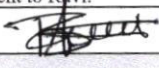


Form for closure of purchase order

PO no.: 2022113006	PO date: 13/02/22	Req. no.:	Advice Scan ID
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☐ N	Copy available ☐ Y/ ☒ N	POD available ☐ Y/ ☒ N
Data required from site/engineers:			
MRN nos. related to PO			
☐ Part material received.		☐ Full material received.	
☒ Material not received.			
☐ Close PO – Balance material will be re-ordered by new requisition.			
☐ Cancel PO. Material not required.		☒ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer: material not received close this po			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: Basaveshwara	Sign: 	Date: 20/03/23	
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☒ Bills not received against this PO.		☐ Part bill received against this PO.	
☐ All bills received against this PO.			
☐ Advance paid against this PO		Amount paid:	
Date of payment:			
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks by Accountants:			
Prepared by: Rajyalakshmi	Sign: 	Date: 21/4/23	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by:	Sign:	Date:	
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks: Material not required, so close this PO.			
Prepared by: Ravi	Sign: 	Date: 05/4/23.	
Advice by MD - action to be taken.			
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLP for material supplied.	
☐ Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☒ Close PO		☐ Keep PO open. Material awaited	
☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
- 5 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

Original

From Company:

Modi Realty Mallapur LLP
5-4-187/3&4, IInd FloorSoham MansionM.G.Road
Secunderabad,TELANGANA,500003
GSTNO:36AAEFM1459R1ZP

Delivery Location: Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. Next to NFC Rai
Hyderabad, Telangana, 500076
Ramprasad, 9502211011

Supplier Details

Summit Sales LLP
#5-4-187/3 & 4, II FloorSoham Mansion, M.G.Road
Hyderabad, TG, 500003
GSTIN:36ACQFS2044C1Z7
Hamendra, Prabhakar, 040-66335551
purchase@modiproperties.com

PO No	20221213006	Quote No	Nil
PO Date	13 Dec 2022	Quote Date	13 Dec 2022
Supply Type	Purchase Order		

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT		
1	STEL 1887-Steel-Binding Wire---20 gauge-Kgs	100.00	76.50	0%	7,650	0%	9%	9%	0	689	689	9,027	
Total Amount ...										0	689	689	9,027

Ruppes in words : Nine Thousand Twenty Seven Only.

Rupees in words : Nine Thousand Twenty Seven Only.

Terms and Conditions:-

Purchase Order

Original

T or steel specification / Brand :	Local
T or steel transportation cost:	Included in above price.
T or steel loading/unloading:	Included in above price.
Payment Terms :	delivery and on production of bill.
Tax :	Inclusive of GST and all other taxes.
Delivery Date :	Next day of PO
Delivery Location :	As per details given above
Bill submission:	Vendor Shall submit proof of delivery+original invoice at head office of purchaser
Remarks :	

For Modi Realty Mallapur LLP

Authorised Signatory

Name :-

Sign:-

Date :-



Accepted the above Terms And Conditions
For Summit Sales LLP

Date :-

Requisition Form

Company Name	Modi Realty Mallapur LLP	Date	08 Dec 2022
Site Or Phase	Gulmohar Residency	Time	02:02:48
Flat/Villa/Other	Extension of driveway slab purpose.	Req.No.	208443
Material required before date		ID No	20221208003

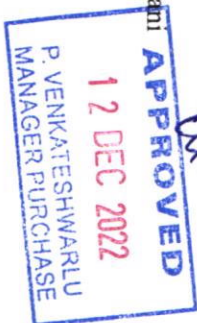
S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	D
1	STEL 1887-Steel-Binding Wire---20guage-Kgs	100.00	0	100.00	70.00		

Remarks: Extension of driveway slab purpose.

Prepared By :- Mohammed Sufyan Rabbani

Sign:-

Date :- 08 Dec 2022



Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns