Form for closure of purchase order

PO no.:	94591	PO date:	2/12/22	Req. no.:	208401	Advice Scan ID	
Barcoded PO available	□ Y/□ N	Invoice original available	□Y/□N /□Copy available		POD available	□Y/□ N	

Data required from site/engineers:

MRN nos. related to PO	114701	
□ Part material received.	☑ Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	

Remarks by engineer: Total material received. Close this PO

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Basaveshwara	Sign: [signature]	Date: 20/03/23

Data required from accounts:

□	Checked with E&D for receipt of bills.	
□ Bills not received against this PO.	□ Part bill received against this PO.	☑ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	498	3.12.22	10,030	Yes
2.				
3.				

Remarks by Accountants:

Prepared by: Rajyalaxmi	Sign: [signature]	Date: 4/4/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: All bill received against this PO.

Prepared by: Ravi	Sign: [signature]	Date: 05/04/23.

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		

Remarks:

Approved by: Soham	Sign:	Date:

APPROVED BY
- 6 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 02-12-2022 16:10:36

94591
29.11.22 5:41:43

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Mr. Yousuf Ali #2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad - 500013 **GSTIN** 36AFBPY8773N1ZE 9885864330	**Doc No**	94591	208401
	Doc Date	02-12-2022	
	Quote No	Nil	
	Quote Date	02-12-2022	
	SupplyType	Supply	

Kind Attn : Mr. Yousuf Ali

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	429200 - HARD-Hardware - PVC-U Profile- - L3050mm - Rft	800.00	10.00	0.00	18.00	9,440.00
					Total Order Value . . .	**9,440.00**

Rupees : Nine Thousand Four Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% Advance
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penality For Delay	Nil
Transportation Cost	Extra
Warranty	Nil
Advance Paid	9440/-by RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming quality and specifications.Above order for G-Block Bathoom ceiling work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For ***Mr. Yousuf Ali***

Name : _____

Date : __/__/____

Requisition Form						
Company Name:	MRMLLP	Date:	01.12.2022			
Site & Phase :	GMR	Time:	11:00			
Unit No./Block No.	G-Block					
Supplier:	Yousuf Ali	Req. No.	208401			
Material required before date:	4.12.22	ID No.	82054			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD4292-Hardware-PVC-U Profile--L3050MM-Rft 94591	800	0	800		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards G block bathrooms false ceiling work purpose. 28 flats					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Nagendar	Ram Prasad				
Approved By:						
Sign & Date:	01.12.22	01 DEC 2022				

APPROVED
02 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Purchase Order

21-02-2023 15:10:36

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Mr. Yousuf Ali #2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad - 500013 **GSTIN** 36AFBPY8773N1ZE 9885864330	**Doc No**	94591	208401
	Doc Date	02-12-2022	
	Quote No	Nil	
	Quote Date	02-12-2022	
	SupplyType	Supply	

Kind Attn : Mr. Yousuf Ali

Purchase Order for the Supply of following Items.

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Advance Paid	9440/-by RTGS/NEFT
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Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For ***Mr. Yousuf Ali***

Name : _____

Date : __/__/

GSTIN : 36AFBPY 8773N1ZE

DELIVERY CHALLAN

YOUSUF ALI
INTERIORS

PVC PANNELS AND GI CHANNELS GYPSUM BOARD SUPPLIERS

SPL.IN GYPSUM FALSE CEILING, GYPSUM PARTITION, PVC CEILING, & ETC. ALL TYPES OF FALSE CEILING WORKS IS DONE

2-2-50/A/1, Rahath Nagar, Amberpet, Hyderabad, Telangana-13.

M/s. MODI Reality Mallapur
Address: LLP, Mallapur.
Phone: GMR.
GSTIN: 36AAEFM1459R1ZP.

D.C. No. 013 Date: 3/12/2022
P.O. No. 94591 Date:
Vehicle No. TS.11.UC.9888

S.No.	PARTICULARS	Quanity	Rate	Amount
1)	PVC PATTE 'U' - RAT (80 NOS)	800 RFT		
	Total			

INWARD
MODI REALTY MALLAPUR LLP
Ward No 10193 DL 03/12/22
GRN No 114101 DL 06/12/22
Received Sign 03/12/22

Rupees in words :

No Return
No Exchange

Yousuf Ali Interiors Hyderabad

For YOUSUF ALI

Authorized Signatory