

Form for closure of purchase order

PO no.: 81895	PO date: 20/01/2021	Req. no.: 164030	Advice Scan ID	
Barcoded PO available <input type="checkbox"/> Y/ <input checked="" type="checkbox"/> N	Invoice original available <input type="checkbox"/> Y/ <input checked="" type="checkbox"/> N	Copy available <input type="checkbox"/> Y/ <input checked="" type="checkbox"/> N	POD available <input checked="" type="checkbox"/> Y/ <input type="checkbox"/> N	
Data required from site/engineers:				
MRN nos. related to PO: 018716				
<input type="checkbox"/> Part material received.	<input checked="" type="checkbox"/> Full material received.	<input type="checkbox"/> Material not received.		
<input type="checkbox"/> Close PO - Balance material will be re-ordered by new requisition.				
<input type="checkbox"/> Cancel PO. Material not required.		<input type="checkbox"/> Cancel PO. Material will be re-ordered by new requisition		
<input type="checkbox"/> Keep PO open. Material required.		<input type="checkbox"/> Keep PO open. Work under progress.		
Remarks by engineer:				
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.				
Prepared by: Shivani	Sign: [Signature]	Date: 07/04/2023		
Data required from accounts:				
<input type="checkbox"/> Checked with E&D for receipt of bills.				
<input type="checkbox"/> Bills not received against this PO.	<input type="checkbox"/> Part bill received against this PO.	<input checked="" type="checkbox"/> All bills received against this PO.		
<input type="checkbox"/> Advance paid against this PO	Amount paid:	Date of payment:		
Details of part bill received:				
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	353	31.01.22	66,000/-	Yes
2.				
3.				
Remarks by Accountants: All bills received against the po.				
Prepared by: J. Haripriya	Sign: J. Haripriya	Date: 07.04.23		
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.				
Prepared by: [Signature]	Sign: [Signature]	Date:		
Remarks by Ravi + details of bills to be approved:				
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				
Remarks: All bills received against the po.				
Prepared by: Ravi	Sign: [Signature]	Date: 07-04-23		
Advice by MD - action to be taken.				
<input type="checkbox"/> Get certified bill from supplier (not original).		<input type="checkbox"/> Prepare bill in SSSLP for material supplied.		
<input type="checkbox"/> Thereafter, prepare advice for credit to supplier and send to Soham for processing.				
<input checked="" type="checkbox"/>	Close PO	<input type="checkbox"/>	Keep PO open. Material awaited	
<input type="checkbox"/> Accounts to be reconciled with supplier. Get supplier's ledger.				
Remarks:				
Approved by: Soham	Sign: [Signature]	Date: -8 APR 2023		

APPROVED BY
-8 APR 2023
SOHAM MODI
MANAGING DIRECTOR

G V Research Centers Pvt Ltd
 5-4-1027/2/3, Huda Road, Sakhanu Hanam, MS Road, Secunderabad-500003
 GSTIN : 36AAH034562012P

Original / Office Copy / Purchase Order

Supplier Details

Elegant Enterprises
 5-4-1027/2/3, Sakhanu Hanam, H.G. Road, Secunderabad-500003.

GSTIN : 36AAH034562012P
 00181138

9985113450/9885073880

Doc No	81895	164030
Doc Date	20-10-2021	
Quote No	HIL	
Quote Date	19-10-2021	
SupplyType	Supply	

Kind Attn : Mr. Saunag Kadakia / Maheesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
14601 - Electrical wires - Al Armored cable - NA - mtrs 4 wires 70sq mm	400.00	139.83	0.00	18.00	65,999.76
Total Order Value ...					65,999.76

Rupees : Sixty Five Thousand Nine Hundred Ninty Nine and Paise Seventy Six Only.

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Terms and Conditions :-

- Specification /** As per details given in the quotation.
- Payment Terms** Against Delivery & Production of bill
- Tax** Inclusive of all taxes
- Delivery Date** Next Day.
- Delivery Location** Innopolis
 Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
 Phone. Nagamani(Engineer) - 7981951035
- Penalty For Delay** Nil
- Transportation** Transport cost shall be borne by us.
- Warranty** Nil
- Advance Paid** Nil
- Other Terms** We reserve the right to reject items not conforming to quality and specifications, Above order is for site electrical use purpose.
- Completion Date** Nil
- Measurment** Nil
- Security** Nil
- Remarks** nil

For **G V Reserch Centers Pvt Ltd**
 Authorised Signatory

Accepted the above Terms And Conditions
 For **Elegant Enterprises**

Name : _____

Date : ___/___/___

Elegant Enterprises

S-4-187/7/3, Karbala Maidan, M G Road, Secunderabad-500003

Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers | Annunciators | Switchgears | Starters | Wires & Cables | Capacitors | Panel & Cable Accessories | Oil Seals
 Step Down Transformers | L.E.D Lights | Earthing Equipments | Carbon Brushes | PVC Insulation Tapes | Lugs | Spares

Triplicate for Supplier

GST INVOICE
 CASH | CREDIT

Charge : Nil
 Number : EE2122-0353
 Date : 30 October 2021
 State : Telangana

Transportation Mode : Not Applicable
 Vehicle/LR Number : Not Applicable
 Date of Supply : 30 October 2021
 Place of Supply : Hyderabad

State Code : 36

Details of Buyer | Billed to:

M/s GV Research Centers Private Limited
 ss: 5-4-187/3 & 4, 2nd Floor, Soham Mansion,
 Mahatma Gandhi Road,
 Secunderabad - 500003
 : 36AAHCG4562D12P
 : Telangana

Delivery Challan No. : Not Applicable
 Purchase Order No. : 81895 / 164030
 Date : - x -
 Date : 20.10.2021
 Delivery Location : Innopolis, Sy no-542, Genome Valley, Thurkapally,
 Term of Payment : Against Delivery Against Proforma Invoice
 Within 30 days from date of Invoice.

State Code : 36

id.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
	Polycab 4Core x 16Sq.mm Aluminum Armored Cable	85446090	400.00	Meters	9.00	9.00	0.00	139.83	55932.00

INWARD
 Inward No: 5989 Dt: 11/10/21
 MRN No: 98916 Dt: 01/11/21
 Received By: [Signature] Sign: [Signature]
 Genome Valley Research Center Pvt. Ltd.



Total Invoice Amount in Words:

pees: Sixty Six Thousand Only.

Total Amount Before Tax: 55,932.00
 Add : CGST : 5,033.88
 Add : SGST : 5,033.88
 Add : IGST : 0.00
 R/o + Transportation : 0.24
 Total Amount : Rs. 66,000.00

Our Bank Details:

Bank Name: HDFC Bank
 Branch Address: Paradise, S.D. Road, Sec-Bad-3
 Account No.: 50200009719725
 IFS Code: HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number

[Signature]

Terms and Conditions :

1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged after Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises

[Signature]
 Authorised Signatory

E & O. E

Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. Vamshi (Driver)

Way Bill No. 111395303817 Dated: 30.10.2021



Head Office : Block - A '413' Shanti Bagh Apartments, / - 1 - 3, Begumpet, Hyderabad - 500016

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