PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/04/2023	Prepared by	MINISH	Serial no.	16300
Supplier name	SSLLP			HO inward no.	
Firm/Company	Mahesh Bajaj and others	Project	PH complex	HO received date	
PO/WO date	25/02/2023	PO/WO No.	97580	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29082	02/03/2023	7,817/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		7817/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: Recieved by Chand Mohammed.		Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges		–	
Amount C –Other Debits :		–	
Amount D (D=A+B-C) – Amount to be credited to the supplier:		7817/-	
Amount E – PO / WO value:		7817/-	
Amount F – Difference (A – E):		- NIL -	
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	08/04/2023		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

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07 APR 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		Invoice No.	DB - 29082
Mahesh Desai & Others		Invoice Date.	02-03-2023
PM Complex, MG Road, Secunderabad		PO No.	97580
		PO Date.	25-02-2023
		Req ID	84650
GSTIN : 36	PAN .	Req Date	25-02-2023
		Loc Req No	199161

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	699200 - ELSW-Electrical - Module Plate--Wipro	853810	1	106.75	106.75	18	19.22
2	235400 - ELSW-Electrical - Module Plate--Wipro	85369090	0	107.00	0.00	18	0.00
3	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW	853650	3	207.90	623.70	18	112.28
4	686800 - ELSW-Electrical - Switch--Wipro NW -	853650	26	37.80	982.80	18	176.90
5	829700 - ELSW-Electrical - Switch--Wipro NW -	853650	1	61.42	61.42	18	11.06
6	850000 - ELSW-Electrical - Socket--Wipro NW -	853650	4	63.00	252.00	18	45.36
7	522800 - ELSW-Electrical - Socket--Wipro NW -	853650	1	97.65	97.65	18	17.58
8	422000 - ELCD-Electrical - Conducting Pipe -PVC- -	39172310	50	90.00	4,500.00	18	810.00
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	6,624.32		1,192.40
	596.20	596.20	Total Invoice Amount	7,816.71		

Rupees : Seven Thousand Eight Hundred Sixteen and Paise Seventy One Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10653 Date: 2/3/23 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 27-02-2023 10:32:55

97580
16.02.23 5:15:17

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	97580	199161
	Doc Date	25-02-2023	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	699200 - ELSW-Electrical - Module Plate--Wipro NW - 8 Module - Nos	1.00	106.75	0.00	18.00	125.97
2	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	3.00	207.90	0.00	18.00	735.97
3	686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos	26.00	37.80	0.00	18.00	1,159.70
4	829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	1.00	61.42	0.00	18.00	72.48
5	850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	4.00	63.00	0.00	18.00	297.36
6	522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos	1.00	97.65	0.00	18.00	115.23
7	422000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.5mm - Nos	50.00	90.00	0.00	18.00	5,310.00
					Total Order Value . . .	**7,816.70**

Rupees : Seven Thousand Eight Hundred Sixteen and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Aove order for Pm modi complex cellar area electrical purpose.
Completion Date	Nil
Measurment	nil

For ***Mahesh Desai and Others***

Authorised Signatory

Name : 27/02/2023

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Mahesh Desai and Others***

Authorised Signatory

Name : 27/02/2023

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	MAHESH DESAI & OTHERS	Date:	25-02-2023			
Site & Phase :	PM MODI COMPLEX	Time:	10:35			
Unit No./Block No.						
Supplier:		Req. No.	199161			
Material required before date:	URGENT 97580	ID No.	84650			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1 699200	ELSW ELEC1276-Electrical-Module Plate--Wipro NW-8 Module-Nos	1		1		
2	ELEC5567-Electrical-PVC Surface Box--Anchor-8Module-Nos	1		1		
3 235400	ELSW ELEC1008-Electrical-Module Plate--Wipro NW-12 Module-Nos	2		2		
4	ELEC5567-Electrical-PVC Surface Box--Anchor-8 12 Module-Nos	2		2		
5 274100	ELSW ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos	3		3		
6 686800	ELEC3129-Electrical-Switch--Wipro NW-6amps-Nos	26		26		
ELSW 7 829700	ELEC5426-Electrical-Switch--Wipro NW-16amps-Nos	1		1		
8 850000	ELEC8034-Electrical-Socket--Wipro NW-6amps-Nos	4		4		
9 522800	ELEC3597-Electrical-Socket--Wipro NW-16amps-Nos	1		1		
ELCP 10 422000	ELEC3082-Electrical-Conducting Pipe -PVC--25X1.5mm-Nos	50		50		
Remarks:	above material order for pm modi complex caller area electrical work					
	Engineer	Project Manager		Purchase		MD
Prepared By:	CHAND MOHAMMOD					
Approved By:						
Sign & Date:	25/02/23					

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27 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mahesh desai and other

Site: P.M Complex Secunderabad

DC No.	: 5478
Date	: 27/2/93
Vehicle No.	: TS10VA9758
P.O. / W.O. No.	: 97580
P.O. / W.O. Date	: 25/2/23

Sl. No.	PARTICULARS	Quantity
1	Electrical 8 Module Plate	1 No
2	Fan dimmer	3 Nos
3	Switch 6 amps	26 Nos
4	Switch 16 amp	1 No.
5	Socket 6 amp	4 Nos
6	Socket 16 amp	7 No
7	PVC Pipe 25 x 1.5mm	50 Nos
8		
9		
10		
11		
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16		
17		
18		
19		
20		

27/02/23

GSTIN :

Received the above materials in good condition.

Received by : Suresh

Date : 27/2

Stamp:

SUMMIT SALES LLP R.R. DIST. INWARD No. 87094 Date 01/3/23 Sign.

For SUMMIT SALES LLP

Authorised Signatory