PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/4/23	Prepared by	V. RAVI	Serial no.	16407
Supplier name	Sachdev Sports Co. pvt Ltd.			HO inward no.	
Firm/Company	MPPL	Project	MPL.	HO received date	
PO/WO date	19/12/22	PO/WO No.	95170	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SSPS22-23-005499	27/01/23	15,700-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	15,700-00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 116872 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,700-00
Amount E – PO / WO value:	15,700-00
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	100% Advance paid.
Remarks:	final bill & close this PO.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		25/4/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 1069 Date 27/4/23

Form for closure of purchase order

PO no. 95170	PO date	19/12/2022	Req. no.	118884	Advice Scan ID	
Barcoded PO available	☐ Y/☑N	Invoice original available	☑Y/☐N /☐Copy available		POD available	☑Y/☐ N

Data required from site/engineers:

MRN nos. related to PO	116872	
☐ Part material received	☑ Full material received.	☐ Material not received.
☐ Close PO – Balance material will be re-ordered by new requisition		
☐ Cancel PO. Material not required.	☐ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required	☐ Keep PO open. Work under progress	
Remarks by engineer:	Full Material received (Invoice no 24213 – 25-1-2023)	

Notes. 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery – PO 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi

Prepared by: [signature]	Sign: [signature]	Date: 19/4/23

Data required from accounts:

☐ Checked with E&D for receipt of bills.		
☑ Bills not received against this PO.	☐ Part bill received against this PO.	☐ All bills received against this PO.
☑ Advance paid against this PO	Amount paid: 15700/-	Date of payment: 24/12/22

Details of part bill received.

Sl. No	Bill no	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants:

Prepared by: [signature]	Sign: [signature]	Date: 21/4/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by	Sign.	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	SSPS 22-23-005499	27/01/23	15,700.00	116872.
2.				
3.				

Remarks. Need MD's Approval for enclosed Invoice.

Prepared by: Ravi	Sign: [signature]	Date: 21/04/23.

Advice by MD - action to be taken.

☐ Get certified bill from supplier (not original)		☐ Prepare bill in SSLLP for material supplied.	
☑	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	☐	Keep PO open. Material awaited
☐	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			

Approved by: Soham	Sign:	Date:

APPROVED BY
23 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 19/04/2023 16:07:19

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Sachdev Sports Co.Pvt.Ltd.
Hydry complex, MG Road,Secunderabad-500003

GSTIN 36AATCS7742R1Z4
9959156017 9959156017

Doc No	95170	178884
Doc Date	19-12-2022	
Quote No	nil	
Quote Date	19-12-2022	
SupplyType	Supply	

Kind Attn : Venkat

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	492900 - SPOR-Sports - Bench press with stand for weight rod--Decathlon- - - - Nos *AF910MB*	1.00	13,305.10	0.00	18.00	15,700.02
				Total Order Value . . .		**15,700.02**

Rupees : Fifteen Thousand Seven Hundred and Paise Two Only.

Terms and Conditions :-

Specification /	Brand will be Aerofit multi bench press.
Payment Terms	100% advance payment
Tax	GST included in the above prices
Delivery Date	With in 4-5 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Nil
Warranty	One year aganist any mfg defects
Advance Paid	Rs. 15,700-00, by RTGS/NEFT....
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for Site purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sachdev Sports Co.Pvt.Ltd.***

Name

Name

Date

GENERAL MATERIAL INWARD REGISTER

Inward No	Date	Time	Supplier	Item Category	Item Desc	Item Size	Quantity	Units	D.C.No	P.O. No	Vehicle No	Delivered by	Received by	Engineer Signature
24213	28-1-23	12.15	Sachdev Sports Company pvt LTD	(1) 52669 Aeroff Donkey Beck PRESS AP 910 MB-			01	Nos	35052223 005499	95170	TS 10 UB 2258			
24214	30-1-23	12.50	Sri Hathaji Traders	(1) Pec Cobble wala.			01	nos						
				(2) x Plancher.			02	nos	0850		Vide			
				(3) x Blade Ddel.			02	nos						
				(4) Small Cupolg.			06	nos						
24215	30-1-23	07.40	SILVER OAK VILLAS LLP-	(1) Cement ppc 50kg - Bag			30	nos	1007					
24216	30-1-23	16.00	Summit Sales LLP.	(1) Steel-Steel-MS hr1 -1900 x 1200 mm -			09	nos	24241	96273	T 0200 3950			
				(2) Steel-Steel-MS LSV-1500 x 1200 mm -			32	nos						
				(3) MS-Drill 900 x 900 mm -			05	nos						
				(4) " " 600 x 600 mm			09	nos						
				(5) Miscellaneous-Handi charge-No-per per SA			7674	nos						
24217	30-1-23	16.00	Summit Sales LLP	(1) elec-Electrical-Isolator-4pole 40 amps			06	nos						
				(2) MCB-06 amps-			30	nos						
				(3) MCB-10 amps-			30	nos						
				(4) MCB-16 amps-			60	nos						
				(5) ~~Insulation Tape 20mm Bags~~			10	nos						
				(6) Round Covers PVC 25MM.			387	nos						
				(6) Round Cover- 20mm Rot			120	nos						
							43	nos	24837	96182	45020 39??			

TAX INVOICE

SACHDEV SPORTS COMPANY PVT LTD

M.G ROAD SECUNDERABAD -500003
Godown Address: Sy.No-199,200,201&202, Kandlakoya
Phone: 04027845748, 66383040 Email : sachdev_sports@yahoo.co.in

GSTIN : 36AATCS7742R1Z4 **PAN : AATCS7742R** **GST STATE: Telangana (36)**
CIN No : US2398TG2013PTC090052 **URN : UDYAM-TS-20-0023268**

Invoice No: SSPS22-23-005499 Date : 27-01-2023

Bill To : **MODI PROPERTIES PRIVATE LIMITED**
5-4-187/3 AND 4, 2ND FLOOR, SOHAM MANSION, M.G ROAD, SECUNDERABAD-500003 HYDERABAD LOCAL 500003
Contact Person : MODI PROPERTIES PRIVATE LIMITED, Mobile : 9502277299
GSTIN : 36AABCM4761E1ZM Type : CONSTRUCTION
PAN NO : AABCM4761E
GST State : Telangana (36)

Ship To : **MODI PROPERTIES PRIVATE LIMITED**
MAY FLOWER PLATINUM
SY NO : 82/1, MALLAPUR, NACHARAM, HYDERABAD-500076
PH NO : 7680971999
GSTIN : 36AABCM4761E1ZM
PAN NO : AABCM4761E
GST State : Telangana (36)

Transporter
LR No Date :
Agent GYM (RUTHVIK RAJ)

PO No : Date :
Remarks :

IRN : 8728de915e4cac7ee7a37988c59d7a842412a25ec2a2de49836b683192c0d164
ACK. No. : 112315175374413 Date: 27-01-2023 13:44

Challan No. DCO/00016557/22-23
SO No.

Sl	Item	HSN Code	Rate	Disc(%)	Tax(%)	Qty	UOM	Value
1	S2649 AEROFIT DOMESTIC MULTI BENCH PRESS AF 910 MB	95069190	13305.00	0%	18%	1	PCS	13305.00
				Total		**1**		**13,305.00**
			Central GST (CGST) [@ 9% on 13305]					1197.45
			State GST (SGST) [@ 9% on 13305]					1197.45
			Round off [@ 0.10 on 15699.90]					0.10
				GRAND TOTAL				**15,700.00**

Amount in Words : Rs. Fifteen thousand seven hundred Only.

HSN Code	Taxable Value	Qty.	UOM	IGST		CGST		SGST		CESS	
				Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount
95069190	13305.00	1.00	PCS	0.00	0.00	9.00	1197.45	9.00	1197.45	0.00	0.00
Total :	13305.00	1.00			0.00		1197.45		1197.45		0.00

BANK DETAILS : SACHDEV SPORTS CO.PVT.LTD
ICICI BANK A/C NO : 004805015399
IFSC CODE NO : ICIC0000048
BRANCH: SD ROAD, SECUNDERABAD

For SACHDEV SPORTS COMPANY PVT LTD

SACHDEV SPORTS CO. PVT. LTD. M.G. ROAD SEC-BAD-03.
Authorized Signatory

Prepared By
mohan [01]

Checked By

Delivered By

P_0 = 95170
R.No:- 178884

INWARD
Inward No: 24213 Dt: 28-1-23
MRN No: 116872 Dt: 30-1-23
Received By: Sign:
MODI PROPERTIES PVT. LTD. SY.No. 82/1.

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