

Form for closure of purchase order

PO no.: 97328	PO date: 21/02/23	Req. no.: 208993	Advice Scan ID
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☐ N	Copy available ☒ Y/ ☐ N	POD available ☒ Y/ ☐ N
Data required from site/engineers:			
MRN nos. related to PO			
☒ Part material received.		☐ Full material received.	
☐ Material not received.			
☒ Close PO – Balance material will be re-ordered by new requisition.			
☐ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer: part material received. remaining will be reordered			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DC's proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: A. Janake	Sign: A	Date: 10/4/23	
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☐ Bills not received against this PO.		☒ Part bill received against this PO.	
☐ All bills received against this PO.			
☐ Advance paid against this PO		Amount paid:	
Date of payment:			
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Bill amount
1.	0430	23.2.23	8585
2.			
3.			
Cr. given to supplier			
Remarks by Accountants:			
Prepared by: Ravi	Sign: R	Date: 20/4/23	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by:		Sign:	
Date:		Date:	
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
MRN no.			
Remarks: As per receipt of material part bill received, so close this PO			
Prepared by: Ravi		Sign: R	
Date: 20/4/23.		Date:	
Advice by MD - action to be taken.			
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLLP for material supplied.	
☐ Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☒ Close PO		☐ Keep PO open. Material awaited	
☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:			
Approved by: Soham		Sign:	
Date:		Date:	

APPROVED BY
20 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

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10-04-2023 10:29:48

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**

5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.

G S T No. : 36AAEFM1459R1ZP

Supplier Details

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	97328	208993
Doc Date	21-02-2023	
Quote No	Nil	
Quote Date	17-02-2023	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 279200 - ELEC-Electrical - RCCB-4 Pole- - 25amps 300mAH - Nos	3.00	2,900.00	0.00	18.00	10,266.00
2 862300 - ELEC-Electrical - MCB-4 Pole- - 16amps - Nos	3.00	1,150.00	0.00	18.00	4,071.00
3 4606 - Electrical - other - MCB - other - nos 2Pole--25amps	3.00	525.00	0.00	18.00	1,858.50
4 253000 - ELEC-Electrical - Bulkhead LED Light-- - 6w - Nos	10.00	225.00	0.00	18.00	2,655.00
Total Order Value . . .					18,850.50

Rupees : Eighteen Thousand Eight Hundred Fifty and Paise Fifty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** Against Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, 8309938133**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, Above order is for G-B lock service lift electrical work purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.For **Modi Reality Mallapur LLP**

Authorised Signatory

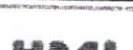
Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Name : _____

Date : ____/____/____

GST IN: 36AJBPK0412E1ZY		☐ Original for Recipient		☒ Duplicate for Supplier / Transporter		☐ Triplicate for Supplier		GST INVOICE	
								CASH CREDIT	
 Elegant Enterprises 5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003 Phone: 040-66385358, 040-29303040 E-mail address: elegantthyd@hotmail.com Preventers Annunciators Switchgears Starters Wires & Cables Capacitors Panel & Cable Accessories Oil Seals Step Down Transformers L.E.D Lights Earthing Equipments Carbon Brushes PVC Insulation Tapes Lugs Spares									
Reverse Charge : Nil				Transportation Mode : Not Applicable					
Invoice Number : EE2223-0430				Vehicle/LR Number : Not Applicable					
Invoice Date : 23 February 2023				Date of Supply : 23 February 2023					
State : Telangana				State Code : 36		Place of Supply : Hyderabad			
Details of Buyer Billed to:									
Name : M/s Modi Reality Mallapur LLP				Delivery Challan No. : Not Applicable			Date : - x -		
Address : 5-4-187/3 & 4, 3rd Floor, Mahatma Gandhi Road, Secunderabad - 500003				Purchase Order No. : 97328			Date : 21.02.2023		
GSTIN : 36AAEFM1459R1ZP				Delivery Location : Gulmohar Residency, Sy. No. 19, Mallapur, Hyd.			Contact No. 9502211011		
State : Telangana				State Code : 36		Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☒ Within 30 days from date of Invoice.			
Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Legrand 25Amps 2Pole MCB	85362030	3.00	No's	9.00	9.00	0.00	525.00	1575.00
2	Legrand 16Amps 4Pole MCB	85362030	3.00	No's	9.00	9.00	0.00	1150.00	3450.00
3	Tubon 10Watts LED Bulkhead Light	9405	10.00	No's	9.00	9.00	0.00	225.00	2250.00
INVOICE MODI REALTY MALLAPUR LLP Ward No. 11476 DL 24/2/23 MRN No. 114816 25/2/23 RECEIVED BY [Signature]									
Total Invoice Amount in Words:					Total Amount Before Tax: 7,275.00				
Rupees: Eight Thousand Five Hundred Eighty Five Only.					Add : CGST : 654.75				
Our Bank Details:					Add : SGST : 654.75				
Name of the Bank : HDFC Bank			Account No. : 50200009719725		Add : IGST : 0.00				
Branch Address : Paradise, S.D. Road, Sec-Bad-3			IFS Code : HDFC0000042		R/o + Transportation : 0.50				
Receiver's Seal and Signature with Name & Mobile Number			Terms and Conditions :		Total Amount : Rs. 8,585.00				
			1. Goods once sold will not be taken back or exchanged 2. Interest at 24% P. A. will be charged after Days. 3. Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad Jurisdiction 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.		for Elegant Enterprises				
					Authorised Signatory				
** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.					E & O. E				
Material Duly Checked By and Delivered to: Mr. Raghu					**No Guarantee & Warranty on Breakages & Burnout.				
Purchase Order Received On: 22.02.2023					Eway Bill No. Not Applicable Dated: Not Applicable				
Purchase Order Received By: Email by Mounika.K					Vehicle No.: Delivery By Hand				
					Vehicle Type :				
 									
Head Office : Block - A '413' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016									

Purchase Order

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21-02-2023 11:36:57 AM



97328

08.02.23 3:48:30

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003. GSTIN 36AJBPK0412E1ZY 66385358 9985113450/9885073880	Doc No	97328	208993
	Doc Date	21-02-2023	
	Quote No	Nil	
	Quote Date	17-02-2023	
	SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

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Total Order Value . . .					18,850.50

Rupees : Eighteen Thousand Eight Hundred Fifty and Paise Fifty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Against Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge

Phone. Contact: Security _____, 8309938133

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order is for G-B lock service lift electrical work purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Contact : _____

Requisition Form							
Company Name:		MRMLLP	Date:	17.02.23			
Site & Phase :		GMR	Time:	16.00.00			
Unit No./Block No.		G block servicee lift electrical work purpose					
Supplier:			Req. No.	208993			
Material required before date:		Urgent	ID No.	844201			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELEC2792-Electrical-RCCB-4 Pole--25amps 300mA-H-Nos	3	0	3			
2	ELEC4375-Electrical-MCB-4 Pole--16amps-Nos	3	0	3			
3	ELEC1243-Electrical- Change over box ---2pole 25amps-Nos -MCB	3	0	3			
4	ELEC2530-Electrical-Bulkhead LED Light---6w-Nos	10	0	10			
5							
6							
7							
8							
9							
10							
Remarks:		G block servicee lift electrical work purpose					
Engineer		Project Manager					
Prepared By:		Nagendar					
Approved By:		Ram prasad					
Sign & Date:		17.02.23					

APPROVED
 Purchase
 18 FEB 2023
 P. VENKATESHWARLU
 MANAGER PURCHASE
 MD