

Form for closure of purchase order

PO no.:	96388	PO date:	23/01/23	Req. no.:	142556	Advice Scan ID	
Barcoded PO available	<input checked="" type="checkbox"/> Y/ <input type="checkbox"/> N	Invoice original available	<input type="checkbox"/> Y/ <input type="checkbox"/> N/ <input type="checkbox"/> Copy available	POD available	<input checked="" type="checkbox"/> Y/ <input type="checkbox"/> N		
Data required from site/engineers:							
MRN nos. related to PO	117334						
<input checked="" type="checkbox"/> Part material received.	<input type="checkbox"/> Full material received.	<input type="checkbox"/> Material not received.					
<input checked="" type="checkbox"/> Close PO - Balance material will be re-ordered by new requisition.							
<input type="checkbox"/> Cancel PO. Material not required.	<input type="checkbox"/> Cancel PO. Material will be re-ordered by new requisition						
<input type="checkbox"/> Keep PO open. Material required.	<input type="checkbox"/> Keep PO open. Work under progress.						
Remarks by engineer:							
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.							
Prepared by:	D. Devi	Sign:	<i>[Signature]</i>	Date:	10/04/23		
Data required from accounts:							
<input type="checkbox"/>	Checked with E&D for receipt of bills.						
<input type="checkbox"/> Bills not received against this PO.	<input checked="" type="checkbox"/> Part bill received against this PO.	<input type="checkbox"/> All bills received against this PO.					
<input type="checkbox"/> Advance paid against this PO	Amount paid:	Date of payment:					
Details of part bill received:							
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier			
1.	28766	11-02-2023	16,068/-				
2.							
3.							
Remarks by Accountants: Part bill received							
Prepared by:		Sign:	<i>[Signature]</i>	Date:			
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.							
Prepared by:	S. Senthil	Sign:	<i>[Signature]</i>	Date:	12/04/2023		
Remarks by Ravi + details of bills to be approved:							
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.			
1.							
2.							
3.							
Remarks: As per PO received bill, bills received, so close to PO.							
Prepared by:	Ravi	Sign:	<i>[Signature]</i>	Date:	13/4/23		
Advice by MD - action to be taken.							
<input type="checkbox"/>	<input type="checkbox"/> Get certified bill from supplier (not original).						
<input type="checkbox"/>	<input type="checkbox"/> Prepare bill in SLLP for material supplied.						
<input type="checkbox"/>	Thereafter, prepare advice for credit to supplier and send to Soham for processing.						
<input checked="" type="checkbox"/>	<input type="checkbox"/> Close PO						
<input type="checkbox"/>	<input type="checkbox"/> Keep PO open. Material awaited						
<input type="checkbox"/>	Accounts to be reconciled with supplier. Get supplier's ledger.						
Remarks:							
Approved by:	Soham	Sign:		Date:			

APPROVED BY
 17 APR 2023
 SOHAM MODI
 MANAGING DIRECTOR

Topic:	Part material received details from Serene Farms										Prepared by:	Ravi
Company:	MPPPL										Date:	14-Apr-23
Project:	MPL											
Sl. No.	PO no.	Item Description	Size	PO Quantity	Price	PO Value	Received Quantity	Received Qty Amount	Balance Quantity	Units	Balance Qty Amount	
1	96388	MS Grills	750x600	15	958	14,372.40	15	14,372.40	-	No's	-	
2	96388	MS Grills	1800x1200	15	3,833	57,489.60	-	-	15	No's	57,489.60	
3	96388	MS Grills	1145x1145	5	2,643	13,216.00	-	-	5	No's	13,216.00	
4	96388	MS Grills	750x900	5	975	4,873.40	-	-	5	No's	4,873.40	
5	96388	Hamali Charges	-	553	8	4,567.78	206	1,696.00	348	No's	4,870.35	
Total				593		94,519.18	221	16,068.40	373		78,449.35	
Part bills received amount											16,068.40	


 12/4/23

Purchase Order

Original / Office Copy / Purchase Inv Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
 5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad -500003
 G S T No. : 36ABL FM7631F173

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	96388	142556
Doc Date	23-01-2023	
Quote No	Nil	
Quote Date	21-01-2023	
SupplyType	Supply	

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 940200 - STEL-Steel - MS grills-- - Misc - kgs 750x600=2'.5x2'=5.8kgs x 140	15.00	812.00	0.00	18.00	14,372.40
2 864400 - STEL-Steel - MS Grill-- - 1800WX1200Hmm - Nos 6'x4'=23.20 kgs x 140	(15.00)	3,248.00	0.00	18.00	57,489.60
3 888300 - STEL-Steel - MS grills-- - 1145X1145mm - kgs 4' x4'=16 kgs x140	(5.00)	2,240.00	0.00	18.00	13,216.00
4 713700 - STEL-Steel - MS Grill-- - 750X900mm - Nos 2'.5x3'=5.9 kgs x140	(5.00)	826.00	0.00	18.00	4,873.40
5 6188 - Miscellaneous - Hamali charges - NA - Per Sft	553.00	7.00	0.00	18.00	4,567.78
Total Order Value . . .					94,519.18

Rupees : Ninty Four Thousand Five Hundred Nineteen and Paise Eighteen Only.

Terms and Conditions :-

Specification /	All MS flat pattis should be 3/4 - 6mm & 10mm thickness sq.rod. Fabrication, grinding & powder coating should be of good quality. Above rates approved by MD vide circular no. 831(b), dated. 10/06/2016 and accepted by contractor.
Payment Terms	After delivery & production of bill.
Tax	All taxes included in above price.
Deivery Date	As per request of Project Manager - Delivery in 2 weeks.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	NIL.
Transportation	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A-block sold flat inside fixing purpose flat no 301,305 & 404 & 405)
Completion Date	Work shall be completed within 20days from the date of the work order.
Measurement	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Original Invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original Invoice must be sent to Head Office. Proof of delivery/DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ___/___/___

Purchase Order

Page(s) 1 Of 1

25-01-2023 15:11:08

01



From Company : **Mehta & Modi Realty Kowkur LLP**
 5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000C
 G S T No. : 36ABLFM7631F1Z3

Supplier Details		Doc No	96388	142556
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		Doc Date	23-01-2023	
GSTIN 36ACQFS2044C1Z7		Quote No	Nil	
040-66335551	9618244433	Quote Date	21-01-2023	
		SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 940200 - STEL-Steel - MS grills-- - Misc - kgs 750x600=2'.5x2'=5.8kgs x 140	15.00	812.00	0.00	18.00	14,372.40
2 864400 - STEL-Steel - MS Grill-- - 1800WX1200Hmm - Nos 6'x4'=23.20 kgs x 140	15.00	3,248.00	0.00	18.00	57,489.60
3 888300 - STEL-Steel - MS grills-- - 1145X1145mm - kgs 4' x4'=16 kgs x140	5.00	2,240.00	0.00	18.00	13,216.00
4 713700 - STEL-Steel - MS Grill-- - 750X900mm - Nos 2'.5x3'=5.9 kgs x140	5.00	826.00	0.00	18.00	4,873.40
5 6188 - Miscellaneous - Hamali charges - NA - Per Sft	553.00	7.00	0.00	18.00	4,567.78
Total Order Value . . .					94,519.18

Rupees : Ninty Four Thousand Five Hundred Ninteen and Paise Eighteen Only.

Terms and Conditions :-

- Specification /** All MS flat pattis should be 3/4 - 6mm & 10mm thickness sq.rod. Fabrication, grinding & powder coating should be of good quality. Above rates approved by MD vide circular no. 831(b), dated. 10/06/2016 and accepted by contractor.
- Payment Terms** After delivery & production of bill.
- Tax** All taxes included in above price.
- Delivery Date** As per request of Project Manager - Delivery in 2 weeks
- Delivery Location** Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551
- Penalty For Delay** NIL.
- Transportation** Included in the above price.
- Warranty** 1 year on workmanship.
- Advance Paid** NIL.
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for A-block sold flat inside fixing purpose flat no 301,305 & 404 & 405)
- Completion Date** Work shall be completed within 20days from the date of the work order.
- Measurement** Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
- Security** Supplier shall be responsible for security and storage of material at site at its risk and cost.
- Remarks** Original Invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original Invoice must be sent to Head Office. Proof of delivery/DC can be sent by email.

S.no.	Bill no.	Bill Dt.	Amount
1.	28766	11/2/23	16982/-
2.			
3.			
4.			
5.			

Scanned
131957

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

J. Senthil

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : / /

Estimate / Draft PO

Page(s) 1 Of 2

23-01-2023 14:52:49

Original / Office Copy / Purchase Div. Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	96388	142556
Doc Date	23-01-2023	
Quote No	Nil	
Quote Date	21-01-2023	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 940200 - STEL-Steel - MS grills-- - Misc - kgs 750x600=2'.5x2'=5.8kgs x 140	15.00	812.00	0.00	18.00	14,372.40
2 864400 - STEL-Steel - MS Grill-- - 1800WX1200Hmm - Nos 6'x4'=23.20 kgs x 140	15.00	3,248.00	0.00	18.00	57,489.60
3 888300 - STEL-Steel - MS grills-- - 1145X1145mm - kgs 4' x4'=16 kgs x140	5.00	2,240.00	0.00	18.00	13,216.00
4 713700 - STEL-Steel - MS Grill-- - 750X900mm - Nos 2'.5x3'=5.9 kgs x140	5.00	826.00	0.00	18.00	4,873.40
5 6188 - Miscellaneous - Hamali charges - NA - Per Sft	553.00	7.00	0.00	18.00	4,567.78
Total Order Value . . .					94,519.18

Rupees : Ninty Four Thousand Five Hundred Ninteen and Paise Eighteen Only.

Terms and Conditions :-

Specification / Brand All MS flat pattis should be 3/4 - 6mm & 10mm thickness sq.rod. Fabrication, grinding & powder coating should be of good quality. Above rates approved by MD vide circular no. 831(b), dated. 10/06/2016 and accepted by contractor.

Payment Terms

After delivery & production of bill.

Tax

All taxes included in above price.

Delivery Date

As per request of Project Manager - Delivery in 2 weeks.

Delivery Location

Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay

NIL.

Transportation Cost

Included in the above price.

Warranty

1 year on workmanship.

Advance Paid

NIL.

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for A-block sold flat inside fixing purpose flat no 301,305 & 404 & 405.
Work shall be completed within 20days from the date of the work order.

Completion Date

Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Supplier shall be responsible for security and storage of material at site at its risk and cost.

Measurement**Security****Remarks**

Original Invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original Invoice Accepted the above Terms And Conditions

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

APPROVED BY
23 JAN 2023
SOHAM MODI
MANAGING DIRECTOR

Name : _____

Name : _____

Date : ___/___/___

Estimate/Draft PO

Page(s) 2 Of 2


2-01-2023 14:52:49

Original / Office Copy / Purchase Div.Copy

must be sent to Head Office. Proof of delivery/DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name :  _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : / /

Requisition Form		Company Name: Mehta & Modirealty kowkur Itp		Date:	21-01-2023			
Site & Phase :		GHT		Time:	10-00			
Unit No./Block No. A								
Supplier: SSLP				Req. No.	142556			
Material required before date:				ID No.	82609			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date		
1	STEL 1298-Steel-MS Grill--750X600mm-Nos	15		15				
2	STEL 3687-Steel-MS Grill--1800WX1200Hmm-Nos	15		15				
3	STEL 4562-Steel-MS grills---1145X1145mm-Kgs	5		5				
4	STEL 7415-Steel-MS grills---Misc-Kgs	5		5				
5								
6								
7								
8								
9								
10								
Remarks:		For A Block Sold Flat In side Fixing purpose Flat no are (301,305&401&404 &405)						
		Note : Ventilator grills please make the 747 mm x 597 mm only 3/750MM X 900MM GRILL						
Prepared By: DAVI		Project Manager		APPROVED		Purchase		MD
Approved By: A SURESH				21 JAN 2023				
Sign & Date:				21-01-2023				