Form for closure of purchase order

PO no.:	95273	PO date:	24/12/22	Req. no.:	142476	Advice Scan ID	
Barcoded PO available	□ Y/□ N	Invoice original available	□Y/□N /□Copy available			POD available	□Y/□ N

Data required from site/engineers:

MRN nos. related to PO	116496, 116566,	
☑ Part material received.	□ Full material received.	□ Material not received.
☑ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer:		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: D. Devi	Sign: D. Devi	Date: 10/04/23

Data required from accounts:

□	Checked with E&D for receipt of bills.	
□ Bills not received against this PO.	☑ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	28524	20-01-2023	26,284/-	
2.	28773	11-02-2023	91,360/-	
3.				

Remarks by Accountants: Part - bill's received

Prepared by:	Sign:	Date:

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by: S. Alagumallu	Sign: S. Alagumallu	Date: 12/04/2023

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: As per part material received All bills received. So close this PO.

Prepared by: Ravi	Sign:	Date: 13/4/23

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
17 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 23-12-2022 2:42:14 PM

95273
13.12.22 4:23:05

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	95273	142476
	Doc Date	21-12-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	822100 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Marbo Opera Beige - 600X600mm - sqm *size 600x1200 - 278 boxes*	400.00	384.37	0.00	18.00	181,422.64
					Total Order Value . . .	**181,422.64**

Rupees : One Lakh(s) Eighty One Thousand Four Hundred Twenty Two and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	Brand will be nitco, box sft is 15.5 four in a box
Payment Terms	After delivery
Tax	GST included
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for A-block corridor tile laying 2nd floor to 4th floor work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

DELIVERY DETAILS

S. No.	Bill No.	Bill Dt.	Amount
1.	28524	30/1/23	26,308/-
2.	28773	11/2/23	91,437/-
3.			
4.			
5.			

Scan Id 131310
131959

Part Material Delivered
7/4/23.
587 201.6

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________ Name : ____________ Date : __/__/____

Estimate/Draft PO

 21-12-2022 3:45:23 PM

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500C
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	95273	_476
	Doc Date	21-12-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	822100 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Marbo Opera Beige - 600X600mm - sqm *size 600x1200 - 278 boxes*	400.00	384.37	0.00	18.00	181,422.64
					Total Order Value . . .	**181,422.64**

Rupees : One Lakh(s) Eighty One Thousand Four Hundred Twenty Two and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	Brand will be nitco, box sft is 15.5 four in a box
Payment Terms	After delivery
Tax	GST included
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for A-block corridor tile laying 2nd floor to 4th floor work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
23 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Veeru 21/12/22

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mehta & Modi Realty Kovkar LLp	DC No. : 5295
	Date : 21/1/23
Site: GHT	Vehicle No. : TS02 UD 3949
	P.O. / W.O. No. : 95273
	P.O. / W.O. Date : 21/12/22

Sl. No.	PARTICULARS	Quantity
1	Marbo Geneva Beige (600 x 600m) 2x 140 Box	140 Box
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
Inward No: 3636 Dt: 21/01/23
MR No: 116566 Dt: 23/01/23
Received By:

GSTIN :

Received the above materials in good condition.

Received by : Devender

Stamp:

Date : 21/1/23

For SUMMIT SALES LLP

Authorised Signatory

INWARD
No: 3676
Dt: 16/2

Requisition Form						
Company Name:	Mehta & Modi Realty KowkurLLP					
Site & Phase :	GHT	Date:	17-12-2022			
Unit No./Block No.	B Blcok	Time:	15.32pm			
Supplier:	SSLLP					
Material required before date:		Req. No.	142476			
	19-12-2022	ID No.	82586			
S No	Item TL FL	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TILE8221-Tiles-Floor Tiles-Vitrified-Nitco-Marbo Opera Beige-600X600MM-Sqm 278	400		400		
2						
3	95273					
4						
5						
6						
7						
8						
9						
10						
Remarks:	A Block Corridor tile laying work purpose 2nd floor to 4 th floor purpose					
	Marbo oper beige tile size is 600 x 1200 mm					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	17-12-2022					

APPROVED BY
20 DEC 2022
A. SURESH
PROJECT MANAGER

APPROVED
19 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F

Invoice No.	28773
Invoice Date.	11-02-2023
PO No.	95273
PO Date.	21-12-2022
Req ID	82586
Req Date	17-12-2022
Loc Req No	142476

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	822100 - TLFL-Tiles - Floor size 600x1200 - 278 boxes	69072100	201.6	384.37	77,488.99	18	13,948.02
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	77,488.99		13,948.02
	6,974.01	6,974.01	Total Invoice Amount	91,437.01		

Rupees : Ninty One Thousand Four Hundred Thirty Seven and Paise One Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 10569
Date: 11-2

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mehta & Modi Realty Konkur LLP	DC No.	:	5294
	Date	:	20/01/2023
Site: G H T	Vehicle No.	:	TS10UB 3122
	P.O. / W.O. No.	:	95273
	P.O. / W.O. Date	:	2/02/2022

Sl. No.	PARTICULARS	Quantity
1	Marbo Opera Beige 600mm X 1200mm	58 Sqm
2	(40 Boxes)	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
Inward No: 13671 Dt: 21/01/23
MRN No: 116496 Dt: 21/01/23
Received By:
17:20

SUMMIT SALES LLP R.R. DIST.
IN WARD

GSTIN :

Received the above materials in good condition.

Received by : Vamshi

Stamp: P. 20/1/23

Date : 20/01/2023

For SUMMIT SALES LLP

Authorised Signatory

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F

Invoice No.	28524
Invoice Date	30-01-2023
PO No.	95273
PO Date	21-12-2022
Req ID	82586
Req Date	17-12-2022
Loc Req No	142476

#	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	822100 - TLFL-Tiles - Floor size 600x1200 - 278 boxes 40	69072100	58	384.37	22,293.46	18	4,012.82
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	22,293.46	4,012.82
	2,006.41	2,006.41	Total Invoice Amount	26,306.28	

Rupees : Twenty Six Thousand Three Hundred Six and Paise Twenty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 10476
Date: 30/1/23
Sign: