

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/4/23		Prepared by: Deepa		Serial no. 16738	
Supplier name: Rainbow upvc Doors & windows		HO inward no.			
Firm/Company: HMRK-Hp		Project: GHT		HO received date	
PO/WO date: 28/2/23		PO/WO No. 97632		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	Gst-104-2022/2023	17/3/23	77,986/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 77,986/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report

MRN nos.: report attached	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 77,986/-

Amount E – PO / WO value: 77,981/-

Amount F – Difference (A – E): -

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 17/4/23

Remarks: find bill [10% Advanced Paid 7,798/-]

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	W			
Sign:					
Date	12/4/23	12 APR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



SUMMIT SALES LTD.
IN WARD
No: 107160
Dated: 18/3/23
Sign: _____

Purchase Order

Page(s) 1 Of 1

01-03-2023 14:14:08

Orig

97632
16.02.23 5:15:18

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50000
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Rainbow UPVC Doors and Windows
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.

GSTIN 36AAXFR3365G1ZN

9100007123

Doc No	97632	142681
Doc Date	28-02-2023	
Quote No	Nil	
Quote Date	27-02-2023	
SupplyType	Supply	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos 6'X4'	4.00	8,160.00	0.00	18.00	38,515.20
2 776300 - WIND-Windows - UPVC-French door Sliding with mesh- - 2400WX2100Hmm - Nos 8'X7'	1.00	23,800.00	0.00	18.00	28,084.00
3 766200 - WIND-Windows - UPVC-Ventilator top hung - - 750WX600Hmm - Nos 2.5'X2'	2.00	2,865.00	0.00	18.00	6,761.40
4 950200 - WIND-Windows - Al-Sliding with mesh-- - 1200WX900Hmm - Nos 4'X3'	1.00	4,620.00	0.00	0.00	4,620.00
Total Order Value . . .					77,980.60
Rupees : Seventy Seven Thousand Nine Hundred Eighty and Paise Sixty Only.					

Terms and Conditions :-

Specification / As per details given in the quotation dt. 09/03/2022.

Payment Terms 10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.

Tax All taxes included in above price.

Delivery Date Within 25 days.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Rs 7,798-By RTGS/NEFT

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for A-block flat no 605 inside fixing purpose.

Completion Date Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Rainbow UPVC Doors and Windows**

Name :

Name :

Date : _/_/

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad.
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Rainbow UPVC Doors and Windows
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.

GSTIN 36AAXFR3365G1ZN

9100007123

Doc No	97632	142681
Doc Date	28-02-2023	
Quote No	Nil	
Quote Date	27-02-2023	
SupplyType	Supply	

Kind Attn : Mr. Shiva Kumar

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
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Phone. 040-66335551

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For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☒ Replenishing SSLLP stock

Transportation Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Rs 7,798-By RTGS/NEFT

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for A-block flat no 605 inside fixing purpose.

Completion Date Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**
Authorised Signatory

APPROVED BY
01 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Accepted the above Terms And Conditions
For **Rainbow UPVC Doors and Windows**

Date : _/_/

Name : _____

Name : _____

Requisition Form		Mehta & Modi Realty Kowkur llp		Date:	2023-02-27		
Company Name:				Time:	15-44 pm		
Site & Phase :		GHT					
Unit No./Block No.		A		Req. No.	142681		
Supplier:		Rainbow upvc		ID No.	84692		
Material required before date:				Qty required	Qty available at site	Order Qty	Inward No Inward Date
S No	Item			4	340-	4	
1	WIND1012-Windows-UPVC-Sliding with mesh--1800WX1200Hmm-Nos 6'x4' = 8'x7'			1	4251-	1	
2	WIND6573-Windows-UPVC-French door Sliding with mesh--2400WX2100Hmm-Nos			2	5251-	2	
3	WIND4843-Windows-UPVC-Ventilator top hung --750WX600Hmm-Nos - 2.5'x2.1'			1	285	1	
4	WIND6016-Windows-UPVC-Sliding with mesh--1200WX900Hmm-Nos - 4'x3'						
5							
6							
7							
8							
9							
10							
Remarks:		A block flat no605 inside fixing purpose		Project Manager		Purchase	MD
Prepared By:		Engineer		APPROVED 28 FEB 2023 P. VENKATESHWARLU MANAGER PURCHASE			
Approved By:		D Devi					
Sign & Date:		A Suresh					
		2023-02-27					

INSTALLATION REPORT

Company/ firm:	MMRK-LLP	Requisition nos.:	142681
Project:	GHIT	PO no.:	97632
Supplier:	Rainbow UPVC	Material type:	UPVC Windows & Doors.

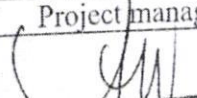
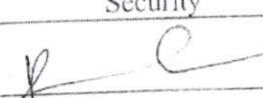
Details of installation: Doors & Windows.

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	23/03/23	4	UPVC Sliding with mesh	6x4	96 Sft
2.	23/03/23	1	French door sliding with mesh	8x7	56 Sft
3.					
4.	23/03/23	2	UPVC Ventilator top hung	2.5x2	10 Sft
5.					
6.	23/03/23	1	AT - Sliding with mesh	4x3	12 Sft
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

Total: 174 Sft

Remarks:

A - 605 Flat Windows & Doors
Installation work
Completed.

Approved by	Project manager	Security	Admin (Audit)
			

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, etc. 4. Where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 5. One or more reports can be made per PO. Avoid multiple Pos in one report. 6. Provide report on defaults, poor quality, missing items, etc. 7. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

APPROVED BY
A. SURESH
PROJECT MANAGER