PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/04/2023	Prepared by	MINISH.	Serial no.	16295
Supplier name	SYLLP.			HO inward no.	
Firm/Company	Modi Builders Methodist Complex	Project	MBHC	HO received date	
PO/WO date	21/02/2023	PO/WO No.	97371	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29084	02/03/2023	3,489/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			3,489/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	Material Received by Meenakshi.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3489/-
Amount E – PO / WO value:			3,489/-
Amount F – Difference (A – E):			NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	08/04/2023.		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		07 APR 2023			
Approval limit	Upto 20k	Above 20k MINISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Builders Methodist Complex	Invoice No.	DB - 29084
Methodist Complex, Abids, Hyderabad	Invoice Date.	02-03-2023
	PO No.	97371
	PO Date.	21-02-2023
	Req ID	84500
GSTIN : 36AABFM2938C2ZK PAN AABFM2938C	Req Date	21-02-2023
	Loc Req No	198158

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	789100 - PLCP-Plumbing - CP Health Faucet-- - - -	84819090	1	365.40	365.40	18	65.76
2	388600 - GENE-General Items - Teflon tapes-- - - -	39209999	5	19.00	95.00	18	17.10
3	952200 - PLCP-Plumbing - CP Pillar Cock-- - - - Nos	84819090	2	583.05	1,166.10	18	209.90
4	987100 - SACP-Sanitary-CP - Conceled Flush PVC flush tank	6910100	1	1330.00	1,330.00	18	239.40
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,956.50	532.16
	266.08	266.08	Total Invoice Amount	3,488.67	

Rupees : Three Thousand Four Hundred Eighty Eight and Paise Sixty Seven Only.

SUMMIT SALES LLP IN WARD No. 106540 Date: 2/3/23 Sign: R.B. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 27-02-2023 12:06:53 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Builders Methodist Complex**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABFM2938C2ZK

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	97371	198158
	Doc Date	21-02-2023	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	789100 - PLCP-Plumbing - CP Health Faucet-- - - - Nos	1.00	365.40	0.00	18.00	431.17
2	388600 - GENE-General Items - Teflon tapes-- - - - Nos	5.00	19.00	0.00	18.00	112.10
3	952200 - PLCP-Plumbing - CP Pillar Cock-- - - - Nos	2.00	583.05	0.00	18.00	1,376.00
4	987100 - SACP-Sanitary-CP - Conceled Flush Tank--Gebritte - - - Nos *PVC flush tank*	1.00	1,330.00	0.00	18.00	1,569.40
				Total Order Value . . .		**3,488.67**

Rupees : Three Thousand Four Hundred Eighty Eight and Paise Sixty Seven Only.

Terms and Conditions :-

Specification /	All items shall be of brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Methodist Complex Opp Chermas, Abids Main Road, Hyderabad. Phone. Contact: Eng. 9100039547
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for SBI bank staff washroom Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For ***Modi Builders Methodist Complex***

Authorised Signatory

Name : 27/02/2023

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : _/_/__

Estimate/Draft PO

97371

08.02.23 3:48:30

 24-02-2023 13:32:55

From Company : **Modi Builders Methodist Complex**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABFM2938C2ZK

Supplier Details			
Summit Sales LLP	**Doc No**	97371	198158
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-02-2023	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
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2	388600 - GENE-General Items - Teflon tapes-- - - - Nos	5.00	19.00	0.00	18.00	112.10
3	952200 - PLCP-Plumbing - CP Pillar Cock-- - - - Nos	2.00	583.05	0.00	18.00	1,376.00
4	987100 - SACP-Sanitary-CP - Conceled Flush Tank--Gebritte - - - Nos *PVC flush tank*	1.00	1,330.00	0.00	18.00	1,569.40
					Total Order Value . . .	**3,488.67**

Rupees : Three Thousand Four Hundred Eighty Eight and Paise Sixty Seven Only.

Terms and Conditions :-

Specification /	All items shall be of brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Methodist Complex Opp Chermas, Abids Main Road, Hyderabad. Phone. Contact: Eng. 9100039547
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for SBI bank staff washroom Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
25 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

For *Modi Builders Methodist Complex*

Authorised Signatory

Name : 24/02/2023

Contact ...

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name	mbmc	Date:	2023-02-2[illegible]				
Site & Phase	mbmc-sbi bank	Time	11:15				
Unit No /Block No							
Supplier		Req. No.	198158				
Material required before date:		ID No.	84500				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLCP7891-Plumbing-CP Health Faucet---Nos	1		1			
2	PLUM1042-Plumbing-Ball Cock---12MM-Nos 25mm	3		3			
3	SACP9871-Sanitary-CP-Conceled Flush Tank--Gebritte--Nos -pvc normal flush tank	1		1			
4	GENE3886-General Items-Teflon tapes---Nos	5		5			
5	PLCP9522-Plumbing-CP Pillar Cock----Nos	2		2			
6							
7							
8							
9							
10							
Remarks	Above material for SBI bank staff washroom purpose.						
	Note: s.no2 -ball cock required size 25mm and s.no3- required pvc normanl flush tank.						
	Engineer	Project Manager		Purchase	MD		
Prepared By	meenakshi.N						
Approved By							
Sign & Date	21/02/23.						

808 97371

212572

APPROVED BY
21 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

SUMMIT SALES LLP

(C)

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Builders Mc Hodist corp llp

Site: Opposite Chenar, Abids Hyd

DC No.	:	5480
Date	:	27/2/23
Vehicle No.	:	TS10VA9758
P.O. / W.O. No.	:	97371
P.O. / W.O. Date	:	21/2/23

Sl. No.	PARTICULARS	Quantity
1	CP health faucet	
2	Teflon Tape	1 No
3	Pillar cock	5 Nos
4	flush Tank Pvc	2 No
5		1 No
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

Material Received.
27/02/2023.

GSTIN : 36AABFM2938C2ZK

Received the above materials in good condition.

Received by : Suresh

Date :

Stamp:

SUMMIT SALES LLP
INWARD
No. 87092
Date 01/3/23
R.R. DIST.

For SUMMIT SALES LLP

Authorised Signatory