PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/4/23	Prepared by	Chandi	Serial no.	
Supplier name	EHAMDI ENTERPRISES			HO inward no.	
Firm/Company	Mehta's Modi Realty	Project	Kowlon UP	HO received date	
PO/WO date	27/3/23	PO/WO No.	27050	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	009	10/4/23	2832/-	◻ Yes ◻ No
2.				◻ Yes ◻ No
3.				◻ Yes ◻ No
4.				◻ Yes ◻ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ◻ DCs/bill ◻ Steel report ◻ RMC pour report ◻ Solid block report ◻ Installation report	

MRN nos.:	2023041802 2	Proof of delivery matches MRN	◻ Yes ◻ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2832/-
Amount E – PO / WO value:	2832/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	◻ Yes ◻ Excess received ◻ Short received ◻ Part received
Close PO / WO	◻ Yes ◻ No – wait for balance material ◻ Other
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Chandi				
Sign:	[signature]	[signature]			
Date	17/4/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

EMANDI ENTERPRISES

All types of Digital Inks Suppliers

Tax Invoice

To :

Mehta & Modi Realty Kowkur LLP
5-4-187/3&4, IInd FloorSoham MansionM.G.Road
Secunderabad,TELANGANA,500003
GSTNO:36ABLFM7631F1Z3

Date : 10-04-2023
Invoice No: EE/23-24/009

S.NO	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT	SGST @9%	CGST @9%	T.AMOUNT
1	Foam Board A2	39211900	1.00	2,400.00	2,400.00	216.00	216.00	2,832.00
			1		2,400.00	216.00	216.00	2,832.00
		Round off (+/-)						-
		Grand Total						2,832.00

Rupees in Words : Two thousand eight hundred and thirty two rupees only..

Company's PAN NO: BBJPR6606L
Company's GST NO: 36BBJPR6606L1Z4

Declaration:

1 Goods once sold will not be taken back
2 Subject to **Telangana** jurisdiction only.

Company Bank Details:

EMANDI ENTERPRISES
AXIS BANK LTD
A/C : 923030011125090
IFSC CODE : UTIB0001455
MALKAJGIRI BRANCH, HYDERABAD

For Emandi Enterprises

Authorised Signatory

Plot No.179, H NO:29-1384/2/4/1, Road No.7, Deendayal Nagar, Neredmet, Malkajgiri, Hyd-56.
Email id's : emandienterprises@gmail.com, rahinidigitals@gmail.com, Cell : 9000753753.

Purchase Order

Original

From Company:	Mehta & Modi Realty Kowkur LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ABLFM7631F1Z3	Delivery Location:	Greenwood Heights Sy.No. 196, Kowkur, Bollarum Hyderabad,Telangana,500010 A.Suresh,9502232100

Supplier Details				
Emandi Enterprises Plot no. 179, H.no. 29-1384/2/4/1, road no.7, Deen Dayal Nagar Neredmet, Malkajgiri Hyderabad,TG,500015 GSTIN:36BBJPR6606L1Z4 Mr.Hari,9000753753	PO No	20230327050	Quote No	
	PO Date	27 Mar 2023	Quote Date	30 Mar 2023
	Supply Type		Requisition Num	20230327039

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM1565-Promotions-Foam Board---A2 5mm-Nos		1.00	2,400.00	0%	2,400	0%	9%	9%	0	216	216	2,832
									Total Amount ...	0	216	216	2,832

Rupees in words : Two Thousand Eight Hundred And Thirty Two Only.

Terms and Conditions:-