Form for closure of purchase order

PO no.: 91031	PO date: 16/08/22	Req. no.: 193639	Advice Scan ID
Barcoded PO available ☑ Y/□ N	Invoice original available □Y/☑N /□Copy available	POD available ☑ Y/□ N	

Data required from site/engineers:		
MRN nos. related to PO 111418, 111419, 112306		
□ Part material received.	☑ Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: Total material delivered. close PO		
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.		
Prepared by: Basaveshwar	Sign: [signature]	Date: 20/03/23

Data required from accounts:		
□ Checked with E&D for receipt of bills.		
□ Bills not received against this PO.	☑ Part bill received against this PO.	□ All bills received against this PO.
~~☑ Advance paid against this PO~~	~~Amount paid:~~ 1,16,900/-	~~Date of payment:~~ 25-08-2022

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	257	26.08.2022	7200	Yes
2.				
3.				

Remarks by Accountants:		
Prepared by: Rajyalakshmi	Sign: [signature]	Date: 4/4/23
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.		
Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	07	27.08.22	57,525-00	111419
2.	09	28.09.22	9600-00	112306.
3.				

Remarks: Need certified true copies from vendor.		
Prepared by: Ravi	Sign: [signature]	Date: 05/04/23.

Advice by MD - action to be taken.			
☑ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
☑	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
- 6 APR 2023
SOHAM MODI
MANAGING DIRECTOR

DELIVERY NOTE

91031

SHRI KRIPALU TRADNG COMPANY
8-7-27/15/14 Balaji Constructions,
Behind MMR Garden
Bowenpally Scunderabad
GSTIN/UIN: 36ABPPD7615Q1ZO
State Name : Telangana, Code : 36
E-Mail : shrikripalutrading@gmail.com

Buyer
MODI REALITY MALLAPUR
5-4-187/3&3,2ND FLOOR,SOHAM MANSION,MG ROAD,
SECUNDRABAD
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

Delivery Note No. 7	e-Way Bill No.	Dated **27-Aug-2022**
		Mode/Terms of Payment **Immidiate**
Supplier's Ref.		Other Reference(s)
Buyer's Order No.		Dated
Despatch Document No. 6		
Despatched through **Pick Up**		Destination **Mallapur**
Bill of Lading/LR-RR No. **dt. 27-Aug-2022**		Motor Vehicle No. **TS05UC2430**
Terms of Delivery **Cash**		

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**V PLANKS 150MMX8MMX3000MM**	68118200	**250.000 pcs**	195.00	pcs		**48,750.00**
	SGST Input @9%			9	%		**4,387.50**
	CGST Input @9%			9	%		**4,387.50**
	Total		**250.000 pcs**				**₹ 57,525.00**

Amount Chargeable (in words)
INR Fifty Seven Thousand Five Hundred Twenty Five Only

E. & O.E

HSN/SAC	Taxable Value
68118200	57,525.00
Total	**57,525.00**

Tax Amount (in words) : **NIL**

INWARD
MODI REALTY MALLAPUR LLP
Inward No 9179 Dt. 27/08/22
MRN No 111419 Dt. 6/9/22
Sign 27/08/22

Company's PAN : **ABPPD7615Q**

Recd. in Good Condition

for SHRI KRIPALU TRADNG COMPANY

Authorised Signatory

This is a Computer Generated Document

91031

Tax Invoice

SHRI KRIPALU TRADNG COMPANY 8-7-27/15/14 Balaji Constructions, Behind MMR Garden Bowenpally Scunderabad GSTIN/UIN: 36ABPPD7615Q1ZO State Name : Telangana, Code : 36 E-Mail : shrikripalutrading@gmail.com	Invoice No. **257**	Dated **26-Aug-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **MODI REALITY MALLAPUR** 5-4-187/3&3,2ND FLOOR,SOHAM MANSION,MG ROAD, SECUNDRABAD GSTIN/UIN : 36AAEFM1459R1ZP State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Despatch Document No. **257**	Delivery Note Date
	Despatched through **Auto**	Destination **Mallapur**
	Bill of Lading/LR-RR No. **dt. 26-Aug-2022**	Motor Vehicle No. **Ts10ub9316**
	Terms of Delivery **Imidiate**	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**V TEAK 8MM 10"0.5**	68118200	**30.000 pcs**	203.39	pcs		**6,101.70**
	CGST Input @9%			9	%		**549.15**
	SGST Input @9%			9	%		**549.15**
	Total		**30.000 pcs**				**₹ 7,200.00**

INWARD
MODI REALTY MALLAPUR LLP
Ward No 980 DL 27/08/22
111418 DL 6/9/22
27/08/22
Sign

Amount Chargeable (in words)

INR Seven Thousand Two Hundred Only

E. & O.E

HSN/SAC	Taxable Value
68118200	7,200.00
Total	**7,200.00**

Tax Amount (in words) : **NIL**

Company's PAN : **ABPPD7615Q**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **560101000130186**
Branch & IFS Code : **Gunrock Branch & UBIN0906352**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for SHRI KRIPALU TRADNG COMPANY

SHRI KRIPALU TRADING Co. ★ SECUNDERABAD ★

Authorised Signatory

This is a Computer Generated Invoice

Kripalu Tr
F block
Rajesh Eng

Purchase Order

 23-09-2022 14:32:26

91031
17.08.22 12:41:53

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Shri KripaluTrading Company
#Plot no. 8/D, Progressive Colony, Manovikas Nagar, Bowenpally, Secunderabad

GSTIN 0

9989955611

Doc No	91031	193639
Doc Date	16-08-2022	
Quote No	Nil	
Quote Date	12-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Satyajeet

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 6163 - Miscellaneous - Cement Fiber board - NA - sft *6" wide x 10' length, original cera board*	1,600.00	105.00	0.00	18.00	198,240.00
		Total Order Value . . .			**198,240.00**

Rupees : One Lakh(s) Ninty Eight Thousand Two Hundred Fourty Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	257	26/8/22	7,200/-
2.			
3.			
4.			
5.			

Terms and Conditions :-

Specification / Brand	Items shall be of V-Plank brand cement fiber board. 8mm thick.
Payment Terms	50% as advance & balance 50% on completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 99,120/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for flat no 1 & 6 purpose.
Completion Date	Work shall be completed within 4 days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

(1) → 9180 → 27/8.

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : ________

Name : ________

Accepted the above Terms And Conditions

For *Shri KripaluTrading Company*

Date : __/__/____

Estimate

 16-08-2022 4:19:08 PM Original / Office Copy /

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Shri KripaluTrading Company	**Doc No**	91031	193639
#Plot no. 8/D, Progressive Colony, Manovikas Nagar, Bowenpally, Secunderabad	**Doc Date**	16-08-2022	
	Quote No	Nil	
GSTIN 0	**Quote Date**	12-08-2022	
9989955611	**SupplyType**	Supply	

Kind Attn : Mr. Satyajeet

Estimate for the Supply of following Items.

105.10

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	6163 - Miscellaneous - Cement Fiber board - NA - sft *6" wide x 10' length, original cera board*	1,600.00	123.90	0.00	18.00	233,923.20
					Total Order Value . . .	**233,923.20**

Rupees : Two Lakh(s) Thirty Three Thousand Nine Hundred Twenty Three and Paise Twenty Only.

Terms and Conditions :-

Specification /	Items shall be of V-Plank brand cement fiber board. 8mm thick.
Payment Terms	50% as advance & balance 50% on completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 1,16,900/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for flat no 1 & 6 purpose.
Completion Date	Work shall be completed within 4 days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☑ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
18 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Modi Reality Mallapur LLP*
Authorised Signatory

Name : ______________

Contact - -

Accepted the above Terms And Conditions
For *Shri KripaluTrading Company*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP						
Site & Phase :	Gulmohar Residency						
Flat/Block no.	F-Block flat.no 1&6 Elevation	Date:	12.08.2022				
Supplier:	Shri Kripalu Trading Company	Time:					
Material required before date:							
		Req. No.	193639				
S No	Item	ID No.	78841				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	BUIL7957-Building Material-Cement Fiber Board---150x3000MM-sft	1600	0	1600			
2							
3							
4	91031						
5							
6							
7							
8							
9							
10							
Remarks:	F-Block flat.no 1&6 East,North,West side Elevation work purpose at GMR Site.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Gosika Rajesh	Ram Prasad					
Approved By:							
ign & Date:							

APPROVED BY
18 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
18 AUG 2022
M. RAM PRASAD. (G.M.R.)
Project Manager