### PURCHASE DIVISION Advice for approval for credit to supplier

						16101
Date:	05/04/23	Prepared by	V.RAY)	Serial no.		
Supplier name	Elegan	Chlaprises		Н	IO inward no.	
Firm/Company	Elegail G.V.D.C	Project	Genopoli.	T H	IO received dat	е
PO/WO date	22.06.22	PO/WO No.	89340	Scan ID.		
Sl no.	Bill no.	В	Bill date		l amount	Original attached
1.	€ 2223 -0136	22-	22-06.22		20-10	V□ Yes □ No
2.					1	□ Yes □ No
3.						□ Yes □ No
4.					-	□ Yes □ No
Amount A – Bi	lls total (Excluding Tra	nsport & Hamali Ch	arges):		6	20-5
Proof of delive	y by way of: DCs/bil	l □ Steel report □ F	RMC pour repor	t 🗆 Solid	block report	Installation report
MRN	108863			Proof of c		Yes 🗆 No
nos.:	[0806]			matches N	MRN	
Amount B -Ot	ner Credits : Transporta	tion charges				_
Amount C –Ot	ner Debits :					_
Amount D (D=	A+B-C) – Amount to b	e credited to the sup	plier:			620 - 50
Amount E – Po	) / WO value:					620 -N
Amount F – D	fference (A – E):					NIL
	ved as per PO /WO	□ Yes	s   Excess recei	ved   Short	rt received  Pa	art received
Close PO / WO		□ Yes	s □ No – wait fo	or balance r	material   Othe	r
Payment – due			06/04/23			3
			se this	Po.		
Remarks:	Finel 5	on p ca			9	
Approved	by Purchase Office	r Purchase Manager	MI	D	Accountant	Accounts Manager
Name:		V. RAV)				
Sign:		NI				-
Date		05/04/23.				
	I	Upto 20k  Above 20k  Above 20k			Upto 20k	Above 20k

2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



## Form for closure of purchase order

PO no.:	89340	PO date:	22.06.22 Re	eq. no.: 196	IIo Adv	rice Scan ID
Barcoded	PO available	□ Y/M N	Invoice original available	□Y/□N /Cop	y available	POD available V□Y/□ N
Data requi	red from site/e	engineers:				
PO	related to		63 & C'te	Poward a		d+d 23.06.22
					□ Material	not received.
			re-ordered by new requisi		11	1.1.1
	O. Material no		□ Cancel PO. Materia			uisition
	y engineer:	ar required.	□ Keep PO open. Wo	rk under progres	S.	
		iterial received by	way of separate attachment 2	Provide scanned con	v of DCs/proof of	delivery + PO. 3. Provide copies
of invoices if	available. 4. This	entire set to be sea	anned and sent to Ravi.			•
Prepared b	y: N av		Sign: Av (U	1	Date: 0	4.04.23,
			receipt of bills.			
Dillo not	received again		□ Part bill received aga	oin at this DO	_ A11 L:11	
	paid against t		Amount paid:	amst mis PO.		eceived against this PO.
	part bill receive		Amount paid.		Date of payr	nent.
Sl. No.	Bill no.	eu.	Bill date	Bill amour	\t	Cr. given to supplier
1.	Bill lio.		Bill date	Dill allioui	11	Cr. given to supplier
2.			-			
3.			<u> </u>			
4.		7	-	-		
5.				_		
6.						
	y Accountants					
Prepared b	2	rgulli	Sign: Guelli		Date:	(12
		/1	ay have been processed by E&I	D. Check before fillin	u	(14)
Prepared b			Sign:		Date:	
	733	ls of bills to be				
Sl. No.	Bill no.		Bill date	Bill amour	nt	MRN no.
1.		223 - 0136			0 -00	108863
2.	CC	3 - 1				
3.					4151	0
Remarks:	Need	1,66	opproved bor.			True copy.
Prepared b			Sign: V. low	~ .	Date: 0	4.04.23.
	MD - action to			Prepare bill in S	CLID for mate	rial supplied
Get cert	ified bill from	supplier (not o				ли заррнов.
0	Thereafter, p	orepare advice	for credit to supplier and	send to Sonam to		rial awaited
	Close PO				ro open, iviate	APR MINOPTOR
	Accounts to	be reconciled	with supplier. Get supplie	er s ledger.	APPR	Child /
Remarks:				Do	te: h	APR TITES
Approved	by: Soham		Sign:	Da	ite:	HAM DIRECT
					S	AGIN

# Form for closure of purchase order

	duired from	n site/en	gineers:										
L	893		PO date	22-6	-2022	Req.	196110	Advice Sca	n ID				
AND	os related	STREET, SQUARE, SQUARE						1					
A	William Inches	aterial re											
0	Marine Select Management of the Control of the Cont	Full material received											
a .	Materi	ai not rec	eived										
0	Close 1	PO - Bal	ance mate	erial will be r	e-ordered br	y new requ	isition						
0	Cancel	PO Ma	terial not	required.									
0	Cancel	PO. Mai	terial will	be re-ordere	d by new re	quisition							
	Keep I	O open.	Material :	required									
0	Keep I	O open.	Work und	der progress.									
	ks by engin	neer: -	311 m	nouter									
Notes: 1. invoices	Provide det if available.	ails of mate	erial receive	ed by way of set sent by way of h	parate attachme	at 2. Provide	hardcopy of DCs/	woof of delivery +	PO. 3 Provide copses				
Prepare	ed by	Sign		Date	The second	Project	Tai-						
D				30/0	13/2027	Kinla	nanager Sig	in Not	Date				
	equired fro					ING!	Tregation &	Namion					
				for receipt o									
0				gainst this PC									
				ainst this PO		Bill nos.							
0				ainst this PO									
	A	dvance p	aid again	st this PO.		Amount							
Remar)	ks by Acc	ountants:				paid							
Notes: 1	Dog langed !												
Prepare	ed by	Sign	ling and suc	h works may ha	ve been process	sed by E&D.	Check before filling	the above.					
					PO more the	MEDANCY (ADDIT	oval required for	Sign	Date				
Advice	hv MD	action to	hastal	by purchase:									
0	Get	certified l	bill from	supplier (not	aciain all								
	Pren	are bill in	SSLID	for material s	original).								
0	Get	proof of a	delivery fr	non cita	uppned.								
0							No Grande Control						
D	Ther	eafter pr	enare adv	get certified	to syr - I'	Accounts.							
0	Clos	e PO		THE TO CLEUIT	w supplier a	no send to	HO for processi						
0		CONTRACTOR OF THE PARTY OF THE	d PO to N	MDs desk. PO	) to be al-	0	Keep PO open.	Material await	ed				
0	Acco	ounts to h	e reconci	led with an	dias C	u thereafter		AND DESCRIPTION OF THE PERSON NAMED IN					
0	Acco	ounts to h	e reconci	led with our	dies Comple	ers ledger i	required from 1.	1.2021					
0	T. LATAIR	SELECTED SEC	SEC. NO. MARRIEDE	TOTE TOPICE "	Calculate and the first of the con-	The second secon	equired from 1 4						
	ledge	ers and a	Il pour re	ports Pour r	eports from	day one to	be thoroughly	fter thoroughly	checking both the				
0	E&D	to check	c receipt o	to supplier a of bill and ent	ind send to I	HO for proc	be thoroughly to	open POs	doms increasies,				
0	Deta	ls of ma	terial sup	plied and bala	ance materia	to be ever	plied is required						
Remark	cs:					to se sup	pricu is required						
					MARKET HERE	The second second							
	Prepar	ed by			Sign								

1

Q

×

A D Type here to search ū 0 2 7 0 0 S 33°C > (Q) 0

派 di)) ENG 04-04-2023 11:40 4

### Purchase Order

30-03-2023 11-21-35

Original - Office Copy - Porchase Div. Com-

From Company: G V Discovery Center Pvt Ltd

5-4-187/384, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003

G S T No. : 36AAHCG4940K1ZC

Supplier Details

**Elegant Enterprises** 

5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

Doc Date

Dec No

196110

Quote No NIL

22-06-2022

89340

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

17-06-2022 **Quote Date** 

SupplyType Supply

Kind Attn: Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4652 - Electrical - other - Surface Box - 6way - nos	10.00	52.53	0.00	18.00	619.85
Rupees : Six Hundred Ninteen and Paise Eighty Five Only.	1	Total Or	rder Value		619.85

#### Terms and Conditions :-

Specification /

As per details given in the quotation.

**Payment Terms** 

After delivery of all materials & production of bill

Tax

inclusive of all taxes

**Delivery Date** 

Next Day.

**Delivery Location** 

119, 191 Synergy Square 1

Synergy Square 1, Genome Valley, Shameerpet, Hyderabad-78

Phone. .

Penality For Delay Nil

**Fransportation** 

Transport cost shall be borne by us.

Warranty

1 year

**Advance Paid** 

NH

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

**Completion Date** Measurment

Security

Nil NH

Remarks

Accepted the shore Terms and Commissions

For Elegant Enterprises

For & V Discovery Center Pyt Ltd

Authorised Signatory

36AJBPK0412E1ZY	36AJBPK0412E1ZY Original for Receipient				Duplicate for Supplier / Transporter			r Triplicate for Supplier			
	Ph	-4-187/7/3, K one: 040-663	arbala Maida 85358 040-2	an, Mahath 19303040 E	-mail addre	oad, Securi	und@hoens			CASH   CREDI	
Pi	eventers i Annunc	lators I Switch	gears   Starte	ers I Wires	& Cables 10	anacitors II	Samuel O Cabi		s I Oil Seals		
Reverse Charge : No		ners I L.E.D LI	ghts I Earthic	ng Equpime	ents I Carbon	Brushes I	PVC Insulation	in Tapes I Lu	gs I Spares		
line and the second	2223-0136				Transport	tation Mod	e:	Nat Applia	NAME AND ADDRESS OF TAXABLE PARTY.		
	IVPDICIO II R Number							Not Applic			
State le	langana		state Code	36	Place of S			22 June 20			
		-	Detai	-	ver I Bille		-	Hyderabad	1		
Name - M/s GV Disc	covery Center P	rivate Limi	ted	is or buj	THE RESERVE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAME		· Not Over				
Address: S-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003 GSTIN - 3 6 A A H C G 4 9 4 0 K 1 Z C						Delivery Challan No.: Not Applicable Date:-x - Purchase Order No.: 8 9 3 4 0 Date: 22 06 202  Delivery Location: Innopolis, Sy no-542, Genome Valley, Turkapally- 500078					
State Telangana		State Code : 3			Term of I	Payment	Against Delivery Against Proform Within 30 days from date of Invi				
					-		-	***(***11 30 02)	rys nom date	or invoice.	
	scription of Goods		HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST%	Rate	Amount	
Anchor 6Modul	e PVC Surface Box-	30511	85389000	10.00	No's	9.00	9.00	0.00	52.53	525.3	
										2432	
			1						-		
				100							
			-								
					15						
P. O. Received o	n 22.06.2022				1 52 A	Tes 1					
The state of the s	Total Invo	ice Amour	it in Word	5.	19/ /	131	Total Amou	nt Before Ta		525. <b>3</b> (	
					# (E)	1/4/	Add : C G S		IA.		
lupees:Six Hundred	d Twenty Only	y.			2 nderabab					47.28	
					1081		Add: 5 G 5	T		47.28	
The state of the s		ur Bank Deta				-	Add: IGST			0.00	
same of the Bank HDR	C Bank	10	ccount No. :	502000	097197	2.5	R/o + Trans	portation		0.15	
ranch Address Para	dise, S.D. Road, Se	c-Bad-3	FS Code :	HDFCO	1000042 Total Amount : Rs. 6					Rs. 620.00	
Receiver's Seal and with Name & Mobi	le Number	1. Goods once 2. Interest at 2 3. Our risk & r 4. All disputes 5. We declare	sold will not in 24% P. A. will it esponsibility a are subject to	he charged lease on the Secundera	ck of exchang affter Da delivery of p abad Jurisdict	goods.		The state of the s	ant Enterpris		
		goods describ	ed and that all	particulars	are true & c	arrect.				£ & O. E	
" Guarantee & Warranty \	Voids if Proper Eart	h Connection	is not given t	to LED Ligh	t Fixtures.		**No Guarantee & Warranty on Breakages & Burnou				
faterial Duly Checked By a	ind Delivered to: M	r. Krishnam F	laju (Driver)				Eway Bill No. Not Applicable Dated: Not Applicable				
minutes with	TCHOKAN SIEAT	ENS <		<b>(%)</b>	•• `	<b>'</b>	COOPER Sus	smann 🖯 C	lowells	HMI	
PHILIPS (	TEX	MIC Z	3	sG	[00	DLYCRO)	Finol Cables Lie	ex D	egrand	Capco	
	Head Office Blo										

"TRUE COPY"