222	3-009	3 28.05.2	2	-	04-00	107926	
	2. 3.	-						104126	-
em	arks:	Nee	1 1	D'S DP prove	1				
	ared by:		- 1	711	el b	or en	closed Ce	Altied Tru	e copy.
		The transfer of the second section is a second		Sign:	W		Date: 31.0	3,23.	
2	S. C. C. Company	D - action to be							
Ge		d bill from sup			□ Prep	are bill in S	SSLLP for materia	l supplied.	
	T	hereafter, prep	are advice for	or credit to supplier	and send	to Soham f	or processing.		
		lose PO			0		PO open. Materia	awaited	
	A	ccounts to be r	econciled w	rith supplier. Get sup	oplier's le	dger.	7	- awaiteu	
ma	rks:			.,					
	oved by:	Soham		Sign:		l D	W		
Pre	vea by.			Sign.		Da	APPROV	ED BY	
							Apprica	tim c	
							-1 AP	MODI	
							SOHAN	M MODI DIRECTOR	
							I - CANIADIII		

## Purchase Order

28-05-2022 11:44:33

Original / Office Copy / Purchase Div.Copy

rom Company :

Crescentia Labs Pvt Ltd

Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Village, Shameerpet Mandal, Medchal Malkajigiri (D).

G S T No. : 36AADCB2608M1ZO

Elegant Enterprises				
	187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	Doc No	88691	195022
	Doc Date	27-05-2022		
GSTIN 36AJBPK0412E1ZY		Quote No	NIL	
66385358		<b>Quote Date</b>	16-05-2022	
	9985113450/9885073880	SupplyType	Supply	

Kind Attn: Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4691 - Electrical - wires - Al Armored cable - NA - mtrs Polycab 120Sq.mm x 1C Al. Armoured cable	60.00	334.80	0.00	18.00	23,703.84
Rupees: Twenty Three Thousand Seven Hundred Three and Pa	les El I	Total Or	der Value		23,703.84

## Terms and Conditions :-

Specification / Brand All iteams shall be "Polycab" Brand. Armoured copper cable.

Payment Terms

After Delivery & Production of bill

Tax

All taxes included in above price.

**Delivery Date** 

Next day

**Delivery Location** 

G V One

Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D)

Phone.

Penality For Delay

Transportation Cost

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for 11KV Cable for transformer use purpose

Completion Date

Measurment

nil Nil

Security Remarks

Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by ema

For Crescentla Labs Pvt Ltd

**Authorised Signatory** 

Accepted the above Terms And Conditions

For Elegant Enterprises

Date : \_\_/\_\_/\_

36AJ6PK0412E1ZY	☐ Orignal for Re	ceipient		olicate for I	\ reildayd	Transport	ter .Tri	plicate fo	r Supplier	GST INVOI
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1	5-4	-187/7/3	Karbala Mai	garii (	nterj	orises				V
- 1	Phon	ie: 040-66	385358, 040	29303040 r	na Gandhi F	Road, Secu	inderabad-500 hthyd@hotmail	003.		
- 1	reventers I Annunciat tep Down Transfrome	ors I Swit	chgears I Star	ters   Wires	& Cables L	ess: elegan	thyd@hotmail	.com		
Reverse Charge : N	tep Down Transfrome il	rs I L.E.D	Lights I Earth	ing Equpime	ents I Carbo	n Brushes	I PVC Inculation	Accessorie	es I Oil Seals	i i
Invoice Number : E	E2223-0093				Transpor	tation Mo	ode :	Not Appli	ugs I Spares	
1	8 May 2022					R Numbe		Not Appli		
CALA	elangana		State C. I		Date of S		:	28 May 2		
			State Code	36	Place of S	upply	:	Hyderaba		
Name : M/s Crescer	ntia Labs Private L		Deta	ils of Buy	yer I Bille	ed to:				
Address : Plot No.15-B,	MN Park Phase-I	imited			Delivery (	hallan No	. : Not Applica	ble		Date:-x-
Sy No.230 to	243, Turkapally Vill				Purchase	Order No	0.:88691			Date : 27.05.20
Shameerpet N	landal Modebal Mal	kajigiri (D	)		Delivery L	ocation	Site: Plot N	o.15-B, MI	V Park Phas	e-1 Sy No 220 +-
SSTIN : 36AADCB; tate : Telangana	608M1ZO	Service N. V			1		243, Turkar	ally Vill., S	hameerpet	Mandal,
, relargand			State Code:	3 6	Term of I	Payment	: Against D		☐ Against	Proforma Invoice
SI. No. De	scription of Goods							7111111 30 02	lys from dat	te of Invoice.
			HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	
	mm x 1C Aluminum Ar	rmored	85446090	60.00	Meter(s)	9.00	9.00			Amount
Cable							3.00	0.00	334.80	20088
							-			
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					44	52				
	THE PARTY NAMED IN COLUMN TWO IS NOT THE PARTY OF THE PAR				12.02 ×			-		(
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Inward No: 1	152 Dr. 31	2-25		23.					$\rightarrow$	
MRN No: 10	792 D: 31-	COL	61		-					
Received By:	Sign:	5-17								
Amsan	4	.,								
CRESCEN	TIA LABS PVT	N II			nt :					
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ch Address : Paradi	se, S.D. Road, Sec-Ba						R/o + Transpor	tation	:	0.16
Receiver's Seal and S		0 0	FS Code :			-	Total Amount		:	Rs. 23,704.00
with Name & Mobile	100	ods once	sold will not b	d Condition	ns :			for Elegan	nt Enterprise	25
	/ 2. Int	erest at 24	1% P. A. will be	charped aff	ter David	d		1/6	EM	
(X)	3. Ou	r risk & re	sponsibility ce	ase on the d	elivery of go	ode		1	AB	1
	4. All	disputes a	re subject to S	ecunderaba	d Jurisdiction	,		1 3		-
	5. We	declare th	nat this invoice	e shows the	actual price	of the		Auth		. 1
0	goods	described	and that all c	articulars an	0 truo 0	rect.		Authorise	ed dignatory	
arantee & Warranty Voi	ds if Proper Earth Con	nection is	not given to	LED Light Fi	xtures.		*No Guarante	e & Warra	ntu on Breed	E & O. E kages & Burnout.
ial Duly Checked By and	Delivered to: Mr.									
inilec LET SWITCH	GEAR CITY				WZ		EWBY BIII 140.	Not Applica	able Dated:	Not Applicable
Trace	SIEMENS	<b>4</b>		@ @	1 4	3	COOPER Bussma	m 0 do	wells	HMI
IILIPS C		1								

Page(s) 1 Of 1

28-05-2022 13:45:22

Original / Office Copy / Purchase Div.Copy

From Company: Crescentia Labs Pvt Ltd

Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Village, Shameerpet Mandal, Medchal

Malkajigiri (D).

GSTNo.: 36AADCB2608M1ZO

Supplier Details				
Elegant Enterprises		Doc No	88691	195022
5-4-187/7/3,Karbala Maidan,	Doc Date	27-05-2022		
		Quote No	NIL	
GSTIN 36AJBPK0412E1ZY		<b>Quote Date</b>	16-05-202	22
66385358	9985113450/9885073880	SupplyType	Supply	

## Kind Attn: Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4691 - Electrical - wires - Al Armored cable - NA - mtrs Polycab 120Sq.mm x 1C Al. Armoured cable	60.00	334.80	0.00	18.00	23,703.84
		Total Or	der Value	e	23,703.84

Terms and Cor	nditions	:-
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Specification / Brand All iteams shall be "Polycab" Brand. Armoured copper cable.

**Payment Terms** 

After Delivery & Production of bill

Tax

All taxes included in above price.

**Delivery Date** 

Next day

**Delivery Location** 

G V One

Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D)

Phone.

**Penality For Delay** 

Nil

**Transportation Cost** 

Transport cost shall be borne by us.

Warranty

Nil

**Advance Paid** 

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for 11KV Cable for transformer use purpose

**Completion Date** 

Nil nil

Measurment Security

Remarks

Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice

must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by ema

For	Crescentia	Labs	Pvt	Ltd

Accepted the above Terms And Conditions

Authorised Signatory

For **Elegant Enterprises** 

Name:	Name :	Name :	Date :/_/	
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GSTIN **GST INVOICE** ☐ Duplicate for Supplier / Transporter Orignal for Receipient Triplicate for Supplier 36AJ8PK0412E1ZY CASH | CREDIT Elegant Enterprises 5-4-187/7/3. Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003 Phone 040-66385358, 040-29303040 E-mail address: eleganthyd@notmail.com Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals Step Down Transfromers | L.E.D Lights | Earthing Equpiments | Carbon Brushes | PVC Insulation Tapes | Lugs | Spares Reverse Charge Transportation Mode Not Applicable Invoice Number EE2223-0093 Vehicle/LR Number Not Applicable Invoice Date 28 May 2022 Date of Supply 28 May 2022 Telangana State Code Place of Supply Hyderabad Details of Buyer | Billed to: Mis Crescentia Labs Private Limited Delivery Challan No.: Not Applicable Date:-x Address : Plot No.15-B, MN Park Phase-I, Purchase Order No.: 88591 Date: 27.05.2022 Sy No.230 to 243, Turkapally Vill Site: Plot No. 15-B, MN Park Phase-I, Sv No. 230 to Delivery Location Shameerpet Mandal, Medchal Malkajigiri (D) 243, Turkapally Vill., Shameerpet Mandal GSTIN 36AADCBZ608M1Z0 ☐ Against Delivery ☐ Against Proforma Invoice Term of Payment State Telangana State Code Within 30 days from date of Invoice. 36 SI No Description of Goods HSN/SAC Quantity HoM CGST % SGST % IGST % Amount Rate Polycab 120Sq.mm x 1C Aluminum Armored 85446090 60.00 Meter(s) 9.00 9.00 0.00 334.80 20088.00 Total Invoice Amount in Words: Total Amount Before Tax 20,088.00 Add : CGST 1 807 92 Rupees: Twenty Three Thousand Seven Hundred Four Only. Add:SGST 1,807.92 Our Bank Details Add: IGST 0.00 Name of the Bank HDFC Bank Account No. 50200009719725 R/o + Transportation 0.16 Branch Address Paradise, S.D. Road, Sec-Bad-3 IFS Code: HDFC0000042 Rs. 23,704.00 Total Amount Receiver's Seal and Signature Terms and Conditions for Elegant Enterprises with Name & Mobile Number 1. Goods once sold will not be taken back of exchanged 2. Interest at 24% P. A. will be charged affter ...... Days. Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad Jurisdiction 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct. E & O. E \*\* Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures. \*\*No Guarantee & Warranty on Breakages & Burnout. Material Duly Checked By and Delivered to: Mr Eway Bill No. Not Applicable Dated: Not Applicable COOPER BUSSMAN @ COLLIE S 5-6 D-49 S PHILIPS ( TERMIC SG [POLYCOB] Finolex Diegrand Capco Head Office Block - A '413 Shanti Bagh Avartments 8 Resumpet, Hyderabad - 5000016