PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	01/04/23	Prepared by	V. RAVI	Serial no.	16087
Supplier name	Elegant Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	15.06.22	PO/WO No.	89117	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EE 2223-0123	16.06.22	48,174-00	✓ ☐ Yes ☐ No
2.	EE 2223 -0125	17.06.22	48,418-00	✓ ☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	96,592-00
Proof of delivery by way of: ✓ ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 108612 & 106813	Proof of delivery matches MRN: ✓ ☐ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	96592-00
Amount E – PO / WO value:	142,715-00
Amount F – Difference (A – E):	46,123-00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ✓ ☐ Part received
Close PO / WO	✓ ☐ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	03/04/23
Remarks:	final bill & close this P.O.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		01/04/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 4
Date 1/4/23
Sign.

2/04

Form for closure of purchase order

PO no.:	89117	PO date:	15/06/2022	Req. no.:	169871	Advice Scan ID	
Barcoded PO available	□ Y/☑N	Invoice original available	□Y/□N ☑Copy available			POD available	☑Y/□ N
Data required from site/engineers:							
MRN nos. related to PO	108612, 108613 109016 & 109090						
□ Part material received.		☑Full material received.				□ Material not received.	
☑Close PO – Balance material will be re-ordered by new requisition.							
□ Cancel PO. Material not required.		□ Cancel PO. Material will be re-ordered by new requisition					
□ Keep PO open. Material required.		□ Keep PO open. Work under progress.					
Remarks by engineer: All material recieved Against this PO.							

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Vanajakshi	Sign: Vanaja	Date: 30/03/2023.

Data required from accounts:

□	Checked with E&D for receipt of bills.	
□ Bills not received against this PO.	☑Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	139	25/6/22	9,859/-	
2.	144	30/6/22	2,065/-	
3.				
4.				
5.				
6.				

Remarks by Accountants:

Prepared by: D. Lavanya	Sign:	Date: 30/3/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	EE-2223-0123	16.06.2022	48,174-00	108612
2.	EE 2223-0125	17.06.2022	48,418-00	108613
3.				

Remarks: Need MD's Approval for enclosed Certified True copies.

Prepared by: Ravi	Sign:	Date: 31.03.23

Advice by MD - action to be taken.

☑ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
☑	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
- 1 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Modi Properties - Purchase Order Module

Material Receipts Form

PO Doc No: 89117

MRN Doc ID: 108612 | MRN Date: 20-06-2022

DC No: 0123 | DC Date: 15-06-2022

Remarks:

In Time: 10.00 | Vehicle No: TS10UA9758

Delivered By: SOMESH | Received By: SECURITY

Inward No: 18309 | Inward Date: 18.06.22

New DC | Edit | Save | Close

Company Name : Summit Sales LLP
Project Name : Summit Housing LLP
Supply Type : Supply
Quote No : NIL
Quote Date : 06-06-2022
~~~~~~~~~~~~~~~~~~~~~~~~
Supplier Name : Elegant Enterprises
Contact Person : Mr.Gaurang Kadakia/Mahesh Kadakia
Address : 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-
Phone : 66385358

PDF Name: PO89117DC0123MR108612

SNo	Category	Item Name	Ord Qty	DC Qty	Status	Balance	Recd Qty	Rate
1	Computers and Peripherals	3509 - Computers and Peripherals - Internet Cable - NA - mtı	610	610	Closed	0	610	0
2	Electrical - wires	4782 - Electrical - wires - A1 service Wire - 7/20 - mts	1000	1000	Closed	0	1000	0
3	Electrical - conducting	4500 - Electrical - conducting - PVC bend - other - nos	500	500	Closed	0	500	0
4	Electrical - other	4585 - Electrical - other - Insulation tape - NA - nos	540	540	Closed	0	540	0

Type here to search

37°C ENG 14:48 30-03-2023
~~~~~~~~~~~~~~~~~~~~~~~~

Modi Properties - Purchase Order Module

Material Receipts Form

PO Doc No: 89117

New DC | Edit | Save | Close

MRN Doc ID: 108613

MRN Date: 20-06-2022

DC No: 0125

DC Date: 18-06-2022

Remarks:

In Time: 10.00

Vehicle No: TS10UA9758

Delivered By: SOMESH

Received By: SECURITY

Inward No: 18310

Inward Date: 18.06.22

Company Name : Summit Sales LLP
Project Name : Summit Housing LLP
Supply Type : Supply
Quote No : NIL
Quote Date : 06-06-2022

Supplier Name : Elegant Enterprises
Contact Person : Mr.Gaurang Kadakia/Mahesh Kadakia
Address : 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-
Phone : 66385358

PDF Name: PO89117DC0125MR108613

SNo	Category	Item Name	Ord Qty	DC Qty	Status	Balance	Recd Qty	Rate
1	Electrical - conducting	4779 - Electrical - conducting - PVC Pipe - 1 in X 1.5 mm - no	200	200	Closed	0	200	0
2	Electrical - conducting	4778 - Electrical - conducting - PVC Pipe - 1 in x 1.2 mm - no	300	300	Closed	0	300	0
3	Electrical - conducting	4801 - Electrical - conducting - PVC round cover - 6 in - Nos	100	100	Closed	0	100	0
4	Electrical - conducting	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	300	300	Closed	0	300	0
5	Electrical - other	4568 - Electrical - other - Flexible pipe - 19mm - mtrs	200	200	Closed	0	200	0

Type here to search

37°C ENG 14:49 30-03-2023

Modi Properties - Purchase Order Module

Material Receipts Form

PO Doc No: 89117

New DC | Edit | Save | Close

MRN Doc ID: 109016

MRN Date: 28-06-2022

DC No: 0139

DC Date: 25-06-2022

Remarks:

In Time: 16.30

Vehicle No: TS10UA9758

Delivered By: SOMESH

Received By: SECURITY

Inward No: 18348

Inward Date: 27.06.22

Company Name : Summit Sales LLP
Project Name : Summit Housing LLP
Supply Type : Supply
Quote No : NIL
Quote Date : 06-06-2022
~~~~~~~~~~~~~~~~~~~~~~~~~~
Supplier Name : Elegant Enterprises
Contact Person : Mr.Gaurang Kadakia/Mahesh Kadakia
Address : 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-
Phone : 66385358

PDF Name: PO89117DC0139MR109010

SNo	Category	Item Name	Ord Qty	DC Qty	Status	Balance	Recd Qty	Rate
	Electrical - wires	4710 - Electrical - wires - TV wire - RG-6 - mtrs	500	500	Closed	0	500	0

Type here to search

37°C ENG 14:49 30-03-2023
~~~~~~~~~~~~~~~~~~~~~~~~~~

Modi Properties - Purchase Order Module

Material Receipts Form

PO Doc No: 89117

New DC | Edit | Save | Close

MRN Doc ID: 109090

MRN Date: 01-07-2022

DC No: 0144

DC Date: 30-06-2022

Remarks:

In Time: 17.00

Vehicle No: TS10UA 9758

Delivered By: SOMESH

Received By: SECURITY

Inward No: 18359

Inward Date: 30.06.22

Company Name : Summit Sales LLP
Project Name : Summit Housing LLP
Supply Type : Supply
Quote No : NIL
Quote Date : 06-06-2022
~~~~~~~~~~~~~~~~~~~~~~~~
Supplier Name : Elegant Enterprises
Contact Person : Mr.Gaurang Kadakia/Mahesh Kadakia
Address : 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-
Phone : 66385358

PDF Name: PO89117DC0144MR109090

SNo	Category	Item Name	Ord Qty	DC Qty	Status	Balance	Recd Qty	Rate
	Electrical - other	4647 - Electrical - other - Spring wire - NA - mtrs	150	150	Closed	0	150	0

Type here to search

37°C ENG 14:49 30-03-2023
~~~~~~~~~~~~~~~~~~~~~~~~

Purchase Order

 16-06-2022 1:56:24 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Elegant Enterprises	**Doc No**	89117	169871
5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc Date**	15-06-2022	
	Quote No	NIL	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	06-06-2022	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4710 - Electrical - wires - TV wire - RG-6 - mtrs	500.00	16.71	0.00	18.00	9,858.90
2	3509 - Computers and Peripherals - Internet Cable - NA - mtrs *Cat 6 cable*	610.00	65.00	0.00	18.00	46,787.00
3	4782 - Electrical - wires - A1 service Wire - 7/20 - mts	1,000.00	18.25	0.00	18.00	21,535.00
4	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	200.00	83.90	0.00	18.00	19,800.40
5	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	300.00	66.20	0.00	18.00	23,434.80
6	4500 - Electrical - conducting - PVC bend - other - nos *1.5*	500.00	10.45	0.00	18.00	6,165.50
7	4585 - Electrical - other - Insulation tape - NA - nos	540.00	8.00	0.00	18.00	5,097.60
8	4647 - Electrical - other - Spring wire - NA - mtrs	150.00	34.00	0.00	18.00	6,018.00
9	4801 - Electrical - conducting - PVC round cover - 6 In - Nos	100.00	14.10	0.00	18.00	1,663.80
10	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	300.00	4.25	0.00	18.00	1,504.50
11	4568 - Electrical - other - Flexible pipe - 19mm - mtrs	200.00	3.60	0.00	18.00	849.60
					Total Order Value . . .	**142,715.10**

Rupees : One Lakh(s) Fourty Two Thousand Seven Hundred Fifteen and Paise Ten Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next Working Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ____________

Name : ____________

Contact - -

Date : __/__/____

Purchase Order

 16-06-2022 1:56:24 PM Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for Stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ______________________

Contact - -

Name : ______________________

Date : __/__/____

GSTIN: 36AJBPK0412E1ZY	☐ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☑ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003

Phone: 040-66385358, 040-29303040 E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals

Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge	Nil	Transportation Mode :	Not Applicable
Invoice Number :	EE2223-0123	Vehicle/LR Number :	Not Applicable
Invoice Date :	16 June 2022	Date of Supply :	16 June 2022
State :	Telangana — State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name	M/s Summit Sales LLP	Delivery Challan No. : Not Applicable	Date : - x -
Address :	5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003	Purchase Order No. : 8 9 1 1 7	Date : 15.06.2022
		Delivery Location :	Summit Housing LLP, Cherlapally,Behind Kingston PG college, Hyd. Ph: 9502266233 / 9618244433
GSTIN	3 6 A C Q F S 2 0 4 4 C 1 Z 7	Term of Payment :	☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 20 30 days from date of Invoice.
State	: Telangana — State Code : 36		

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Miracle Insulation Tape	85469090	540.00	No's	9.00	9.00	0.00	8.00	4320.00
2	Southking 6Sq.mm x 2C WPTC Al. Service Wire	854460	1000.00	Meter(s)	9.00	9.00	0.00	18.25	18250.00
3	Dlink CAT6 UTP Networking Cable	85444992	2.00	Box	9.00	9.00	0.00	6500.00	13000.00
4	Sudhakar 25mm x 1.5mm PVC Bend	39174000	500.00	No's	9.00	9.00	0.00	10.51	5255.00

Total Invoice Amount in Words:

Rupees: Forty Eight Thousand Thousand One Hundred Seventy Four Only.

Total Amount Before Tax:		40,825.00
Add : C G S T	:	3,674.25
Add : S G S T	:	3,674.25
Add : I G S T	:	0.00
R/o + Transportation	:	0.50
Total Amount	:	Rs. 48,174.00

Our Bank Details:

Name of the Bank :	HDFC Bank	Account No. :	5 0 2 0 0 0 0 9 7 1 9 7 2 5
Branch Address :	Paradise, S.D. Road, Sec-Bad-3	IFS Code :	H D F C 0 0 0 0 0 4 2

Receiver's Seal and Signature with Name & Mobile Number

Terms and Conditions :

1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter ...... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. Raghu (Sonnath)

Eway Bill No. Not Applicable Dated: Not Applicable

minilec L&T SWITCHGEAR SIEMENS COOPER Bussmann dowell's HMI PHILIPS TEKNIC SG POLYCAB Finolex Cables Limited legrand Capco

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5 0 0 0 1 6

GSTIN: 36AJBPK0412E1ZY	☐ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☑ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003
Phone: 040-66385358, 040-29303040 E-mail address: eleganthyd@hotmail.com
Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge	Nil	Transportation Mode	Not Applicable
Invoice Number	EE2223-0125	Vehicle/LR Number	Not Applicable
Invoice Date	17 June 2022	Date of Supply	17 June 2022
State	Telangana — State Code : 36	Place of Supply	Hyderabad

Details of Buyer I Billed to:

Name : M/s Summit Sales LLP	Delivery Challan No. : Not Applicable — Date : - x -
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003	Purchase Order No. : 89117 — Date : 15.06.2022
GSTIN : 36ACQFS2044C1Z7	Delivery Location : Summit Housing LLP, Cherlapally, Behind Kingston PG college, Hyd. Ph: 9502266233 / 9618244433
State : Telangana — State Code : 36	Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	3" PVC Round Sheet	39174000	300.00	No's	9.00	9.00	0.00	4.24	1272.00
2	6" PVC Round Sheet	39174000	100.00	No's	9.00	9.00	0.00	14.10	1410.00
3	Champion 20mm x 50mtrs PVC Flexible Pipe	39173290	4.00	No's	9.00	9.00	0.00	180.00	720.00
4	Sudhakar 25mm x 1.2mm x 3mtrs PVC Pipe	39172310	300.00	No's	9.00	9.00	0.00	68.02	20406.00
5	Sudhakar 25mm x 1.5mm x 3mtrs PVC Pipe	39172310	200.00	No's	9.00	9.00	0.00	86.12	17224.00

Total Invoice Amount in Words:

Rupees: Forty Eight Thousand Four Hundred Eighteen Only.

Total Amount Before Tax	:	41,032.00
Add : C G S T	:	3,692.88
Add : S G S T	:	3,692.88
Add : I G S T	:	0.00
R/o + Transportation	:	0.24
Total Amount	:	Rs. 48,418.00

Our Bank Details:

Name of the Bank : HDFC Bank	Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3	IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter ...... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. Raghu / Somesh

Eway Bill No. Not Applicable Dated: Not Applicable

minilec L&T SWITCHGEAR SIEMENS COOPER Bussmann dowells HMI PHILIPS TEKNIC SG POLYCAB Finolex Cables Limited legrand Capco

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016