

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/4/23	Prepared by	Y. P. W. K.	Serial no.	
Supplier name	Vijay			HO inward no.	
Project/Company	MC 11111	Project	Education	HO received date	
PO/WO date	2/3/23	PO/WO No.	77776	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	510	29/3/23	7450	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	

Amount A - Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	118468	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value.	9450
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Amount F - Difference (A - E):	9450
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Quantity received as per PO / WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received
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Close PO / WO	☐ Yes ☐ No - wait for balance material ☐ Other
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Payment - due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Y. P. W. K.				
Sign:					
Date	3/4/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit with barcode, original requisition. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order documents, Eway bills, test reports, etc. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount 3. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No.7, Himayathnagar
Hyderabad - 500 029, T.S., India
CIN: U74300AP2011PTC075248

To, M/s MC Modi Educational Trust		Invoice No. VGM-2223-510		Date : 29-03-2023				
5-4-187/3 &4, 2nd Floor, MC Road, Secunderabad - 500003		Your P.O No. 97706		Date : 02-03-2023				
Phone no		DC No :		Date : 29-03-2023				
		Order Confirmed by :						
S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "MCMET Ad in TOI" Size:3.7x10 Publication:Sakshi Date of Pub:04-03-2023	998636	1 NOS	9000.00	2.50	2.50		9000.00

	OUR	CUSTOMER	Total Amount	9,000.00
GSTIN :	36AADCV9375P12C	36AAATM5488Q2Z0	Total CGST Amount	225.00
TIN No. :	36641857335		Total SGST Amount	225.00
STC No. :	AADCV9375PSDC01		Total IGST Amount	
IT PAN No:	AADCV9375P		Grand Total (INR)	9,450.00

- Payment should be made by Crossed Demand Draft / Cheque in favour
M/s V GREEN MEDIA PVT. LTD payable at Hyderabad.

- Interest @ 24 % p.a. is charged on unrealised payments.

- Complaints /Clarifications will not be entertained after 7days of delivery.

- Subject to Hyderabad jurisdiction only.

- E & O. E.

Amount in Indian Rupees :
NINE THOUSAND FOUR HUNDRED AND FIFTY ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp

Prepared by

Checked by

Authorised Signatory



97706

16.02.23 5:15:19

Release Order

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02-03-2023 05:59:52

Original / Office Copy / Purchase Inv. Copy

From Company :	MC Modi Educational Trust 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 GST No. : 36AAATM5488Q2Z0
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Supplier Details			
V Green Media Pvt.Ltd. #3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar,Hyderbad. GSTIN 36AADCV9375P1ZC 040 - 6646 4477	Doc No	97706	167520
	Doc Date	02-03-2023	
	Quote No		
	Quote Date	02-03-2023	
	SupplyType	Supply	

Kind Attn : Accounts Department

Release Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 866400 - PROM-Promotions - Design Charges -Classified Display ad-Single Colu - - - Nos MCMET ad in Sakshi Hyd Edition on 04-03-2023	1.00	9,000.00	0.00	5.00	9,450.00
Total Order Value . . .					9,450.00
Rupees : Nine Thousand Four Hundred Fifty Only.					

Terms and Conditions :-

Specification / Brand	MCMET ad in Sakshi Hyd Edition on 04-03-2023
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	04-03-2023
Delivery Location	MCMET Sy no 31832, MURAHAN pally village Phone. Madhu Site Engineer - 9502211499
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	04-03-2023
Measurement	NA
Security	-
Remarks	Nil

For **MC Modi Educational Trust**

Authorised Signatory

Accepted the above Terms And Conditions

For **V Green Media Pvt.Ltd.**

