PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/04/2023	Prepared by	MINISH	Serial no.	16299
Supplier name	SSLLP			HO inward no.	
Firm/Company	Mahesh Desai and Others	Project	Pol complex	HO received date	
PO/WO date	11/02/2023	PO/WO No.	97094.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28801	14/02/2023	194/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				☑ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	194/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: Recieved by Chand Mohammed. — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	194/-
Amount E – PO / WO value:	194/-
Amount F – Difference (A – E):	NIL-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	08/04/2023
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		07 APR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	28801
Mahesh Desai & Others	Invoice Date.	14-02-2023
PM Complex, MG Road, Secunderabad	PO No.	97094
	PO Date.	11-02-2023
	Req ID	84239
GSTIN : 36 PAN .	Req Date	11-02-2023
	Loc Req No	198149

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	897300 - ELEA-Electrical - Bentonite Powder-- -	250840	1	185.00	185.00	5	9.24
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	185.00		9.24
	4.62	4.62	Total Invoice Amount	194.25		

Rupees : One Hundred Ninty Four and Paise Twenty Five Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10553 Date: 14/2 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 11-02-2023 15:58:51

97094
08.02.23 3:15:06

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Summit Sales LLP	Doc No	97094	198149
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc Date	11-02-2023	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	Quote Date	11-02-2023	
040-66335551 9618244433	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	897300 - ELEA-Electrical - Bentonite Powder-- - 25Kgs - Nos	1.00	185.00	0.00	5.00	194.25
					Total Order Value . . .	**194.25**

Rupees : One Hundred Ninty Four and Paise Twenty Five Only.

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for pm-modi complex lift earthing purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice+copy of proof delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO or purchase site office .Proof of delivery /DC can be sent by email.

For ***Mahesh Desai and Others***
Authorised Signatory

Name : 13/02/2023

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name	MAHESH DESAI & OTHERS	Date	2023-02-11
Site & Phase :	PM MODI COMPLEX	Time	14:25
Unit No. Block No.			
Supplier:		Req. No	198149
Material required before date:	URGENT	ID No.	84239

ELEC. 8973.
PO8 97094.

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC5240-Electrical-Bentonite Powder---25Kgs-Nos	1		1		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: material order for pm modi complex lift earthing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	Chand Mohammod			
Approved By:			APPROVED 13 FEB 2023 MINISH PARIKH MANAGER PROCUREMENT	
Sign & Date:	Cahammod 11/02/2023			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	24607
Mahesh Desai & Others	DC Date.	14-02-2023
PM Complex, MG Road, Secunderabad	PO No.	97094
	PO Date.	11-02-2023
	Req ID	84239
GSTIN : 36	Req Date	11-02-2023
	Loc Req No	198149

	Description of Goods	HSN/SAC	Qty
1	897300 - ELEA-Electrical - Bentonite Powder-- - 25Kgs - Nos	250840	1
2			
3			
4			
5			
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27	Chamma 14/02/23		
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SUMMIT SALES LLP
INWARD
No: 96792
Date: 17/2
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory