

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 17/4/23		Prepared by: J. W. M.		Serial no.	
Supplier name: Vignee		Project: Mod. cons. services		H/O inward no.	
PO/VO date: 12/4/23		PO/VO No: 12079		H/O received date	
SI no.	BIS no.	Bill date	Bill amount	Scan ID.	
1.	22073/23 509	20/3/23	2894	Original attached	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DC bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN no.: 20230412046	Proof of delivery matches MRN			☐ Yes ☐ No	
Amount B - Other Credits: Transportation charges					
Amount C - Other Debits:					
Amount D (D=A+B-C) - Amount to be credited to the supplier:					
Amount E - PO / VO value:					
Amount F - Difference (A - E):					
Quantity received as per PO / VO					
☐ Yes ☐ Excess received ☐ Short received ☐ Part received					
Close PO / VO					
☐ Yes ☐ No - wait for balance material ☐ Other					
Payment - due date					
Remarks:					

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	J. W. M.				
Sign:					
Date:	17/4/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicates, survey bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No.7, Himayathnagar
Hyderabad - 500 029, T S., India
CIN: U74300AP2011PTC075248

To, M/s Modi Consultancy Services 5-4-187/3&4, II Floor, M.G. Road, Secunderabad-500003 Phone no	Invoice No.	VGM-2223-509	Date : 29-03-2023
	Your P.O No.	97705	Date : 02-03-2023
	DC No :		Date : 29-03-2023
	Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "Vista Ad in Hindu" Size:3.5x7 Publication:Hindu Date of Pub:04-03-2023	998636	1 NOS	2756.00	2.50	2.50		2756.00

	OUR	CUSTOMER	Total Amount	2,756.00
GSTIN :	36AADCV9375P1ZC	36AAXFM0733F1Z4	Total CGST Amount	68.90
TIN No. :	36641857335		Total SGST Amount	68.90
STC No. :	AADCV9375PSD001		Total IGST Amount	
IT PAN No:	AADCV9375P		Grand Total (INR)	2,893.80

- Payment should be made by Crossed Demand Draft / Cheque in favour
M/s V GREEN MEDIA PVT. LTD payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only.

Amount in Indian Rupees :
TWO THOUSAND EIGHT HUNDRED AND
NINETY THREE AND PAISE EIGHTY ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

Receiver's Signature & Stamp
Prepared by
Checked by
For V Green Media Pvt Ltd.
Authorised Signatory

Purchase Order

Original

From Company: Modi Consultancy Services

Delivery Location: N/A

GSTNO:

Supplier Details

V Green Media Pvt.Ltd.
3-6-530/3, 1st floor, street no 7, (opp. lane of Minerva coffee shop) Himayathnagar,
Hyderabad
Hyderabad.TG.500029
GSTIN:36AADCV9375P1ZC
Accounts Department,040 – 6646 4477
info@vgreenmedia.com

PO No	20230412079	Quote No	
PO Date	12 Apr 2023	Quote Date	12 Apr 2023
Supply Type	Purchase Order	Requisition Num	20230412051

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	Vista ad in Hindu Hyd on 04-03-2023	1.00	2,756.00	0%	2,756	0%	2.5%	2.5%	0	69	69	2,894
Total Amount ...										0	69	69	2,894

Rupees in words : Two Thousand Eight Hundred And Ninety Four Only.

Rupees in words : Two Thousand Eight Hundred And Ninety Four Only.

Terms and Conditions:-

Additional Specifications

Vista ad in Hindu Hyd on 04-03-2023

Tax :

Inclusive of GST and other taxes.

Delivery Date :

Within ____ days of PO

Delivery Location :

As given above.

