

Form for closure of purchase order

PO no.: 96/98	PO date: 17/01/23	Req. no.: 208750	Advice Scan ID
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☐ N	Copy available ☒ Y/ ☐ N	POD available ☒ Y/ ☐ N
Data required from site/engineers:			
MRN nos. related to PO 117214			
☐ Part material received.		☒ Full material received.	
☐ Material not received.			
☐ Close PO – Balance material will be re-ordered by new requisition.			
☐ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer: Total material received. Close the po.			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DC's proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: A. Janaki	Sign: AJ	Date: 10/4/23	
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☐ Bills not received against this PO.		☐ Part bill received against this PO.	
☒ Advance paid against this PO		☒ All bills received against this PO.	
Amount paid: 46728		Date of payment: 28-01-23	
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Bill amount
1.	u8	08-02-2023	28556
2.			
3.			
Cr. given to supplier Yes			
Remarks by Accountants:			
Prepared by: Rajyalachan	Sign: RJ	Date: 21-04-2023	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by:	Sign:	Date:	
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
MRN no.			
Remarks: AS per revised p.o all bills received, except advance paid amount to be			
Prepared by: Ravi	Sign: RJ	Date: 25/4/23, adjust to other bill	
Advice by MD - action to be taken.			
☒ Get certified bill from supplier (not original).		☐ Prepare bill in SSLP for material supplied.	
☒ Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☒ Close PO		☐ Keep PO open. Material awaited	
☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:			
Approved by: Soham	Sign:	Date:	



Purchase Order

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10-04-2023 10:29:55

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Krishna Steel Railing & Glass Railing #1-5-32/1, Indra Nagar Colony, Venkateshwara Temple Road, Opp. Vijaya Diagnostic, Uppal, Hyderabad. GSTIN 36GZLPK9302R1ZG 7416664533	Doc No	96198	208750
	Doc Date	17-01-2023	
	Quote No	nil	
	Quote Date	16-01-2023	
	SupplyType	Supply	

Kind Attn : Mr. Ashok

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 394500 - STEL-Steel - Glass Balcony Railing-Stainless steel- - 900Hmm - Rft	22.00	1,100.00	0.00	18.00	28,556.00
Total Order Value . . .					28,556.00
Rupees : Twenty Eight Thousand Five Hundred Fifty Six Only.					

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	50% as advance & balance 50% after delivery of all materials & completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penalty For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% ply on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs.14,278-By -RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming to quality and specifications. For F-Block flats 102,505 balcony glass railing work purpose
Completion Date	Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Krishna Steel Railing & Glass Railing**

Date : __/__/__

Name : _____

INSTALLATION REPORT

Company/ firm:	MAMLLP	Requisition nos.:	208750.
Project:	GMR	PO no.:	96198.
Supplier:	Krishna Steel Railing & glass Railing.	Material type:	Glass Balcony Railing - stainless steel

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	07/02/2023		Glass Balcony Railing - stainless	-	22 Rft
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					22 Rft

Remarks: Towards F-102, S05, Glass Balcony Railing work done

INWARD

MODI REALTY MALLAPUR LLP

Approved by	Project manager	Security	Admin (Audit)
		MRN NO	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent on or before 30th day of month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However must be provided within one working day of request from purchase.

Estimate/Draft PO

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18-01-2023 17:27:00

From Company : **Modi Reality Mallapur LLP**

5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.

G S T No. : 36AAEFM1459R1ZP



96198

10.01.23 4:03:10

Supplier Details

Krishna Steel Railing & Glass Railing

#1-5-32/1, Indra Nagar Colony, Venkateshwara Temple Road, Opp. Vijaya Diagnostic, Uppal, Hyderabad.

GSTIN 36GZLPK9302R1ZG

7416664533

Doc No

96198

208750

Doc Date

17-01-2023

Quote No

nil

Quote Date

16-01-2023

SupplyType

Supply

Kind Attn : Mr. Ashok

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 394500 - STEL-Steel - Glass Balcony Railing-Stainless steel- - 900Hmm - Rft	72.00	1,100.00	0.00	18.00	93,456.00
Total Order Value . . .					93,456.00

Rupees : Ninty Three Thousand Four Hundred Fifty Six Only.

Terms and Conditions :-**Specification / Brand** Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard. Prices shall remain fixed (Subject to change in GST) for a period of 6 months.**Payment Terms** 50% as advance & balance 50% after delivery of all materials & completion of the work.**Tax** All taxes included in above price.**Delivery Date** Within 2 days.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, 8309938133

Penalty For Delay Bill must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.**Transportation Cost** Included in the above price.**Warranty** 5 years replacement guarantee on all hardware installed. Hardware material should be branded.**Advance Paid** Rs. 129800/-**Other Terms** We reserve the right to reject items not conforming to quality and specifications. For F-Block flats 102/505 balcony glass railing work purpose**Completion Date** Work shall be completed in 2 days. Penalty of 5% of order value per week shall be levied for delay.**Measurement** Payment will be made as per actual measurement of material received at site.**Security** Supplier shall be responsible for security and storage of material at site.**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

FOR MDs APPROVAL

☐ High Value/quantity beyond limits.

☐ Po/Req. processed-post approval.

☐ Approval for technical details/clarification

☐ Replenishing SSSLP stock

☐ Other

APPROVED BY

21 JAN 2023

SOHAM MODI
MANAGING DIRECTOR

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Krishna Steel Railing & Glass Railing**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

Page(s) 1 Of 1

23-01-2023 16:46:31

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Krishna Steel Railing & Glass Railing #1-5-32/1, Indra Nagar Colony, Venkateshwara Temple Road, Opp. Vijaya Diagnostic, Uppal, Hyderabad. GSTIN 36GZLPK9302R1ZG 7416664533	Doc No	96198	208750
	Doc Date	17-01-2023	
	Quote No	nil	
	Quote Date	16-01-2023	
	SupplyType	Supply	

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Total Order Value . . .					93,456.00
Rupees : Ninty Three Thousand Four Hundred Fifty Six Only.					

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	50% as advance & balance 50% after delivery of all materials & completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penalty For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs.46,728-By -RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming to quality and specifications. For F-Block flats 102,505 balcony glass railing work purpose
Completion Date	Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory



Name : _____

Name : _____

Accepted the above Terms And Conditions

For **Krishna Steel Railing & Glass Railing**

Date : __/__/__

Requisition Form						
Company Name		Date				
MRMELP		16.01.2023				
Site & Phase		Time				
GMR		11.30.00				
Unit No /Block No.						
F block 102,505						
Supplier		Req No.				
		208750				
Material required before date		ID No				
Urgent		83467				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STEEL 6916-Steel-Glass Balcony Railing-Stainless steel--900Hmm-Rails	22	0	22		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks: Towards F block 102,505 balcony glass railing work purpose						
Engineer		Project Manager		MD		
Prepared By: Negerdar - 2674962386		18 JAN 2023				
Approved By:		P. VENKATESHWARLU				
Sign & Date: 16.01.2023		MANAGER PURCHASE				

66/88

12

105

2

18 JAN 2023

APPROVED
Purchase
MD