

Cement Blocks – Weekly Delivery Report

Company/ firm:	GVRC	Requisition nos.:	20230412033	Total PO quantity:	2000
Project:	Innopolis	PO No(s).	20230412069	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	Towards Atrium cafeteria	Total material delivered	NO	Quantity delivered during week:	800
Supplier:	Balaji steel and cement traders	Close PO:	NO	Balance quantity to be delivered:	
Sign of security	<i>PL</i>	Sign of Admin	<i>M. Ganani</i>	Sign of Project manager	<i>M. Ganani</i>
Date	26.04.2023	Date	26.04.2023	Date	26.04.2023

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MNRN No.
1.							
2.							

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MNRN No.
1.	17.04.2023	10:30	4"x8"x24"	400	031	11877	20230418037
2.	18.04.2023	11:45	4"x8"x24"	400	032	11878	20230418039
	Total:			800			

Remarks:

Note: 1. Report to be sent to HFO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.