

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Mehta& Modi Realty Kowkur LLP	Date:	21-04-2023			
Site:	Greenwood Heights	Prepared by:	Devi			
Report From / To	15-04-2023 To 21-04-2023	Approved by:	A.Suresh			
Report Date	21-04-2023					
List of requisitions numbers missing in the report*:-						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO [#]		
20230314006	14-03-2023	1	Basket ball pole	Po to be issue		
20230412004	12-04-2023	1 to 5	Fire safety material	Po to be issue		
20230413039	13-04-2023	1 to 4	Fire safety material	Po to be issue		
20230414028	14-04-2023	1	Wet type Fire Extinguisher	Po to be issue		
20230414027	14-04-2023	1	Dry type fire extinguisher	Po to be issue		
20230417035	17-04-2023	1	Borewell subersible pump	Po to be issue		
.List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s		
20230308038	08-03-2023	1	Cp material	Po no 20230308044 Sup:SSLLP delivery in next week		
20230323024	23-03-2023	1	Vitrified tiles	Po no 20230323031sup:SSLLP delivery in next week		
20230330012	30-03-2023	1	Door beadings	Po no20230330026 Sup:SSLLP delivery in week		
20230331033	31-03-2023	1	Tan brown granite	Po no 20230331043sup:SSLLP delivery in week		
20230407006	07-04-2023	1 to 4	Cp material	Po no 20230407017 sup:SSLLP delivery in week.		
20230411008	11-04-2023	1to 4	Electrical wires	Po no 20230411015 sup: SSLLP delivery in next week.		
20230412001	12-04-2023	1	Flush doors	Po no 20230412001 sup:sri balaji enterprises delivery in next week		
20230414037	14-04-2023	1,2	Cpvc material	Po no 20230414037 sup: praful sanitary delivery on Monday.		
No. of gate passes issued this week:		01	From No.	Nil		
Delivery van site visit on:		15-04-2023 To 21-04-2023				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes		
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	Nil	Nil	Nil
2.	10mm	.617	7.404	Nil	Nil	Nil
3.	12mm	.89	10.68	Nil	Nil	Nil
4.	16mm	1.58	18.96	Nil	Nil	Nil
5.	20mm	2.47	29.64	Nil	Nil	Nil
6.	25mm	3.86	46.32	Nil	Nil	Nil
7.	32mm	6.32	75.84	Nil	Nil	Nil
8.	Binding wire			Nil	Nil	Nil
OPC stock		OPC last weeks stock		PPC/PSC stock	70	PPC/PSC last weeks stock 80
Details	Project Manager			Admin Officer/Manager		Admin Audit
Sign	A.Suresh			Asma		
Date	15-04-2023			22-04-2023		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall verify the site without completing this report. 4. Ensure that inward numbers are written on the