

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		3/4/23		Prepared by	Deepa		Serial no.	16149		
Supplier name		M/s Keets steel railing + furniture				HO inward no.				
Firm/Company		MMR& - HP		Project	GHT		HO received date			
PO/WO date		17/1/23		PO/WO No.	96230		Scan ID.			
Sl no.	Bill no.		Bill date		Bill amount		Original attached			
1.	118		27/2/23		85,120/-		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.							<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.							<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.							<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount A – Bills total (Excluding Transport & Hamali Charges):							85,120/-			
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input checked="" type="checkbox"/> Installation report										
MRN nos.:		report attached				Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Amount B – Other Credits : Transportation charges							-			
Amount C – Other Debits :							-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:							85,120/-			
Amount E – PO / WO value:							99,120/-			
Amount F – Difference (A – E):							14,000/-			
Quantity received as per PO / WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received						
Close PO / WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other						
Payment – due date				10/4/23						
Remarks: final bill [50% Advance Paid]										
<div style="display: flex; justify-content: space-between;"> RS/- 99,560/- 10/04/23 </div>										
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager
Name:		Deepa		APPROVED 04 APR 2023 MINISH PARIKH MANAGER PURCHASING						
Sign:										
Date		3/4/23								
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE**Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items**


Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Rampally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer : M/s: Mehta & Modi Realty Kowkur Wpd Secunderbad GST No. : 36ABLFM7631FI23	Invoice No. 118	Date : 27-12-23
	Delivery Note :	Made of Payment :
	Buyers Order No. : 96230	Date : 17/1/23
	Despatched Through:	Destination : Kowkur

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
①	S-S Railing. stainless steel - 900 HMM	9306	200	350	70,000



GST No. : 36CRBPB0826R1ZO	Gross Value	70,000
Rupees in words:	Add CGST 9 %	7,560
.....	Add SGST 9 %	7,560
.....	Add IGST %	85,200
Terms & Conditions	GRAND TOTAL	
1. Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit.	For LEELA STEEL RAILING & FURNITURE	
2. 27% Interest will be charged on bills remaining unpaid after due date	 Proprietor	
3. Payments within.....days.		

Purchase Order

From Company : **Mehta & Modi Realty Kowkur LLP**
 5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
 G S T No. : 36ABLFM7631F1Z3



10.01.23 4:03:10

Supplier Details

Mr. Mohan Ram
 H.no. 1-5-42/1, Indra Nagar, Venkateshwara Temple, Secunderabad -
 03.

GSTIN 36CRBPB0826R1Z0

8125765219

Doc No	96230	142540
Doc Date	18-01-2023	
Quote No	Nil	
Quote Date	17-01-2023	
SupplyType	Supply	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 964000 - STEL-Steel - Railing-Stainless steel- - 900Hmm - Rft	240.00	350.00	0.00	18.00	99,120.00
Total Order Value . . .					99,120.00

Rupees : Ninty Nine Thousand One Hundred Twenty Only.

Terms and Conditions :-

- Specification /** Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard. Prices shall remain fixed (Subject to change in GST) for a period of 6 months.
- Payment Terms** 50% as advance & balance 50% after delivery of all materials & completion of the work.
- Tax** All taxes included in above price.
- Delivery Date** Within 2 days.
- Delivery Location** Greenwood Heights
 Sy no: 196, Kowkur.
 Phone. 040-66335551
- Penalty For Delay** Bill must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.
- Transportation** Included in the above price.
- Warranty** 5 years replacement guarantee on all hardware installed. Hardware material should be branded.
- Advance Paid** Rs.49,560/--RTGS/ Neft
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order B-block 3 meter staircase railing work purpose.
- Completion Date** Work shall be completed in 2 days. Penalty of 5% of order value per week shall be levied for delay.
- Measurment** Payment will be made as per actual measurement of material received at site.
- Security** Supplier shall be responsible for security and storage of material at site.
- Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

V. Senthil

Accepted the above Terms And Conditions

For **Mr. Mohan Ram**

Name : _____

Name : _____

Date : ___/___/___

Estimate/Draft PO

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Mr. Mohan Ram	Doc No	96230	142540
H.no. 1-5-42/1, Indra Nagar, Venkateshwara Temple, Secunderabad - 03.	Doc Date	18-01-2023	
GSTIN 36CRBPB0826R1Z0	Quote No	Nil	
8125765219	Quote Date	17-01-2023	
	SupplyType	Supply	

Kind Attn : Mr. Mohan Ram

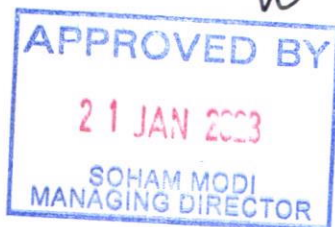
Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 964000 - STEL-Steel - Railing-Stainless steel- - 900Hmm - Rft	240.00	350.00	0.00	18.00	99,120.00
Total Order Value . . .					99,120.00

Rupees : Ninty Nine Thousand One Hundred Twenty Only.

Terms and Conditions :-

- Specification /** Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
- Payment Terms** 50% as advance & balance 50% after delivery of all materials & completion of the work.
- Tax** All taxes included in above price.
- Delivery Date** Within 2days.
- Delivery Location** Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551
- Penalty For Delay** Bill must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.
- Transportation** Included in the above price.
- Warranty** 5years replacement guarantee on all hardware installed. Hardware material should be branded.
- Advance Paid** Rs.49,560/--RTGS/ Neft
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order B-block 3 meter staircase railing work purpose.
- Completion Date** Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
- Measurement** Payment will be made as per actual measurement of material received at site.
- Security** Supplier shall be responsible for security and storage of material at site.
- Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



For MDs APPROVAL

- High Value/quantity beyond limits.
 Po/Req. processed-post approval.
 Approval for technical details/clarification.
 Replenishing SSSLP stock
 Other

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

✓ *20/01/23*

Accepted the above Terms And Conditions


For **Mr. Mohan Ram**

Name : _____

Name : _____

Date : ___/___/___

Requisition Form		Company Name:		Date:		Order Qty		Inward No		Inward Date	
Company Name:		MMRK-LLP		Date:		2023-01-17					
Site & Phase :		GHT		Time:		17-30					
Unit No./Block No.		B		Req. No.		142540					
Supplier:		MOHAN RAM		ID No.		83515					
Material required before date:				2022-12-09							
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date					
1	STEEL4802-Steel-Railing-Stainless steel--900Hmm-Rmts	80		80							
2											
3											
4											
5											
6											
7											
8											
9											
10											
Remarks:		B BLOCK 3METER STAIRCASE RAILING WORK PURPOSE (FLAT NO108 TO 109 AREA)									
Prepared By:		Engineer DEVI		Project Manager							
Approved By:		A SURESH									
Sign & Date:				2023-01-17							


APPROVED
 Purchase
18 JAN 2023 MID
 P. VENKATESHWARULU
 MANAGER

INSTALLATION REPORT

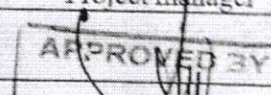
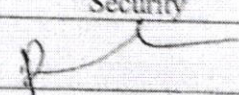
Company/ firm:	MMRK-LLP	Requisition nos.:	142540
Project:	GHT	PO no.:	96230
Supplier:	Mr. Mohan Ram	Material type:	Steel Railing

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	10/01/23	1	Stainless steel Railing	900H	200Rft.
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

Total: 200Rft.

Remarks: Towards B-Block Flat no 8 to 9 8m staircase and disable person walking Ramp Steel Railing work completed.

Approved by	Project manager	Security	Admin (Audit)
	 APPROVED BY		

Note: 1. Report to be sent on completion of work. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing, etc. 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO over multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.