Form for closure of purchase order

PO no.:	97469	PO date:	23/02/23	Req. no.:	209028	Advice Scan ID	
Barcoded PO available	☑ Y/□ N	Invoice original available	□Y/☑N /□Copy available			POD available	☑Y/□ N

Data required from site/engineers:

MRN nos. related to PO	117856, 117922	
□ Part material received.	☑ Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: Total material received close PO.		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: SK. Goshee	Sign: [signature]	Date: 10/04/23

Data required from accounts:

□	Checked with E&D for receipt of bills.	
□ Bills not received against this PO.	□ Part bill received against this PO.	☑ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	29095	03.03.23	11,068/-	yes
2.	29094	03.03.23	2,874/-	yes
3.				

Remarks by Accountants:

Prepared by: Rajnalanka	Sign: [signature]	Date: 20/4/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: All bills received so close thes Po.

Prepared by: Ravi	Sign: [signature]	Date: 20/4/23

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
20 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 10-04-2023 12:30:36

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP			
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	97469	209028
	Doc Date	23-02-2023	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	22-02-2023	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	288500 - PLUM-Plumbing - PVC SWR-Single Socket Pipe - 100x3000mm - Nos	9.00	489.10	0.00	18.00	5,194.24
2	166000 - PLUM-Plumbing - PVC-SWR-Single Socket Pipe - 75X3000MM - Nos	9.00	262.40	0.00	18.00	2,786.69
3	698700 - PLUM-Plumbing - PVC-SWR-Solvent Solution- - 500ml - Nos	6.00	161.00	0.00	18.00	1,139.88
4	602300 - PLUM-Plumbing - PVC-SWR-Lubricant Paste- - 500gms - Nos	3.00	115.00	0.00	18.00	407.10
5	320000 - PLUM-Plumbing - PVC-Rigid-Pipe- - 50mmx6000mm - Length	6.00	436.00	0.00	18.00	3,086.88
6	635100 - PLUM-Plumbing - Rigid-Elbow- - 50mm - Nos	45.00	25.00	0.00	18.00	1,327.50
					Total Order Value . . .	**13,942.29**

Rupees : Thirteen Thousand Nine Hundred Fourty Two and Paise Twenty Nine Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for H-block flat no.201,202,203 internal plumbing work Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________ Name : ____________________ Date : __/__/____

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

P

M/s Modi Realty Mallapur LLP

Site: Sy 19, Mallapur Hyd

DC No.	:	5472
Date	:	25/2/23
Vehicle No.	:	TS10UB3122
P.O. / W.O. No.	:	97469
P.O. / W.O. Date	:	23/2/23

Sl. No.	PARTICULARS	Quantity
1	PVC Solution 500ML	6 No
2	PVC Lubricant Paste 500gm	3 No
3	Rigid Elbow 50mm	45 No
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 11486 Dt. 25/2/23
MRN No 117856 Dt. 27/02/23
Received By... Sign...

GSTIN : 36AAEFM1459R1ZE

Received the above materials in good condition.

Received by : Shekar

Date : 25/2

Stamp:

For SUMMIT SALES LLP

Authorised Signatory

15.01

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

(C)

M/s Modi Realty Mallapur LLP

Site: Sy 19, Mallapur Hyd 76

DC No.	: 5488
Date	: 28/2/23
Vehicle No.	: TS10UB3122
P.O. / W.O. No.	: 97469
P.O. / W.O. Date	: 23/2/23

Sl. No.	PARTICULARS	Quantity
1	PVC S/S Pipe 100 X 3000 mm	9 Nos
2	PVC S/S Pipe 75 X 3000 mm	9 Nos
3	PVC Rigid Pipe 50 X 6000 mm	6 Nos
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
MODI REALTY MALLAPUR LLP
Ward No 11510 Dt 28/2/23
MRN No 117922 Dt 1/3/23
Received By Amit Sign

GSTIN : 36AAEFM1459R1Z1

Received the above materials in good condition.

Received by : Shekar

Date : 28/4

Stamp:

For SUMMIT SALES LLP

Authorised Signatory

23-02-2023 10:20:40 AM

Purchase Order

97469

08.02.23 3:48:31

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	97469	209028
Doc Date	23-02-2023	
Quote No	Nil	
Quote Date	22-02-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
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3	698700 - PLUM-Plumbing - PVC-SWR-Solvent Solution- - 500ml - Nos	6.00	161.00	0.00	18.00	1,139.88
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6	635100 - PLUM-Plumbing - Rigid-Elbow- - 50mm - Nos	45.00	25.00	0.00	18.00	1,327.50
				Total Order Value . . .		**13,942.29**

Rupees : Thirteen Thousand Nine Hundred Fourty Two and Paise Twenty Nine Only.

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Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for H-block flat no.201,202,203 internal plumbing work Purpose.
Completion Date	NA

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	29095	03/02/23	11068
2.	29094	〃	2874/48
3.			
4.			
5.			

Scan Id
133540
134910

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : ____________

Contact ...

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : ____________

Date : __/__/____

Completed

Purchase Order

 23-02-2023 10:20:40 AM

Original / Office Copy / Purchase Div.Copy

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : Vcel/

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	MRMLLP	Date:	22-02-2023			
Site & Phase :	GMR	Time:	04:00			
Unit No./Block No.	h-block					
Supplier:		Req. No.	209028			
Material required before date:		ID No.	84582			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PLUM2885-Plumbing-PVC SWR-Single Socket Pipe--100x3000mm-Nos	9	0	9		
2	PLUM1660-Plumbing-PVC SWR-Single socket pipe--75X3000mm-Nos	9	0	9		
3	HARD5475-Hardware-Anchor bolt -Bolt Type--10x62.50mm-Nos	300	0	300		
4	HARD2902-Hardware-GI U Clamp+Nut+Washer---100x8mm-Nos 97469.	75	0	75		
5	HARD8522-Hardware-Channel Bracket---62.50Wx225mm-Nos	150	0	150		
6	HARD8116-Hardware-GI U Clamp+Nut+Washer---75x8mm-Nos	75	0	75		
7	PLUM7564-Plumbing-PVC SWR-Solvent--250ml-Nos 97478	6	0	6		
8	PLUM2550-Plumbing-PVC SWR-Lubricant Paste--500gms-Nos	3	0	3		
9	PLUM4547-Plumbing-PVC Rigid-Pipe--50mmx6000mm-Nos	6	0	6		
10	PLUM7180-Plumbing-Rigid-Elbow--50mm-Nos	45	0	45		
Remarks:	Towards h block flat no 201,202,203 internal plumbing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	G bhagath (8143458387)					
Approved By:						
Sign & Date:						

APPROVED BY
22 FEB 2023
M. RAM PRASAD. (G.M.R)
Project Manager

APPROVED
24 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE