## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Oak Villas LLP		Date:	08-04-2023		
Site: Silver (		Oak Villas part-III		Prepared by:	K.Tulasi Rani		
Report From / To 31-0		2023 to 08-04-2	2023	Approved by:	K Purshotham		
(Fri to s		sat)		Traced by.	K r urshoulam		
Report Date	08-04-2	2023					
List of requisitions	numbers miss	sing in the repor	rt*: NILI	Ĺ			
Pag No.	where PO/Wo	O not prepared	3 worki	ing days after requisition:			
Req No.	Req Date	Serial no of item in Req		Item Description	Reason for not preparing PO/WO		
List of requisitions	where PO/Wo	) is prepared ar	d items	horro mot harman in 1	site beyond the lead time:		
Req No.	Req Date	Serial no of item in Req.		Item Description	Details of discussion with supplier <sup>s</sup>		
212155	14-03-23	1		RMC-M25	World		
20230315052	15-03-23	1-4			Work under progress		
20230315053				Z angle templates	Supplier arranging for material		
	15-03-23	1-4		Z angle templates	Supplier arranging for material		
20230315054	15-03-23	1-4		Z angle templates	Supplier arranging for material		
20230321036	21-03-23	1-7	Sanita	ary Concealed Flush tank plate 7nos pending	Material Available Delivery by		
20230323027	23-03-23	1		ngle cock 15nos pending	Tuesday  Material Not Avaialble		
20230323030	23-03-23	1-2	CP Angle cock & Extension		Material Not Avaiable  Material Not Avaiable		
20230323052	23-03-23	1-3	CP A	Nipple Angle cock & Extension	Material Available Delivery by		
20230328015	28-03-23	1	Nip	ple and Health Faucet	Tuesday		
20230328048		1	~=	CP Angle Cock	Material Not Avaialble		
	28-03-23	1-2	CP W	ash Basin Pedestal 3nos pending	Material Available Delivery by Tuesday		
20230330016	30-03-23	1-2	Consu	mables Bombay Broom & Acid	Material Available Delivery by Tuesday		
20230403004	03-04-23	1			Supplier arranging for material		
20230403005	03-04-23	1-2		Steel - MS Gates	Supplier arranging for material		
20230403006	03-04-23	1-4		Steel - MS Grills			
20230403009	03-04-23	1-6			Supplier arranging for material		
20230103009	03-04-23	1-0	Bend	PVC Door Elbow,Clamp,Reducer bush & Misc	Material Available Delivery by Tuesday		
20230403010	03-04-23	1	SS Screws 8x32		Material Not Available		
20230403011	03-04-23	1-8	CPVC pipe, Elbow, Clamp, Reducer Tee & Misc		Material Available Delivery by		
20230403012	03-04-23	1-6	Stationary		Monday  Material Available Delivery by		
20230403013	03-04-23	1-5		Consumables	Monday  Material Available Delivery by		
20230404004	04-04-23	1-8		Wall mixture Long ly,short body & Misc	Tuesday  Material Available Delivery by		
20230404005	04-04-23	1-7		Wall hung EWC, Wash	Tuesday Material Available Delivery by		

			Basin Flush	Tank plate & Misc	Tuesda				
2023040400	08 04-04-2	3 1		led Flush Tank		J			
				ned Flush Tank	Materia Tuesda	Material Available Delivery by			
2023040400	9 04-04-23	3 1	Concea	led Flush Tank	The second secon	/	elivery by		
						Material Available Delivery by Tuesday			
2023040401	8 04-04-23	3 1-6	Electrica	l 6amps,16amps	Material Available Delivery by				
2022040404			MCB,chang	ge over and Isolator	Monda	Monday			
20230404040 04-04-23		3 1	SS	name plate	Supplier will delivered the material by Monday				
2023040602	20230406022 06-04-23		Electr	ical Bulb-5W	Supplier will delivered the material				
					by Monday				
N									
No. of gate pas	ses issued this v	veek:	7	From No.	4130	To No.	4136		
Delivery van si	te visit on: 3day	/S	01-04-23 (Sa	aturday), 03-04-23(N	Ionday), (	05-04-23(Wed	nesday) and		
Inward /	MDM/ d > 2		07-04-23(Fr	iday)		`			
inward report (	Inward report (MRN/other) & stock report ema			nat to purchase?	Yes				
Items not order		:							
Other correction									
Details of steel Sl. No			T						
51. 110	ttt	Wt per mtr.	Wt. for 12	Stock at site – no	Stock at	at Previous stock in Kg			
		- kgs	mtr rod – kgs	of rods	site in				
1.	8mm	.395	4.74	507	Kgs				
2.	10mm	.617	4.74	507	2400	-			
3.	12mm	.89	7.404	433	3200	-			
4.	16mm	1.58	10.68 18.96	96	1020	-			
5.	20mm	2.47	29.64	33	625	-			
6.	25mm	3.86	46.32	-	-	-			
7.	32mm	6.32	75.84	_	-	-			
8.			73.84	Nill	Nill	- NU11			
	wire			14111	11111	Nill			
OPC stock	Nill	OPC last	Nill	PPC/PSC stock	498	PPC/PSC	218		
		weeks stock		C/1 C/C BLOOK	170	last weeks	210		
						stock			
Details		Project Manag	ger	Admin Officer/Mar	nager				
Sign				100					
Date		08/04-2023		08-04-2023					

Notes: 1.\* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a> and <a href="mailto:rajkumarn@modiproperties.com">rajkumarn@modiproperties.com</a> on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company		MHP	PLSOV			Date:				08-04-2023		
Site:		Silver Oak Villas part-III				I	D					
Report Fro	om / To	31-03-2023 to 08-04-2023 (Fr				Approved by:			Tulasi Rani Purshotham			
D D		to sat)				-pprovod by:		KI	ursnotham			
Report Dat	te	08-04	-2023									
List of requ	uisitions	numbers	s missing	in the	report*:							
List of requ	lisitions	where P	O/WO n	ot prep	pared 3 wo	rking	days after req	uisition:				
Req N	NO.	Red	Red Date Seria		erial no of	no of Item Description		Rea	Reason for not preparing PO/W			
				item in Req								
List of requ	isitions v	where Po	O/WO is	nronor	1 ·							
Req N	0.	Reg	Date	prepar	ed and item	is hav	ve not been rec	eived at si	te beyo	nd the lead	time:	
1		recq	Date	Serial 110 01		Item Description			Details of discussion with			
20230313	3019	13-03	3-2023	item in Req.		T			su	pplier <sup>\$</sup>		
					1		Tan-door rough stone			Supplier will delivered the		
20230324	1025	24-03	24-03-2023		1		Enamel paint White			Material Available Delivery by		
20220220	1010	20.00								Monday		
20230328		28-03		1		FRI	RP Square Manhole cover			Stock Not Available		
20230328	042	28-03	3-2023 1-2		1-2	Solid Bricks 4" and 6"		Part Material Received Remainin				
20230405027		05.04	05-04-2023							will delivery by next week		
20230403027   05-04		03-04-	-2023	)23		Enamel Rubber paint White			Material Available Delivery by Tuesday			
20230406021 06-0		06-04-	5-04-2023		1	Precast Compound Wall		+		· · · · · · · · · · · · · · · · · · ·		
					•		2 recust Compound wan			ery by Wed	ng for material	
20230406023		06-04-	06-04-2023 1		1	1 Torch Lights		Mater	ial Availah	le Delivery by		
								Tuesday				
o. of gate pa	of gate passes issued this week:					0/5	From N	No.	Nill	To No.	Nill	
elivery van site visit on:					01-04-23 (Saturday), 03-04-23(Monday), 05-04-23(Wednesday							
						07-04	1-23(Friday)	, ,	(	,,,	23 (Wednesday)	
nward report (MRN/other) & stock report emailed in p						df format to purchase? Yes						
ems not orde	ered but 1	eceived	:									
her correction												
etails of stee												
No	Tor si	, A		mtr.			Stock at	Stock at	site in	Previous stock in Kgs		
			- kgs		40feet ro	d –	site – no of	Kgs	Kgs			
					kgs		rods					
1.	8mm		.395		4.50		_	-		-		
2.	10mm		.617		7.50		-	-		-		
3.	12mm		.89		10.67			-		-		
4.	16mm			1.58		8.96	-	-		_		
5.	20mm			2.47		9.63	-	-		-		
6.	25mm	-		3.86		5.30	-	-		_		
7.	32mm	~	_	6.32	66	5.67	Nill	- Nill		-		
8. Binding wire							DALLEL	INTELL		Nill		

OPC stock	Nill	OPC last	Nill	PPC/PSC	-	PPC/PSC	-
		weeks stock		stock		last weeks	
						stock	
Details		Project Manage	Project Manager		er/Manager	Admin Audit	
Sign				8	3		
Date		08-04-23	08-04-23		08-04-23		

ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delaNotes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, y, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!