PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/04/23	Prepared by	V. RAVI	Serial no.	**16395**
Supplier name	SUMMIT SALES LLP			HO inward no.	
Firm/Company	MRMLLP	Project	GMR.	HO received date	
PO/WO date	02/03/23	PO/WO No.	97719	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29157	06/03/23	2,429.00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,429-00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	118178	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,429-00
Amount E – PO / WO value:	2,429-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	25/04/23.
Remarks:	find bill & close this PO.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		24/04/23.			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 1939
Date 25/4/23
Sign.

Form for closure of purchase order

PO no.: 97719	PO date: 2-3-2023		Req. no.: 209064		Advice Scan ID		
Barcoded PO available	☑ Y/□ N	Invoice original available	□Y ☒N /□Copy available		POD available	☑Y/□ N	

Data required from site/engineers:

MRN nos. related to PO	118178	
□ Part material received.	☑ Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: Total material received		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: SK. Goushee	Sign:	Date: 10/04/23

Data required from accounts:

□	Checked with E&D for receipt of bills.	
☑ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants:

Prepared by: Rajyalakshmi	Sign:	Date: 20/4/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	DB-			
2.				
3.				

Remarks: Invoice to be got from vendor.

Prepared by: Ravi	Sign:	Date: 20/4/23.

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).		☑ Prepare bill in SSLLP for material supplied.	
□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
☑	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			

Approved by: Soham	Sign:	Date:

APPROVED BY
20 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 10-04-2023 13:35:30 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	97719	209064
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	02-03-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-03-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	854800 - PARO-Paints - Red Oxide Primer-- Asian - 1Ltr - can	8.00	190.67	0.00	18.00	1,799.92
2	845600 - PATO-Paints - Turpentine oil-- - 1 ltr can - Nos	5.00	106.77	0.00	18.00	629.94
					Total Order Value . . .	**2,429.87**

Rupees : Two Thousand Four Hundred Twenty Nine and Paise Eighty Seven Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, 8309938133
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for C-Block upper ground rain water link work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________ Name : ______________________ Date : __/__/____

14:18

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	24894
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	DC Date.	06-03-2023
	PO No.	97719
	PO Date.	02-03-2023
	Req ID	84776
	Req Date	01-03-2023
GSTIN : 36AAEFM1459R1ZP	Loc Req No	209064

	Description of Goods	HSN/SAC	Qty
1	854800 - PARO-Paints - Red Oxide Primer-- Asian - 1Ltr - can	32091010	8
2	845600 - PATO-Paints - Turpentine oil-- - 1 ltr can - Nos	32091010	5
3			
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INWARD
MODI REALTY MALLAPUR LLP
Ward No 11568 Dt 06/3/23
MRN No 118178 Dt. 7/03/23
Received By ... Sign....

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 02-03-2023 10:10:07 AM

97719
16.02.23 5:15:19

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	97719	209064
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	02-03-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-03-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

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					Total Order Value . . .	**2,429.87**

Rupees : Two Thousand Four Hundred Twenty Nine and Paise Eighty Seven Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for C-Block upper ground rain water link work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Name : ______________________

Date : __/__/____

Contact - -

Requisition Form							
Company Name:	MRMLLP	Date	1.03.23				
Site & Phase :		Time					
Unit No./Block No.	C-BLOCK						
Supplier:		Req. No	209064				
Material required before date:		ID No.	84776				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STEL9128-Steel-MS Round Pipe B class-6mtrs--150mm-Nos	10	0	10			
2	PAIN8548-Paints-Red Oxide Primer-- Asian-1Ltr-Can	8	0	8			
3	PAIN8788-Paints-Turpentine oil---1 ltr can-Nos	5	0	5			
4	PAIN7452-Paints-Brush---75mm-Nos 97719	4	0	4			
5	HARD2027-Hardware-GI Threaded rob---10mmX2mtrs-Nos	20	0	20			
6							
7							
8							
9							
10							
Remarks	C-block upper ground rain water link purpose at GMR site.						
	Engineer	Project Manager		Purchase	MD		
Prepared By:	SK. goushee	Ramprasad					
Approved By:							
Sign & Date:							

APPROVED
02 MAR 2023
P. VENKATESHWARLU
MANAGER PURCHASE

APPROVED BY
01 MAR 2023
M. RAM PRASAD. (G.M.R.)
Project Manager

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	DB - 29157
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	06-03-2023
	PO No.	97719
	PO Date.	02-03-2023
	Req ID	84776
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	01-03-2023
	Loc Req No	209064

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	854800 - PARO-Paints - Red Oxide Primer-- Asian -	32091010	8	190.67	1,525.36	18	274.56
2	845600 - PATO-Paints - Turpentine oil-- - 1 ltr can -	32091010	5	106.77	533.85	18	96.08
3							
4							
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15							

IGST	CGST	SGST			
			Total Taxable Amount	2,059.21	370.64
	185.32	185.32	Total Invoice Amount	2,429.86	

Rupees : Two Thousand Four Hundred Twenty Nine and Paise Eighty Six Only.

for Summit Sales LLP

SUMMIT SALES LLP SEC'BAD

Authorised Signatory

Subject to Hyderabad Jurisdiction