

Form for closure of purchase order

PO no.: 95273	PO date: 21/12/22	Req. no.: 142476	Advice Scan ID	
Barcoded PO available ☐ Y/ ☐ N	Invoice original available ☐ Y/ ☐ N	Copy available ☐ Y/ ☐ N	POD available ☐ Y/ ☐ N	
Data required from site/engineers:				
MRN nos. related to PO 116496, 116566				
☒ Part material received.	☐ Full material received.	☐ Material not received.		
☒ Close PO - Balance material will be re-ordered by new requisition.				
☐ Cancel PO. Material not required.	☐ Cancel PO. Material will be re-ordered by new requisition			
☐ Keep PO open. Material required.	☐ Keep PO open. Work under progress.			
Remarks by engineer:				
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.				
Prepared by: D. Devi	Sign: D. Devi	Date: 10/04/23		
Data required from accounts:				
☐	Checked with E&D for receipt of bills.			
☐ Bills not received against this PO.	☒ Part bill received against this PO.	☐ All bills received against this PO.		
☐ Advance paid against this PO	Amount paid:	Date of payment:		
Details of part bill received:				
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	28524	20-01-2023	26,284/-	
2.	28773	11-02-2023	91,260/-	
3.				
Remarks by Accountants: Part - bills received				
Prepared by:	Sign:	Date:		
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.				
Prepared by: S. Sankar	Sign: S. Sankar	Date: 12/04/2023		
Remarks by Ravi + details of bills to be approved:				
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				
Remarks: As per part bills received all bills received. to close this PO.				
Prepared by: Ravi	Sign:	Date: 19/4/23		
Advice by MD - action to be taken.				
☐	Get certified bill from supplier (not original).		☐ Prepare bill in SLLP for material supplied.	
☐	Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☒	Close PO		☐ Keep PO open. Material awaited	
☐	Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:				
Approved by: Soham	Sign:	Date:		

APPROVED BY
17 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

Page(s) 1 Of 1

23-12-2022 2:42:14 PM

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-501
G S T No. : 36ABLFM7631F1Z3



95273

13.12.22 4:23:05

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	95273	142476
Doc Date	21-12-2022	
Quote No	Nil	
Quote Date	17-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 822100 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Marbo Opera Beige - 600X600mm - sqm size 600x1200 - 278 boxes	400.00	384.37	0.00	18.00	181,422.64
Total Order Value . . .					181,422.64

Rupees : One Lakh(s) Eighty One Thousand Four Hundred Twenty Two and Paise Sixty Four Only.

Terms and Conditions :-**Specification /** Brand will be nitco, box sft is 15.5 four in a box**Payment Terms** After delivery**Tax** GST included**Delivery Date** With in a day**Delivery Location** Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for A-block corridor tile laying 2nd floor to 4th floor work purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'**DELIVERY DETAILS**

Sl No	Bill No.	Bill Dt.	Amount
1.	28524	30/12/22	26,308/-
2.	28773	11/2/23	91,437/-
3.			
4.			
5.			

Scan Id 131310
131959Part Material Delivered
7/14/23

584 201.6

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Estimate/Draft PO

Page(s) 1 Of 1

21-12-2022 3:45:23 PM

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500C
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	95273	_476
Doc Date	21-12-2022	
Quote No	Nil	
Quote Date	17-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
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Total Order Value . . .					181,422.64
Rupees : One Lakh(s) Eighty One Thousand Four Hundred Twenty Two and Paise Sixty Four Only.					

Terms and Conditions :-

Specification / Brand will be nitco, box sft is 15.5 four in a box

Payment Terms After delivery

Tax GST included

Delivery Date With in a day

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for A-block corridor tile laying 2nd floor to 4th floor work purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

FOR MDs APPROVAL
☒ High Value/quantity beyond limits.
☐ Po/Req. processed post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SLLP stock
☐ Other

APPROVED BY
23 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s Meha & Modi Realty Kowloon Up.DC No. : 5295Date : 21/11/23Site: G.H.T.Vehicle No. : TS02 UD 3949P.O. / W.O. No. : 95273P.O. / W.O. Date : 21/12/22

Sl. No.	PARTICULARS	Quantity
1	Marbo Opera Belga (600 x (600m) 2x	1/40 Box
2	1/40 Box	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

GSTIN :

Received the above materials in good condition.

Received by: Levendur

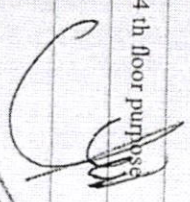
Stamp:

Date : 21/11/23A. Q. Sankar

For SUMMIT SALES LLP

Authorised Signatory



Requisition Form									
Company Name: Mehta & Modi Realty Kowkur LLP		Date: 17-12-2022							
Site & Phase : GHT		Time: 15.32pm							
Unit No./Block No. B Blok									
Supplier: SLLP		Req. No. 142476							
Material required before date:		19-12-2022		ID No. 82586					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	TILE8221-Tiles-Floor Tiles-Vitrified-Nitco-Marbo Opera Beige-600X600MM-Sqm	400		400					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:		A Block Corridor tile laying work purpose 2nd floor to 4 th floor purpose Marbo oper beige tile size is 600 x 1200 mm 							
Prepared By: D Devi		Project Manager		Purchase		MD			
Approved By: A Suresh									
Sign & Date:		17-12-2022							

APPROVED BY
20 DEC 2022
A. SURESH
PROJECT MANAGER

APPROVED
19 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

PAN ABLFM7631F

Invoice No. 28773

Invoice Date. 11-02-2023

PO No. 95273

PO Date. 21-12-2022

Req ID 82586

Req Date 17-12-2022

Loc Req No 142476

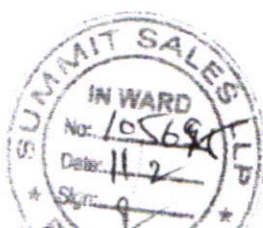
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	822100 - TLFL-Tiles - Floor size 600x1200 - 278 boxes	69072100	201.6	384.37	77,488.99	18	13,948.02
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	77,488.99			13,948.02
	6,974.01	6,974.01	Total Invoice Amount			91,437.01	

Rupees : Ninty One Thousand Four Hundred Thirty Seven and Paise One Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s

M. M. & M. R. Realty
Kankar LRP

Site:

G. H. T.

DC No.

5294

Date

20/01/2023

Vehicle No.

TS100B 3122

P.O. / W.O. No.

95223

P.O. / W.O. Date:

20/01/2023

Sl.
No.

PARTICULARS

Quantity

1

Marbo Opera Beige 600mm X 1200mm
(40 Boxes)

58 sqm

3

4

5

6

7

8

9

10

11

12

13

14

15

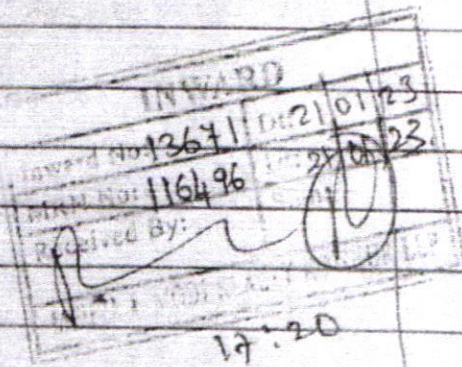
16

17

18

19

20



GSTIN :

Received the above materials in good condition.

Received by : Vamsi

Stamp:

P. H. 20/1/23

Date :

20/01/2023

For SUMMIT SALES LLP

Authorised Signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details

Mehta & Modi Realty Kowkur LLP
 Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN: 36ABLFM7631F1Z3

PAN ABLFM7631F

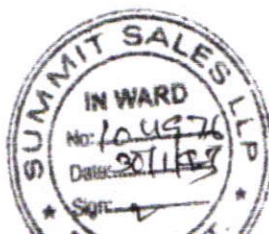
Invoice No. 28524
 Invoice Date. 30-01-2023
 PO No. 95273
 PO Date. 21-12-2022
 Req ID 82586
 Req Date 17-12-2022
 Loc Req No 142476

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	822100 - TLFL-Tiles - Floor size 600x1200 - 278 boxes 40	69072100	58	384.37	22,293.46	18	4,012.82
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				Total Taxable Amount		22,293.46	4,012.82
CGST				Total Invoice Amount		26,306.28	
SGST							
2,006.41							
2,006.41							

Rupees : Twenty Six Thousand Three Hundred Six and Paise Twenty Eight Only.

for Summit Sales LLP

Authorised signatory



Subject to Hyderabad Jurisdiction